Pacifica School District

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Preparing Students for an Evolving World
www.pacificasd.org

MEMORANDUM
Administrative Services

Meeting of   01/13/2021

TO: Dr. Heather Olsen, Superintendent
             For Board of Trustees
FROM: Josephine Peterson, Chief Business Official
SUBJECT: Bond Oversight Committee Annual Report
             (Information)

The state law requires that Pacifica School District Board of Trustees appoint an Independent Citizen's Oversight Committee. In the fall of 2018, the Pacifica Board of Trustees began appointing committee members. The composition of the committee shall consist of at least seven members:

- One member "active in a business organization"
- One member "active in a senior citizens' organization"
- One member "active in a bona fide taxpayers' organization"
- For a school district, one member shall be a parent or guardian of an enrolled child;
- If the specially reserved seats cannot be filled by volunteers, they remain vacant until a qualifying volunteer is found, but count toward the seven members
- No employees or officials of the district; no vendors, contractors or consultants for the district

Current members of the committee are:
Dennis Shillingburg – Business organization member
Betsy Margaret Landrum – Sunset Ridge Elementary School
Amy Swanson, Vallemar School

Board Representatives:
Lynda Brocchini
Kai Doggett

District Representatives:
Heather Olsen, Superintendent
Josie Peterson, Chief Business Official
Sisi Meng, Project Manager

Betsy Margaret Landrum will present a report of the Committee's review.

Pacifica School District Independent Citizen's Oversight Committee Report – February 2020

The Independent Bond Citizen's Oversight Committee has been charged with:
- Informing the public concerning the District's expenditures of Measure O bond proceeds
- Reviewing expenditure reports produced by the District to ensure that Measure O bond proceeds were expended only for the purpose set forth in Measure O; and
- Present to the Board in public session, an annual written report outlining their activities and conclusions regarding the expenditure of Measure O bond proceeds.

The Independent Bond Citizen's Oversight Committee met on January 13, 2021 and determined that the expenditures of the Measure O Bond have been spent in accordance with the Bond Language.

Measure O Summary:

"To repair and improve local elementary schools including, student safety/campus security, fixing aging/leaking roofs; upgrading classrooms, labs/computer systems to support programs in science/math, technology, English, arts; acquiring and constructing school facilities, shall Pacifica School District issue $55,000,000 in bonds at legal rates, raising an estimated $3,450,000 annually for approximately 33 years at projected rates of three cents per $100 of assessed valuation, with citizens' oversight and all funds staying local."

Sisi Meng, project manager presented the bond projects with bid costs, budget and pictures.

Below is a summary of projects reviewed during the meeting:

- Linda Mar Educational Center Fire Code Project ($618K)
- Drinking Fountain and touchless filtered bottle stations ($151K)
    - Sunset Ridge, Vallemar, Cabrillo, LMEC, Ortega and District office. IBL and Ocean Shore did not choose drinking fountains for their bond project list.
- Outdoor Furniture ($108K)
    - Ocean Shore, IBL, Vallemar, Cabrillo & District Office. Other sites did not choose outdoor furniture
- District Office Roof ($199K)
- Ocean Shore Roof ($156K)
- Sunset Ridge floor ($35K)
- Cabrillo Band Room Restoration ($12K)
- Technology
    - Network Infrastructure Equipment Upgrade ($389K district funds, $247K E rate)
    - Configuration of network infrastructure ($60K)
    - 33 classroom Projector/LCD displays ($109K)
    - 2,300 chrome books ($789K)
    - Teacher laptops for IBL & Vallemar ($59K)
    - Bid management contractor for large infrastructure upgrade: Digital Advisors ($271K)

The full presentation is available on the PSD web site.