



Pacifica School District

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Preparing Students for an Evolving World

www.pacificasd.org

MEMORANDUM

Administrative Services

Meeting of 05/18/2022

TO: Dr. Heather Olsen, Superintendent
For Board of Trustees
FROM: Josephine Peterson, Chief Business Official
SUBJECT: Bond Oversight Committee Annual Report
(Information)

The state law requires that Pacifica School District Board of Trustees appoint an Independent Citizen's Oversight Committee. In the fall of 2018, the Pacifica Board of Trustees began appointing committee members. The composition of the committee shall consist of at least seven members:

- One member "active in a business organization"
- One member "active in a senior citizens' organization"
- One member "active in a bona fide taxpayers' organization"
- For a school district, one member shall be a parent or guardian of an enrolled child;
- If the specially reserved seats cannot be filled by volunteers, they remain vacant until a qualifying volunteer is found, but count toward the seven members
- No employees or officials of the district; no vendors, contractors or consultants for the district

Current members of the committee are:

Dennis Shillingburg – Business organization member
Betsy Margaret Landrum – Sunset Ridge Elementary School
Amy Swanson, Vallemar School
Jesse Levin, Cabrillo School
Chelssee De Barra, Ingrid B Lacy
Patricia Balmas, Ocean Shore
Mary Treanor, Ortega
David Todd, Business organization member

Board Representatives:

Lynda Brocchini and Nidhi Patel

District Representatives:

Heather Olsen, Superintendent, Josie Peterson, Chief Business Official and Sisi Meng, Project Manager

A member from the subcommittee will present the report.

Pacifica School District Independent Citizen's Oversight Committee Report – May 18, 2022

The Independent Bond Citizen's Oversight Committee has been charged with:

- Informing the public concerning the District's expenditures of Measure O bond proceeds
- Reviewing expenditure reports produced by the District to ensure that Measure O bond proceeds were expended only for the purpose set forth in Measure O; and
- Present to the Board in public session, an annual written report outlining their activities and conclusions regarding the expenditure of Measure O bond proceeds.

The Independent Bond Citizen's Oversight Committee met on May 3, 2022 and determined that the expenditures of the Measure O Bond have been spent in accordance with the Bond Language.

Members Present: Jesse Levin, Chelssee De Barra, Patricia Balmas, Mary Treanor, Betsy Margaret Landrum, David Todd.

Members Absent: Amy Swanson, Dennis Shillingburg

Measure O Summary:

"To repair and improve local elementary schools including, student safety/campus security, fixing aging/leaking roofs; upgrading classrooms, labs/computer systems to support programs in science/math, technology, English, arts; acquiring and constructing school facilities, shall Pacifica School District issue \$55,000,000 in bonds at legal rates, raising an estimated \$3,450,000 annually for approximately 33 years at projected rates of three cents per \$100 of assessed valuation, with citizens' oversight and all funds staying local."

Sisi Meng, project manager presented the bond projects with bid costs, budget, and pictures.

Below is a summary of projects reviewed during the meeting:

- Drinking Fountain and touchless filtered bottle stations completed 3/1/2021
 - Sunset Ridge, Vallemar, Cabrillo, LMEC, Ortega and District office. IBL and Ocean Shore did not choose drinking fountains for their bond project list.
- Outdoor Furniture (\$108K)
 - Ocean Shore, IBL, Vallemar, Cabrillo & District Office. Other sites did not choose outdoor furniture – completed 11/24/2020
- District wide completed tasks
 - Architect selection completed 3/31/2021
 - LMEC Fire Alarm upgrades completed 4/2021
 - Asbestos assessments (Sunset Ridge, Ocean Shore, Vallemar, Cabrillo & Ortega) completed 9/2021
 - Floor Finish Assessments (Vallemar, Cabrillo & Sunset Ridge) completed 9/2021
- Ocean Shore New Classroom Portables completed 3/16/2021

- Ocean Shore TTT portable roof repair completed 3/25/2021
- IBL Campus Wide Safety Hardware and Lockset Replacement
- Sample of projects currently under contract:
 - Food Service Equipment Replacement
 - IBL gate replacement
 - Ocean Shore Playstructure
 - Site Projects this summer such as flooring, ADA improvements, Kiln room updates, restroom upgrades
- Additional Project Status updates were provided along with upcoming tasks
- Technology updates were provided

The committee had the opportunity to ask questions about the projects such as: details regarding materials being used, durability, how repairs compare with the master plan, how to best communicate improvements to the public, contingency plans for delays.

The committee members present unanimously voted that the Pacifica School District Board of Trustees spent funds in accordance with the Measure O Ballot Language.

The full presentation is available on the PSD web site

https://simbli.eboardsolutions.com/SB_Meetings/ViewMeeting.aspx?S=36030354&MID=12306