

PACIFICA SCHOOL DISTRICT

COUNTY OF SAN MATEO
PACIFICA, CALIFORNIA

AUDIT REPORT

JUNE 30, 2018



CHAVAN & ASSOCIATES, LLP
CERTIFIED PUBLIC ACCOUNTANTS
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SAN JOSE, CA 95129

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SAN MATEO COUNTY
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SAN MATEO COUNTY
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**FINANCIAL
SECTION**



INDEPENDENT AUDITOR'S REPORT

Board of Trustees
Pacifica School District
Pacifica, California

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Pacifica School District (the District), as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the Pacifica School District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Pacifica School District's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Pacifica School District, as of June 30, 2018, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of a Matter

Deficit Net Position

As of June 30, 2018, the District's net position in its Government-wide financial statements was at a deficit mostly because of the long-term pension and OPEB liabilities and deferrals as reported in Note 9. Our opinion is not modified with respect to this matter.

Other Matters

Change in Accounting Principle

As discussed in Note 1 to the financial statements, the District adopted new accounting guidance, GASB Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions (OPEB). The District currently funds this obligation on a pay-as-you-go basis. The District anticipates that its ongoing funding and current resources are sufficient to meet its obligations as they come due. Our opinion is not modified with respect to this matter.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, schedule of CalPERS pension contributions, schedule of CalPERS proportionate share of net pension liability, schedule of STRS pension contributions, schedule of STRS proportionate share of net pension liability and schedule of changes in total OPEB liability, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The combining and individual



nonmajor fund financial statements, organization schedule, schedule of average daily attendance, schedule of instructional time offered, schedule of charter schools, schedule of financial trends and analysis, schedule of expenditures of federal awards, as required by *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and the reconciliation of the Annual Financial Budget report to the audited financial statements, as required by the *2017-18 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements, schedule of expenditures of federal awards, schedule of average daily attendance, schedule of instructional time offered, and the reconciliation of the Annual Financial Budget report to the audited financial statements are the responsibilities of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements, schedule of expenditures of federal awards, schedule of average daily attendance, schedule of instructional time offered, and the reconciliation of the Annual Financial Budget report to the audited financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The organization schedule, schedule of charter schools and schedule of financial trends and analysis included have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated November 28, 2018 on our consideration of Pacifica School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Pacifica School District's internal control over financial reporting and compliance.

C & A LLP

November 28, 2018
San Jose, California

Management's Discussion and Analysis

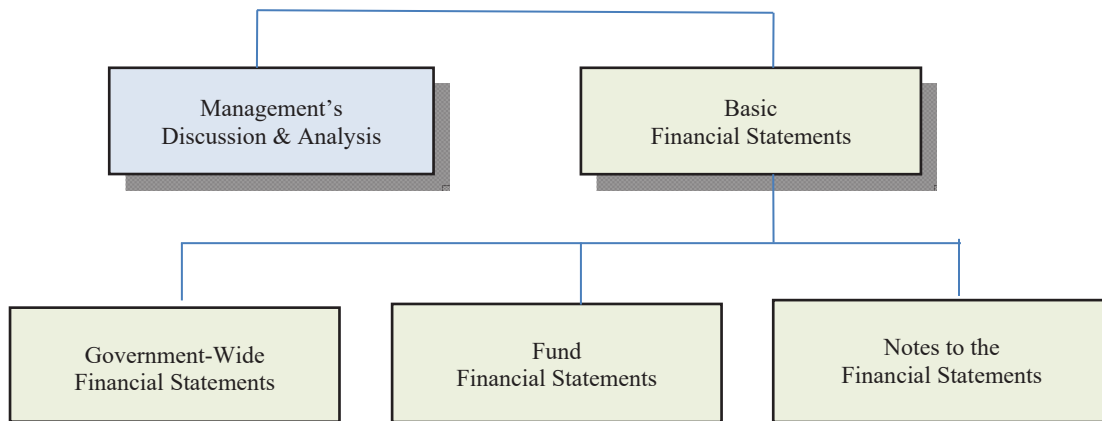
**PACIFICA SCHOOL DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

INTRODUCTION

The Management's Discussion and Analysis (MD&A) is a required section of the District's annual financial report, as shown in the overview below. The purpose of the MD&A is to present a discussion and analysis of the District's financial performance during the fiscal year that ended on June 30, 2018. This report will (1) focus on significant financial issues, (2) provide an overview of the District's financial activity, (3) identify changes in the District's financial position, (4) identify any individual fund issues or concerns, and (5) provide descriptions of significant asset and debt activity.

This information, presented in conjunction with the annual Basic Financial Statements, is intended to provide a comprehensive understanding of the District's operations and financial standing.

Required Components of the Annual Financial Report



FINANCIAL HIGHLIGHTS

Key financial highlights for the fiscal year ended June 30, 2018 were as follows:

- Total net position decreased by \$11,981,274, or 122.3%, from June 30, 2017 to June 30, 2018 mainly due to an increase in net pension obligations of \$5,168,347 and the increase in total OPEB liability of \$7,781,491 from the implementation of GASB 75.
- General revenues accounted for \$31,735,275 which is 90% of all revenues. Program specific revenues in the form of operating grants and contributions and charges for services accounted for \$3,559,578, or 10% of total revenues of \$35,294,853.
- The District had \$40,223,709 in expenses, which was directly supported by program specific revenues of \$3,559,578.
- Total fund balances of governmental funds decreased by \$625,155, or 6.83%, from June 30, 2017 to June 30, 2018.
- Among major funds, the General Fund had \$30,673,466 in revenues and \$31,698,020 in expenditures. The General Fund's fund balance decreased by \$1,024,554 from June 30, 2017 to June 30, 2018.

**PACIFICA SCHOOL DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

USING THE ANNUAL REPORT

This annual report consists of a series of basic financial statements and notes to those statements. These statements are organized so the reader can understand the District as an entire operating entity. The statements provide an increasingly detailed look at specific financial activities.

The Statement of Net Position and Statement of Activities comprise the government-wide financial statements and provide information about the activities of the whole District, presenting both an aggregate view of the District's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements also look at the District's most significant funds with all other non-major funds presented in total in one column. In the case of the District, the General Fund is by far the most significant fund. The basic financial statements also include notes that explain some of the information in the financial statements and provide more detailed data.

OVERVIEW OF THE FINANCIAL STATEMENTS

The full annual financial report is a product of three separate parts: the basic financial statements, supplementary information, and this section, the Management's Discussion and Analysis. The three sections together provide a comprehensive financial overview of the District. The basic financials are comprised of two kinds of statements that present financial information from different perspectives, government-wide and fund statements.

- Government-wide financial statements, which comprise the first two statements, provide both short-term and long-term information about the District's overall financial position.
- Individual parts of the District, which are reported as fund financial statements, focus on reporting the District's operations in more detail. These fund financial statements comprise the remaining statements.
- Notes to the financials, which are included in the financial statements, provide more detailed data and explain some of the information in the statements. The required supplementary information section provides further explanations and provides additional support for the financial statements.

GOVERNMENT-WIDE FINANCIAL STATEMENTS - STATEMENT OF NET POSITION AND THE STATEMENT OF ACTIVITIES

While this document contains the large number of funds used by the District to provide programs and activities, the view of the District as a whole looks at all financial transactions and asks the question, "How did we do financially during the fiscal year 2017 - 2018?" The Statement of Net Position and the Statement of Activities answer this question. These statements include all assets and liabilities using the accrual basis of accounting similar to the accounting practices used by most private-sector companies. This basis of accounting takes into account all of the current year revenues and expenses regardless of when cash is received or paid.

These two statements report the District's net position and changes in net position. This change in net position is important because it tells the reader that, for the District as a whole, the financial position of the District has improved or diminished. The causes of this change may be the result of many factors, some financial, and some not. Non-financial factors include the District's property tax base, current

**PACIFICA SCHOOL DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

property tax laws in California restricting revenue growth, facility conditions, required educational programs and other factors.

In the Statement of Net Position and the Statement of Activities, the District reports governmental activities. Governmental activities are the activities where most of the District's programs and services are reported including, but not limited to, instruction, support services, operation and maintenance of plant, pupil transportation and extracurricular activities. The District does not have any business type activities.

REPORTING THE DISTRICT'S MOST SIGNIFICANT FUNDS

Fund Financial Statements

The analysis of the District's major funds begins on page 17. Fund financial reports provide detailed information about the District's major funds. The District uses many funds to account for a multitude of financial transactions. These fund financial statements focus on each of the District's most significant funds. The District's major governmental funds are the General Fund and Bond Interest and Redemption Fund.

Governmental Funds

Most of the District's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in the future periods. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the District's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the future to finance educational programs. The relationship (or differences) between governmental activities (reported in the Statement of Net position and the Statement of Activities) and governmental funds is reconciled in the financial statements.

THE DISTRICT AS A WHOLE

Recall that the Statement of Net Position provides the perspective of the District as a whole. Total assets of governmental activities decreased by \$1,918,806. Net capital assets decreased by \$1,856,006 because of current year depreciation. Unrestricted net position of the District, which does not have constraints from grantors, legal requirements, or legislation, decreased by \$11,111,429 and restricted net position decreased by \$16,294. During the year, deferred outflows of resources increased by 4.4%, deferred inflows of resources decreased by 52.1%, and long-term liabilities increased by 18.9%. Net position decreased by 122.3% because of adjustments for GASB 68 for the District's pension plans, and GASB 75 for the District's OPEB plan, in the government-wide financial statements. There was no impact on fund balance as a result of GASB 68 and GASB 75. See Note 9 for additional information.

**PACIFICA SCHOOL DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

Table 1 provides a summary of the District's net position as of June 30, 2018 as compared to June 30, 2017:

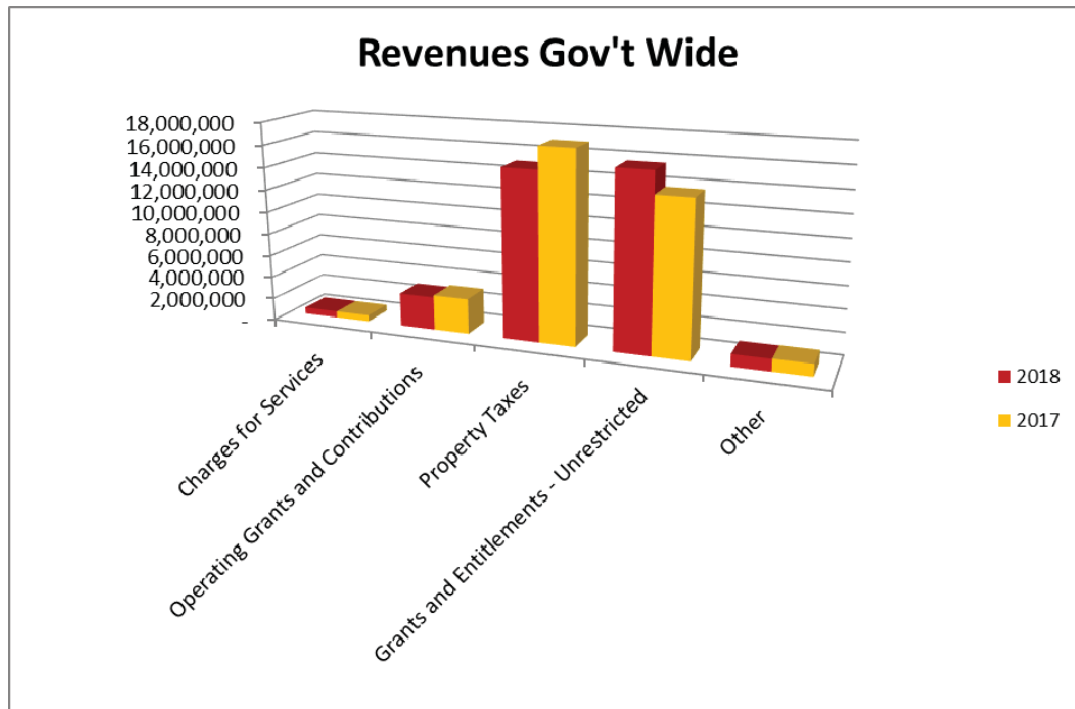
Table 1 - Summary of Net Position				
	2018	2017	Increase (Decrease)	Percent Change
Assets				
Current Assets	\$ 10,261,172	\$ 10,323,972	\$ (62,800)	-0.6%
Capital Assets	58,836,374	60,692,380	(1,856,006)	-3.1%
Total Assets	\$ 69,097,546	\$ 71,016,352	\$ (1,918,806)	-2.7%
Deferred Outflows	\$ 9,042,535	\$ 8,660,565	\$ 381,970	4.4%
Liabilities				
Current and Other Liabilities	\$ 3,311,877	\$ 2,650,449	\$ 661,428	25.0%
Long-Term Liabilities	75,057,760	63,146,373	11,911,387	18.9%
Total Liabilities	\$ 78,369,637	\$ 65,796,822	\$ 12,572,815	19.1%
Deferred Inflows	\$ 1,956,109	\$ 4,084,486	\$ (2,128,377)	-52.1%
Net Position				
Net Investment in Capital Assets	\$ 26,856,097	\$ 27,709,648	\$ (853,551)	-3.1%
Restricted	2,843,299	2,859,593	(16,294)	-0.6%
Unrestricted	(31,885,061)	(20,773,632)	(11,111,429)	53.5%
Total Net Position	\$ (2,185,665)	\$ 9,795,609	\$ (11,981,274)	-122.3%

Table 2 shows the changes in net position from fiscal year 2016-17 to 2017-18:

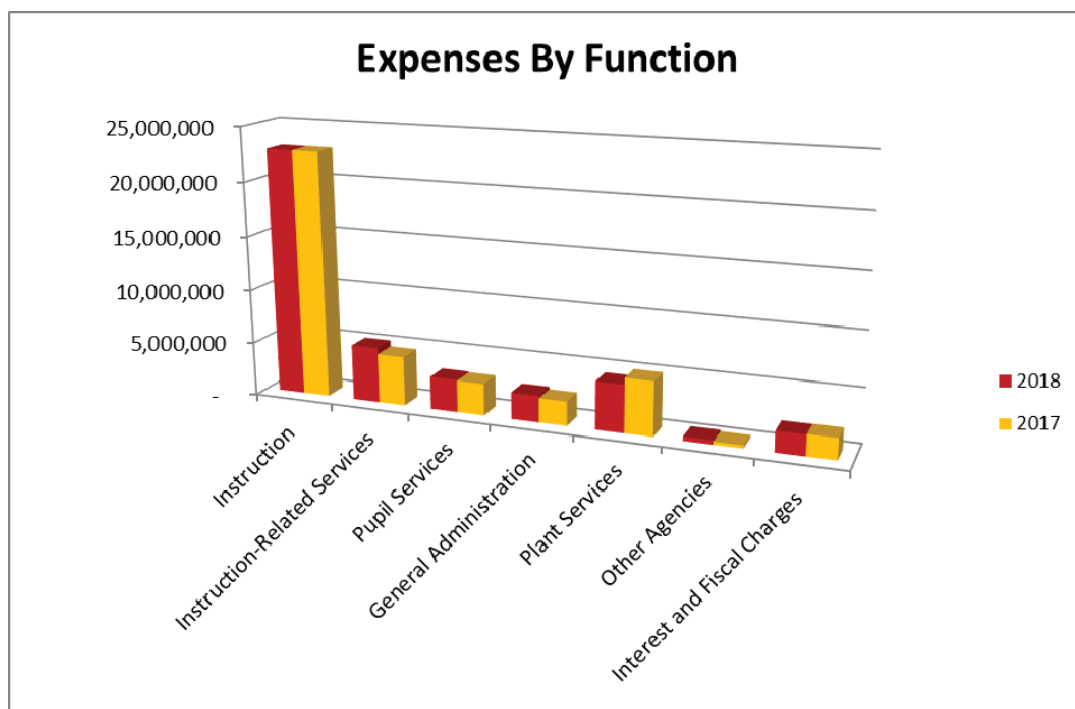
Table 2 - Change in Net Position				
	2018	2017	Increase (Decrease)	Percent Change
Revenues				
Program Revenues:				
Charges for Services	\$ 579,123	\$ 563,994	\$ 15,129	2.7%
Operating Grants and Contributions	2,980,455	3,156,341	(175,886)	-5.6%
General Revenues:				
Property Taxes	15,017,378	17,015,888	(1,998,510)	-11.7%
Grants and Entitlements - Unrestricted	15,644,554	13,664,764	1,979,790	14.5%
Other	1,073,343	1,094,613	(21,270)	-1.9%
Total Revenues	35,294,853	35,495,600	(200,747)	-0.6%
Program Expenses				
Instruction	22,805,153	22,815,412	(10,259)	0.0%
Instruction-Related Services	5,172,957	4,596,651	576,306	12.5%
Pupil Services	3,022,619	2,954,502	68,117	2.3%
General Administration	2,476,052	2,247,886	228,166	10.2%
Plant Services	4,414,855	5,012,932	(598,077)	-11.9%
Other Agencies	405,454	283,441	122,013	43.0%
Interest and Fiscal Charges	1,926,619	1,957,813	(31,194)	-1.6%
Total Expenses	40,223,709	39,868,637	355,072	0.9%
Change in Net Position	\$ (4,928,856)	\$ (4,373,037)	\$ (555,819)	12.7%
Prior Period Adjustment - OPEB GASB 75	(7,052,418)	-	(7,052,418)	-100.0%
Change in Net Position Including Adjustment	\$ (11,981,274)	\$ (4,373,037)	\$ (7,608,237)	174.0%

**PACIFICA SCHOOL DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

Property taxes comprised 42.6% of District revenues and direct instruction costs comprised 56.7% of District expenses for fiscal year 2017-18. Total revenues decreased by 0.6% and total expenses increased by 0.9% for fiscal year 2017-18. The following is a summary of government-wide revenues for the fiscal years ended June 30, 2017 and 2018:



The following is a summary of expenses by function for the fiscal years ended June 30, 2017 and 2018:



**PACIFICA SCHOOL DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

GOVERNMENTAL ACTIVITIES

The Statement of Activities shows the cost of program services and the charges for services and grants offsetting those services. Table 3 shows the net cost of services as compared to the prior fiscal year. That is, it identifies the cost of these services supported by general revenues for the government-wide statements (not the General Fund).

Table 3 - Net Cost of Services				
Function	2018	2017	Increase (Decrease)	Percent Change
Instruction	\$ 20,793,257	\$ 20,727,093	\$ 66,164	0.3%
Instruction-Related Services	5,042,706	4,399,515	643,191	14.6%
Pupil Services	1,945,086	1,911,676	33,410	1.7%
General Administration	2,453,126	2,216,738	236,388	10.7%
Plant Services	4,259,436	4,846,997	(587,561)	-12.1%
Other Agencies	243,901	88,470	155,431	175.7%
Interest and Fiscal Charges	1,926,619	1,957,813	(31,194)	-1.6%
Total Net Cost of Services	\$ 36,664,131	\$ 36,148,302	\$ 515,829	1.4%

Direct Instruction expenses include activities directly dealing with the teaching of pupils and the interaction between teacher and pupil.

Pupil Services and Instruction-related Services include the activities involved with assisting staff with the content and process of teaching to pupils.

General Administration includes the costs for the Board of Trustees, administration, fiscal and business services and other expenses associated with administrative and financial supervision of the District.

Plant Services includes the operation and maintenance of plant activities, which involve keeping the school grounds, buildings, and equipment in an effective working condition.

Interest and Fiscal Charges involve the transactions associated with the payment of interest and other related charges to debt of the District.

The dependence upon tax and local revenues is apparent, 87% of the District's activities are supported through taxes, grants and entitlements, and other general revenues. The community, as a whole, is the primary support for the District.

THE DISTRICT'S FUNDS

The District's governmental funds report a combined fund balance of \$8,529,521, which is a decrease of \$625,155 from last year's total.

**PACIFICA SCHOOL DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

Table 4 provides an analysis of the District's fund balances and the total change in fund balances from the prior year.

Table 4 - Change in Fund Balances				
Funds	2018	2017	Increase (Decrease)	
General Fund	\$ 3,427,997	\$ 4,452,551	\$ (1,024,554)	
Bond Interest & Redemption Fund	3,075,890	2,947,125	128,765	
Cafeteria Fund	150,113	104,249	45,864	
Deferred Maintenance Fund	83,539	15,483	68,056	
Building Fund	937,344	924,411	12,933	
Capital Facilities Fund	341,662	269,311	72,351	
Special Reserve Fund for Capital Projects	291,594	223,222	68,372	
Tax Override Fund	221,382	218,324	3,058	
Total Governmental Fund Balances	\$ 8,529,521	\$ 9,154,676	\$ (625,155)	

GENERAL FUND BUDGETING HIGHLIGHTS

The District's budget is prepared according to California law and in the modified accrual basis of accounting.

During the course of the 2017-18 fiscal year, the District revised its General Fund budget twice, at 1st Interim and 2nd interim, which resulted in an increase in budgeted expenditures of \$1,665,560 from the original to final budget.

For the General Fund, the final budget basis revenue and other financing sources estimate was \$31,123,919. The original budgeted estimate was \$30,563,420.

CAPITAL ASSETS

At the end of the fiscal year 2018, the District had \$93,227,912 invested in land, buildings, furniture and equipment, and vehicles located at the District's school sites.

Table 5 shows June 30, 2018 balances as compared to June 30, 2017.

Table 5 - Summary of Capital Assets Net of Depreciation					
Capital Asset	2018			2017	
	Cost	Accumulated Depreciation	Net Capital Asset	Net Capital Asset	Percent Change
Land	\$ 1,270,198	\$ -	\$ 1,270,198	\$ 1,270,198	0%
Buildings and Improvements	89,965,178	33,141,047	56,824,131	58,575,651	-3%
Property and Equipment	1,992,536	1,250,491	742,045	846,531	-12%
Totals	\$ 93,227,912	\$ 34,391,538	\$ 58,836,374	\$ 60,692,380	-3%

Overall capital assets decreased by 3% from fiscal year 2017 to fiscal year 2018 because of \$1,886,570 in current depreciation, net \$30,564 in capital asset additions.

**PACIFICA SCHOOL DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

LONG TERM DEBT

Table 6 summarizes the percent changes in Long-term Debt over the past two years.

Table 6 - Long-term Debt				
Type of Debt	2018	2017	Increase (Decrease)	Percent Change
General obligation bonds	\$ 31,980,277	\$ 32,982,732	\$ (1,002,455)	-3.04%
Unamortized bond premiums - net	94,400	110,133	(15,733)	-14.29%
Net OPEB obligation	13,046,696	5,265,205	7,781,491	147.79%
Net pension liabilities	29,756,893	24,588,546	5,168,347	21.02%
Compensated absences	179,494	199,757	(20,263)	-10.14%
Total Debt	\$ 75,057,760	\$ 63,146,373	\$ 11,911,387	18.86%

FACTORS BEARING ON THE DISTRICT'S FUTURE

The District's budget is developed based on the Local Control and Accountability Plan (LCAP) which is adopted by the Board each year. The LCAP supports the eight state priorities from a local perspective. In particular, the LCAP addresses student achievement and specifically addresses a District plan to serve students of need. The LCAP was developed by the District and approved by the county for the 2017-2018 school year.

The District's LCAP continues to engage stakeholders in determining the goals and actions that best meet the needs of the student population. Following are the District's three goals:

Goal 1: Conditions for Learning

Goal 2: Pupil Outcomes

Goal 3: Engagement

As the District enters 2018-2019, a number of factors affecting the budget will be considered. The District is projecting deficit spending over the next several years. The state revenues under the LCFF formula are insufficient to cover ongoing increases in costs for employee retirement plans (STRS and PERS), health benefits and normal operations. Enrollment projections continue to indicate a slight decrease in the coming years. Adequate reserves will be crucial to guard against fiscal volatility. Continued cooperative efforts and sound decision making by the Board, the Superintendent and the entire staff will be key to the District's long-term financial health.

With regards to Facilities, the District recently passed Measure O for \$55 Million in Bond Proceeds and has issued \$18M for the 2018-2019 school year. The District is undergoing a comprehensive Facility Master Planning Process and plans to adopt a Facility Master Plan in Spring 2019.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, parents, investors, and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. If you have questions regarding this report or need additional financial information, contact Josephine Peterson, Chief Business Official, Pacifica School District, 375 Reina Del Mar, Pacifica, CA 94044, (650) 738-6600, extension 6613.

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Basic Financial Statements

PACIFICA SCHOOL DISTRICT
STATEMENT OF NET POSITION
JUNE 30, 2018

	Governmental Activities
Assets	
Current Assets:	
Cash and investments	\$ 9,587,425
Accounts receivable	660,522
Stores inventories	13,225
Total Current Assets	<u>10,261,172</u>
Noncurrent Assets:	
Capital assets - net	<u>58,836,374</u>
Total Noncurrent Assets	<u>58,836,374</u>
Total Assets	<u><u>\$ 69,097,546</u></u>
 Deferred Outflows of Resources	
Pension adjustments	<u><u>\$ 9,042,535</u></u>
 Liabilities	
Current Liabilities:	
Accounts payable	\$ 1,559,880
Unearned revenue	171,771
Accrued interest	1,580,226
Total Current Liabilities	<u>3,311,877</u>
Long-term Liabilities:	
Due within one year:	
General obligation bonds payable	1,033,729
Compensated absences payable	179,494
Total due within one year	<u>1,213,223</u>
Due after one year:	
General obligation bonds payable	31,040,948
Net OPEB obligation	13,046,696
Net pension liabilities	29,756,893
Total due after one year	<u>73,844,537</u>
Total long-term Liabilities	<u>75,057,760</u>
Total Liabilities	<u><u>\$ 78,369,637</u></u>
 Deferred Inflows of Resources	
Pension adjustments	<u><u>\$ 1,956,109</u></u>
 Net Position	
Net investment in capital assets	\$ 26,856,097
Restricted for:	
Capital projects	547,101
Debt service	1,495,664
Educational programs	800,534
Total restricted net position	<u>2,843,299</u>
Unrestricted (deficit)	<u>(31,885,061)</u>
Total Net Position	<u><u>\$ (2,185,665)</u></u>

The notes to the financial statements are an integral part of this statement

**PACIFICA SCHOOL DISTRICT
STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

		Program Revenues		Net (Expense)
		Charges for	Operating	Revenue and
	Expenses	Services	Grants and	Changes in
			Contributions	Net Position
Governmental activities				
Instruction	\$ 22,805,153	\$ -	\$ 2,011,896	\$ (20,793,257)
Instruction-related services:				
Supervision of instruction	1,200,361	-	53,910	(1,146,451)
Instruction library, media and technology	773,133	-	9,557	(763,576)
School site administration	3,199,463	-	66,784	(3,132,679)
Pupil services:				
Home-to-school transportation	213,122	-	577	(212,545)
Food services	1,045,382	579,123	326,926	(139,333)
All other pupil services	1,764,115	-	170,907	(1,593,208)
General administration:				
All other general administration	2,476,052	-	22,926	(2,453,126)
Plant services	4,414,855	-	155,419	(4,259,436)
Other agencies	405,454	-	161,553	(243,901)
Interest on long-term debt	1,926,619	-	-	(1,926,619)
Total governmental activities	<u>\$ 40,223,709</u>	<u>\$ 579,123</u>	<u>\$ 2,980,455</u>	<u>(36,664,131)</u>
General revenues:				
Taxes and subventions:				
Taxes levied for general purposes				10,787,468
Taxes levied for debt service				2,936,840
Taxes levied for other specific purposes				1,293,070
Federal and state aid not restricted to specific purposes				15,644,554
Interest and investment earnings				202,683
Miscellaneous				870,660
Total general revenues				<u>31,735,275</u>
Change in net position				(4,928,856)
Net position beginning				9,795,609
Prior period adjustment - OPEB GASB 75				(7,052,418)
Net position beginning, as adjusted				<u>2,743,191</u>
Net position ending				<u>\$ (2,185,665)</u>

The notes to the financial statements are an integral part of this statement

**PACIFICA SCHOOL DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2018**

	General Fund	Bond Interest and Redemption Fund	Other Nonmajor Governmental Funds	Total Governmental Funds
Assets				
Cash and investments	\$ 4,399,038	\$ 3,064,398	\$ 2,123,989	\$ 9,587,425
Accounts receivable	599,004	11,492	50,026	660,522
Due from other funds	110,596	-	11,561	122,157
Stores inventories	-	-	13,225	13,225
Total Assets	<u>\$ 5,108,638</u>	<u>\$ 3,075,890</u>	<u>\$ 2,198,801</u>	<u>\$ 10,383,329</u>
Liabilities and Fund Balances				
Liabilities:				
Accounts payable	\$ 1,508,870	\$ -	\$ 51,010	\$ 1,559,880
Due to other funds	-	-	122,157	122,157
Unearned revenue	171,771	-	-	171,771
Total Liabilities	<u>1,680,641</u>	<u>-</u>	<u>173,167</u>	<u>1,853,808</u>
Fund balances:				
Nonspendable:				
Revolving fund	7,500	-	-	7,500
Stores inventories	-	-	13,225	13,225
Restricted for:				
Educational programs	663,646	-	-	663,646
Debt service	-	3,075,890	-	3,075,890
Cafeteria programs	-	-	136,888	136,888
Capital projects	-	-	547,101	547,101
Assigned for:				
Debt service	-	-	220,405	220,405
Capital projects	-	-	1,024,476	1,024,476
Other postemployment benefits	855,726	-	-	855,726
Site repairs	-	-	83,539	83,539
Unassigned:				
Economic uncertainties	1,901,125	-	-	1,901,125
Total Fund Balances	<u>3,427,997</u>	<u>3,075,890</u>	<u>2,025,634</u>	<u>8,529,521</u>
Total Liabilities and Fund Balances	<u>\$ 5,108,638</u>	<u>\$ 3,075,890</u>	<u>\$ 2,198,801</u>	<u>\$ 10,383,329</u>

The notes to the financial statements are an integral part of this statement

**PACIFICA SCHOOL DISTRICT
RECONCILIATION OF THE GOVERNMENTAL FUNDS
BALANCE SHEET TO THE STATEMENT OF NET POSITION
JUNE 30, 2018**

Total fund balances - governmental funds		\$	8,529,521
Amounts reported for governmental activities are not financial resources and therefore are not reported as assets in governmental funds. The cost of the assets is \$93,227,912 and the accumulated depreciation is \$34,391,538.			58,836,374
To recognize accrued interest at year end which is not reported in the governmental funds			(1,580,226)
The differences from pension plan assumptions in actuarial valuations are not included in the plan's actuarial study until the next fiscal year and are reported as deferred inflows of resources in the Statement of Net Position.			(1,956,109)
Deferred outflows of resources include amounts that will not be included in the calculation of the District's net pension liability of the plan year included in this report such as current fiscal year contributions as recorded in the fund statements.			9,042,535
Long-term liabilities are not due and payable in the current period and therefore are not reported as liabilities in the funds. Long-term liabilities at year-end consists of:			
General obligation bonds	\$	31,980,277	
Unamortized premiums from bond refunding		94,400	
Net pension liability		29,756,893	
Net OPEB obligation		13,046,696	
Compensated absences (vacation)		179,494	(75,057,760)
Net position - governmental activities			\$ (2,185,665)

The notes to the financial statements are an integral part of this statement

PACIFICA SCHOOL DISTRICT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - GOVERNMENTAL FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

	General Fund	Bond Interest and Redemption Fund	Other Nonmajor Governmental Funds	Total Governmental Funds
Revenues:				
LCFF sources	\$ 25,118,816	\$ -	\$ 240,000	\$ 25,358,816
Federal	759,405	417	304,970	1,064,792
Other state	2,593,313	15,011	20,684	2,629,008
Other local	2,201,932	2,943,338	1,081,233	6,226,503
Total revenues	30,673,466	2,958,766	1,646,887	35,279,119
Expenditures:				
Instruction	19,624,342	-	-	19,624,342
Instruction-related services:				
Supervision of instruction	1,023,736	-	-	1,023,736
Instruction library, media and technology	680,302	-	-	680,302
School site administration	2,775,432	-	-	2,775,432
Pupil services:				
Home-to-school transportation	180,626	-	-	180,626
Food services	2,055	-	863,227	865,282
All other pupil services	1,515,089	-	-	1,515,089
General administration:				
All other general administration	2,146,345	-	-	2,146,345
Plant services	3,344,639	-	482,462	3,827,101
Facility acquisition and construction	-	-	30,564	30,564
Other agencies	405,454	-	-	405,454
Debt service:				
Principal	-	1,052,616	-	1,052,616
Interest and other costs	-	1,777,385	-	1,777,385
Total expenditures	31,698,020	2,830,001	1,376,253	35,904,274
Excess (deficiency) of revenues over (under) expenditures	(1,024,554)	128,765	270,634	(625,155)
Other financing sources (uses):				
Transfers in	-	-	-	-
Transfers out	-	-	-	-
Total other financing sources (uses)	-	-	-	-
Net change in fund balances	(1,024,554)	128,765	270,634	(625,155)
Fund balances beginning	4,452,551	2,947,125	1,755,000	9,154,676
Fund balances ending	\$ 3,427,997	\$ 3,075,890	\$ 2,025,634	\$ 8,529,521

The notes to the financial statements are an integral part of this statement

PACIFICA SCHOOL DISTRICT
RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
TO THE STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

Total net change in fund balances - governmental funds	\$ (625,155)
Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital asset additions of \$30,564 was less than depreciation expense of \$1,886,570 in the period.	(1,856,006)
The governmental funds report bond proceeds as an other financing source, while repayment of bond principal is reported as an expenditure. Interest is recognized as an expenditure in the governmental funds when it is due. The net effect of these differences in the treatment of general obligation bonds and related items is as follows:	
Repayment of bond principal	1,052,616
Accreted interest on capital appreciation bonds is not recorded in the governmental funds but is required to be recorded under the accrual basis of accounting in the government-wide financial statements.	(50,161)
In governmental funds, if debt is issued at a premium or at a discount, the premium or discount is recognized as an other financing source or other financing use in the period it is incurred. In the government-wide statements, the premium or discount is amortized as interest over the life of the debt. The difference between premiums or discounts recognized in the current period and amortized over future periods is:	15,733
In governmental funds, actual contributions to pension plans are reported as expenditures in the year incurred. However, in the government-wide statement of activities, only the current year pension expense as noted in the plans' valuation reports is reported as an expense, as adjusted for deferred inflows and outflows of resources.	(2,658,000)
In governmental funds, actual contributions to OPEB plans are reported as expenditures in the year incurred. However, in the government-wide statement of activities, only the current year OPEB expense as noted in the plan's valuation reports is reported as an expense, as adjusted for deferred inflows and outflows of resources.	(729,073)
In the statement of activities, compensated absences are measured by the amount earned during the year. In governmental funds, however, expenditures for those items are measured by the amount of financial resources used (essentially the amounts paid). This year vacation earned was less than the amounts used by:	20,263
Interest on long-term debt in the statement of activities differs from the amount reported in the governmental funds because interest is recognized as an expenditure in the funds when it is due and thus requires the use of current financial resources. In the statement of activities, however, interest expense is recognized as the interest accrues, regardless of when it is due.	(99,073)
Changes in net position of governmental activities	<u><u>\$ (4,928,856)</u></u>

The notes to the financial statements are an integral part of this statement

**PACIFICA SCHOOL DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES

A. Accounting Principles

The Pacifica School District (the “District”) accounts for its financial transactions in accordance with the policies and procedures of the Department of Education’s *California School Accounting Manual*. The accounting policies of the District conform to generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA).

B. Reporting Entity

The District is the level of government primarily accountable for activities related to public education. The governing authority consists of five elected officials who, together, constitute the Board of Trustees. The District’s combined financial statements include the accounts of all its operations. The District evaluated whether any other entity should be included in these financial statements. The basic, but not the only, criterion for including a governmental department, agency, institution, commission, public authority, or other governmental organization in a governmental unit’s reporting entity for general purpose financial reports is the ability of the governmental unit’s elected officials to exercise oversight responsibility over such agencies. Oversight responsibility implies that one governmental unit is dependent on another and that the dependent unit should be reported as part of the other. Oversight responsibility is derived from the governmental unit’s power and includes, but is not limited to:

- Financial interdependency
- Selection of governing authority
- Designation of management
- Ability to significantly influence operations
- Accountability for fiscal matters

Accordingly, for the year ended June 30, 2018, the District does not have any component units and is not a component unit of any other reporting entity.

C. Basis of Presentation

Government-wide Financial Statements:

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the non-fiduciary activities of the District. The Statement of Net Position reports all assets, deferred outflows of resources, liabilities, deferred inflows of resources, and net position.

The government-wide statements are prepared using the economic resources measurement focus. This is the same approach used in the preparation of the proprietary fund and fiduciary fund financial statements but differs from the manner in which governmental fund financial statements are prepared. Governmental fund financial statements, therefore, include the reconciliation with brief explanations to better identify the relationship between the government-wide statements and the statements for the governmental funds.

**PACIFICA SCHOOL DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

The government-wide statement of activities presents a comparison between direct expenses and program revenues for each function or program of the District's governmental activities. Direct expenses are those that are specifically associated with a service, program, or department and are therefore clearly identifiable to a particular function. The District does not allocate indirect expenses to functions in the statement of activities. Program revenues include charges paid by the recipients of goods or services offered by a program, as well as grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues of the District, with certain exceptions. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the District.

Fund Financial Statements:

Fund financial statements report detailed information about the District. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major governmental fund is presented in a separate column, and all nonmajor funds are aggregated into one column.

The accounting and financial treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets, deferred outflows, current liabilities and deferred inflows are generally included on the balance sheet. The Statement of Revenues, Expenditures, and Changes in Fund Balances for these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

D. Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Government-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting.

Revenues - Exchange and Non-exchange Transactions:

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded under the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. "Available" means the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the District, "available" means collectible within the current period or within 60 days after year-end.

Non-exchange transactions, in which the District receives value *without* directly giving equal value in return, include property taxes, grants, and entitlements. Under the accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants and entitlements is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are to be used or the fiscal year when use is first permitted; matching requirements, in which the District must provide local resources to be used for a specific purpose; and expenditure requirements, in which the resources are provided to the District on a reimbursement basis. Under the modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

**PACIFICA SCHOOL DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

Deferred Outflow of Resources and Deferred Inflow of Resources:

In addition to assets, the Statement of Net Position includes a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s), and as such will not be recognized as an outflow of resources (expense/expenditures) until then. The District has recognized a deferred outflow of resources related to the recognition of the net pension liability reported in the Statement of Net Position.

In addition to liabilities, the statement of net position reports a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and as such, will not be recognized as an inflow of resources (revenue) until that time. The District has recognized a deferred inflow of resources related to the recognition of the pension liability reported which is in the Statement of Net Position.

Unearned Revenue:

Unearned revenue arises when assets are received before revenue recognition criteria have been satisfied. Grants and entitlements received before eligibility requirements are met are recorded as deferred inflows from unearned revenue. In the governmental fund financial statements, receivables associated with non-exchange transactions that will not be collected within the availability period have been recorded as deferred inflows from unearned revenue.

Expenses/Expenditures:

On the accrual basis of accounting, expenses are recognized at the time a liability is incurred. On the modified accrual basis of accounting, expenditures are generally recognized in the accounting period in which the related fund liability is incurred, as under the accrual basis of accounting. However, under the modified accrual basis of accounting, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. Allocations of cost, such as depreciation and amortization, are not recognized in the governmental funds. When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.

E. Fund Accounting

The accounts of the District are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, deferred outflows, liabilities, deferred inflows, fund equity or retained earnings, revenues, and expenditures or expenses, as appropriate. District resources are allocated to and accounted for in individual funds based upon the purpose for which they are to be spent and the means by which spending activities are controlled. The District's accounts are organized into major and nonmajor as follows:

Major Governmental Funds:

The *General Fund* is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund and includes transactions

**PACIFICA SCHOOL DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

accounted for in the Special Reserve Fund for Other Than Capital Outlay and the Special Reserve Fund for Postemployment Benefits.

The *Bond Interest and Redemption Fund* is maintained by the County Treasurer and is used to account for both the accumulation of resources from ad valorem tax levies and the interest and redemption of principal of the funding of general obligation bonds issued by the District.

Nonmajor Governmental Funds:

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted or committed for purposes other than debt service or capital projects. The restricted or committed resources need to comprise a substantial portion of the inflows reported in the special revenue fund. The District maintains one nonmajor special revenue fund:

- The Deferred Maintenance Fund is used for the purpose of major repair or replacement of district property.
- The *Cafeteria Fund* is a special revenue fund used to account for revenues received and expenditures made to operate the District's food service programs.

Capital Projects Funds are used to account for resources restricted, committed or assigned for capital outlays. The District maintains two nonmajor capital projects fund:

- The Building Fund is used to account for the acquisition of major governmental capital facilities and buildings from the sale of bond proceeds.
- The Capital Facilities Fund is used to account for resources received from developer impact fees assessed under provisions of the California Environmental Quality Act (CEQA).
- The Special Reserve for Capital Outlay Fund exists primarily for the accumulation of General Fund monies for capital outlay purposes.

Debt Service Funds are used to account for the accumulation of resources for, and the payment of, long-term debt principal, interest, and related costs. The District maintains one nonmajor debt service fund:

- The Tax Override Fund is used to account for the accumulation of resources from ad valorem tax levies for the repayment of State School Building Fund apportionments. These taxes will continue to be levied until the debt is fully paid.

F. Budgets and Budgetary Accounting

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds. By state law, the District's governing board must adopt a final budget no later than July 1. A public hearing must be conducted to receive comments prior to adoption. The District's governing board satisfied these requirements.

These budgets are revised by the District's governing board and district superintendent during the year to give consideration to unanticipated income and expenditures. The original and final revised budgets for the General Fund are presented as Required Supplementary Information.

**PACIFICA SCHOOL DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

Formal budgetary integration was employed as a management control device during the year for all budgeted funds. The District employs budget control by minor object and by individual appropriation accounts. Expenditures cannot legally exceed appropriations by major object account.

G. Encumbrances

Encumbrance accounting is used in all budgeted funds to reserve portions of applicable appropriations for which commitments have been made. Encumbrances are recorded for purchase orders, contracts, and other commitments when they are written. Encumbrances are liquidated when the commitments are paid. All encumbrances are liquidated on June 30.

H. Benefit Plans

Pensions

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the District's California Public Employees' Retirement System (CalPERS) and California State Teachers' Retirement System (CalSTRS) plans and additions to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by CalPERS and CalSTRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

GASB 68 requires that the reported results must pertain to liability and asset information within certain defined time frames. For this period, the following time frames were used:

Valuation Date	June 30, 2016
Measurement Date	June 30, 2017
Measurement Period	July 1, 2016 to June 30, 2017

Other Postemployment Benefits Other Than Pensions (OPEB)

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense information about the fiduciary net position of the District's Retiree Benefits Plan (the OPEB Plan) and additions to/deductions from the OPEB Plan's fiduciary net position have been determined on the same basis as they are reported by the OPEB Plan. For this purpose, the OPEB Plan recognizes benefit payments when due and payable in accordance with the benefit terms.

I. Assets, Liabilities, and Equity

1. Cash and Investments

Cash balances held in banks and in revolving funds are insured to \$250,000 by the Federal Deposit Insurance Corporation.

In accordance with *Education Code* Section 41001, the District maintains substantially all of its cash in the County Treasury. The county pools these funds with those of other districts in the county and invests the cash. These pooled funds are carried at cost, which approximates market

**PACIFICA SCHOOL DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

value. Interest earned is deposited quarterly into participating funds. Any investment losses are proportionately shared by all funds in the pool.

All District-directed investments are governed by Government Code Section 53601 and Treasury investment guidelines. The guidelines limit specific investments to government securities, domestic chartered financial securities, domestic corporate issues, and California municipal securities. The District's securities portfolio is held by the County Treasurer. Interest earned on investments is recorded as revenue of the fund from which the investment was made.

The county is authorized to deposit cash and invest excess funds by California Government Code Section 53648 et seq. The funds maintained by the county are either secured by federal depository insurance or are collateralized.

2. Fair Value Measurements

Investments are recorded at fair value in accordance with GASB Statement No. 72, *Fair Value Measurement and Application*. Accordingly, the change in fair value of investments is recognized as an increase or decrease to investment assets and investment income. Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction.

In determining this amount, three valuation techniques are available:

- Market approach - This approach uses prices generated for identical or similar assets or liabilities. The most common example is an investment in a public security traded in an active exchange such as the NYSE.
- Cost approach - This technique determines the amount required to replace the current asset. This approach may be ideal for valuing donations of capital assets or historical treasures.
- Income approach - This approach converts future amounts (such as cash flows) into a current discounted amount.

Each of these valuation techniques requires inputs to calculate a fair value. Observable inputs have been maximized in fair value measures, and unobservable inputs have been minimized.

3. Inventories and Prepaid Expenditures

Inventories

Inventories are recorded using the purchases method, in that inventory acquisitions are initially recorded as expenditures. Reported inventories are equally offset by a fund balance reserve, which indicates that these amounts are not "available for appropriation and expenditure" even though they are a component of net current assets.

**PACIFICA SCHOOL DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

Prepaid Expenditures

The District's central warehouse inventory is valued at a moving average cost and consists of expendable supplies held for consumption. The District has the option of reporting expenditure in governmental funds for prepaid items either when purchased or during the benefiting period. The District has chosen to report the expenditure during the benefiting period.

4. Capital Assets

Capital assets, which include sites, improvement of sites, buildings and improvements, equipment, and construction in progress, are reported in the government-wide financial statements. Such assets are valued at historical cost or estimated historical cost unless obtained by annexation or donation, in which case they are recorded at estimated market value at the date of receipt. The District utilizes a capitalization threshold of \$5,000.

Projects under construction are recorded at cost as construction in progress and transferred to the appropriate asset account when substantially complete. Costs of major improvements and rehabilitation of buildings are capitalized. Repair and maintenance costs are charged to expense when incurred. Equipment disposed of, or no longer required for its existing use, is removed from the records at actual or estimated historical cost, net of accumulated depreciation.

All capital assets, except land and construction in progress, are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Improvement of sites	20
Buildings and improvements	25-50
Equipment	5-15
Vehicles	8

5. Compensated Absences

All vacation pay plus related payroll tax is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

Accumulated sick leave benefits are not recognized as liabilities of the District. The District's policy is to record sick leave as an operating expense in the period taken, since such benefits do not vest, nor is payment probable; however, unused sick leave is added to the creditable service period for calculation of retirement benefits when the employee retires. At retirement, each classified member will receive 0.004 year of service credit for each day of unused sick leave. Credit for unused sick leave is applicable to all certificated employees and is determined by dividing the number of unused sick days by the number of base service days required to complete the last school year, if employed full-time.

6. Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the Statement of Net Position. Bond premiums and discounts are deferred and amortized over the life of the bonds. Bonds payable are reported net of applicable bond premium or discount. Issuance costs are expensed in the period incurred.

**PACIFICA SCHOOL DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

In the fund financial statements, governmental funds recognize bond premiums and discounts as well as bond issuance costs, during the current period. The face amount of the debt issued, premiums, or discounts are reported as other financing sources/uses.

7. Fund Balance Classifications

The District maintains a minimum unassigned fund balance of not less than 3 percent of budgeted general fund expenditures and other financing uses as a reserve for economic uncertainties. The District believes a reserve of this level is prudent to maintain a high bond rating and to protect the District from the effects of fluctuations in property tax revenues to which basic aide districts are vulnerable. Because amounts in the nonspendable, restricted, committed, and assigned categories are subject to varying constraints on their use, the reserve for economic uncertainties consists of balances that are otherwise unassigned.

In accordance with Government Accounting Standards Board 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, the District classifies governmental fund balances as follows:

- *Non-spendable* fund balance includes amounts that cannot be spent either because it is not in spendable form or because of legal or contractual constraints.
- *Restricted* fund balance includes amounts that are constrained for specific purposes which are externally imposed by providers, such as creditors or amounts constrained due to constitutional provisions or enabling legislation.
- *Committed* fund balances includes amounts that are constrained for specific purposes that are internally imposed by the government through formal action of the highest level of decision making authority and does not lapse at year-end. Committed fund balances are imposed by the District's board of education.
- *Assigned* fund balance includes amounts that are intended to be used for specific purposes that are neither considered restricted or committed. Fund balance may be assigned by the Superintendent and the Chief Business Official.
- *Unassigned* fund balance includes positive amounts within the general fund which has not been classified within the above mentioned categories and negative fund balances in other governmental funds.

The District uses restricted/committed amounts to be spent first when both restricted and unrestricted fund balance is available unless there are legal documents/contracts that prohibit doing this, such as a grant agreement requiring dollar for dollar spending. Additionally, the District would first use committed, then assigned, and lastly unassigned amounts of unrestricted fund balance when expenditures are made.

In order to comply with the requirements of GASB 54, the District has combined transactions in the Special Reserve fund for Other than Capital Outlay (Special Reserve Fund) and the Retiree Benefits Fund with the General Fund because those funds do not meet the definition of a special revenue fund as defined by GASB 54.

**PACIFICA SCHOOL DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

8. Net Position

Net position represents the difference between assets, deferred outflows, liabilities and deferred inflows. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction or improvement of those assets. In addition, deferred outflows of resources and deferred inflows of resources that are attributable to the acquisition, construction, or improvement of those assets or related debt also are included in the net investment in capital assets component of net position. Net position is reported as restricted when there are limitations imposed on its use either through the enabling legislation adopted by the District or through external restrictions imposed by creditors, grantors, laws or regulations of other governments. The District applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

Debt Service restrictions reflect the cash balances in the debt service funds that are restricted for debt service payments by debt covenants.

Capital Projects restrictions will be used for the acquisition and construction of capital facilities.

Educational Program restrictions reflect the amounts to be expended for federal and state funded educational programs.

Unrestricted net position reflect amounts that are not subject to any donor-imposed restrictions. This class also includes restricted gifts whose donor-imposed restrictions were met during the fiscal year. A deficit unrestricted net position may result when significant cash balances restricted for capital projects exist. Once the projects are completed, the restriction on these assets are released and converted to capital assets.

9. Local Control Funding Formula and Property Taxes

The Local Control Funding Formula (LCFF) creates base, supplemental, and concentration grants in place of most previously existing K–12 funding streams, including revenue limits and most state categorical programs. The revenue limit was a combination of local property taxes, state apportionments, and other local sources.

Until full implementation, local educational agencies (LEAs) will receive roughly the same amount of funding they received in 2012–13 plus an additional amount each year to bridge the gap between current funding levels and LCFF target levels. The budget projects the time frame for full implementation of the LCFF to be eight years.

The county is responsible for assessing, collecting, and apportioning property taxes. Taxes are levied for each fiscal year on taxable real and personal property in the county. The levy is based on the assessed values as of the preceding March 1, which is also the lien date. Property taxes on the secured roll are due on August 31 and February 1, and taxes become delinquent after December 10 and April 10, respectively. Property taxes on the unsecured roll are due on the lien date (March 1), and become delinquent if unpaid by August 31.

Secured property taxes are recorded as revenue when apportioned, in the fiscal year of the levy. The county apportions secured property tax revenue in accordance with the alternate method of distribution prescribed by Section 4705 of the California *Revenue and Taxation Code*. This

**PACIFICA SCHOOL DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
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alternate method provides for crediting each applicable fund with its total secured taxes upon completion of the secured tax roll - approximately October 1 of each year.

The County Auditor reports the amount of the District's allocated property tax revenue to the California Department of Education. Property taxes are recorded as local revenue limit sources by the District.

10. Risk Management

The District is exposed to various risks of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees, and natural disasters. The District has joined together with other school districts in the County to form the San Mateo County Schools Insurance Group ("SMCSIG") public entity risk pool. The District pays an annual premium for its property and casualty, workers' compensation, and liability insurance coverage. The Joint Powers Agreements provide that SMCSIG will be self-sustaining through member premiums and will reinsure through commercial companies for claims in excess of self-insured levels. Excess property and liability coverage is obtained through SELF.

There were no significant reductions in insurance coverage from coverage in the prior year and no insurance settlement exceeding insurance coverage.

11. Accounting Estimates

The presentation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

12. Eliminations and Reclassifications

In the process of aggregating data for the Statement of Net Position and the Statement of Activities, some amounts reported as interfund activity and balances in the funds were eliminated or reclassified. Interfund receivables and payables were eliminated to minimize the "grossing up" effect on assets and liabilities within the governmental activities column.

13. Subsequent Events

Management has reviewed subsequent events and transactions that occurred after the date of the financial statements through the date the financial statements were issued. The financial statements include all events or transactions, including estimates, required to be recognized in accordance with generally accepted accounting principles. Management has determined that there are no non-recognized subsequent events that require additional disclosure other than the following:

The District issued \$5,000,000 of tax and revenue anticipation notes (TRAN), Series A, that closed on July 12, 2018. The notes mature on June 28, 2019 and yield 3.0% interest. The notes were sold to supplement cash flow.

On July 1, 2018, the District entered into a Predevelopment Loan Agreement with the Housing Endowment and Regional Trust of San Mateo County (HEART), a joint powers agency, to help fund predevelopment activities for the development of 45 units of affordable employee rental

**PACIFICA SCHOOL DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
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housing. The loan, with a principal amount not to exceed \$357,000, bears a 2% simple interest rate. The loan has a one-time origination fee of 1.5% of the principal amount borrowed, with the principal and interest due on June 30, 2019. The District is able to request a one-time draw of \$50,000 for the mobilization of the project. HEART must approve all subsequent requests for reimbursement prior to disbursement of loan proceeds for payment of any Project predevelopment costs. All requests for disbursement must be for reimbursement of costs already incurred or paid by the District. As of the date of this report, the District had not drawn any principal from the loan.

On October 19, 2018, the District finalized the sale of their old Fairmont Elementary School site at 290 Edgewood Dr, Pacifica, CA 94044, for \$3,660,000. The settlement included an installment sale agreement with the buyer for \$2,440,000 with interest accruing on the outstanding principal balance at a rate per annum of 1%. The installment sale involves two \$1,220,000 payments, with the first payment due 180 days after the close of escrow, and the second payment due exactly one year after the close of escrow, or October 19, 2019.

In the June 2018 election, the District passed Measure O, which authorized them to issue \$55,000,000 in bonds to fund needed repairs, upgrades, and new construction projects. On September 27, 2018, the District issued \$18,000,000 in Series 2018 general obligation bonds, under the Measure O authorization. The issuance generated \$916,067 in bond premiums received by the District. Issuance costs associated with the bond financing was \$165,000, not including underwriter's discount. The bonds bear interest rates of 4.00% to 5.00%, with maturity dates between August 1, 2019 to August 1, 2048.

J. Implemented New Accounting Pronouncements

GASB Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions

The provisions in Statement 75 are effective for the fiscal year ended June 30, 2018. The primary objective of this Statement is to improve accounting and financial reporting by state and local governments for postemployment benefits other than pensions (other postemployment benefits or OPEB). It also improves information provided by state and local governmental employers about financial support for OPEB that is provided by other entities. This Statement replaces the requirements of Statements No. 45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions, as amended, and No. 57, OPEB Measurements by Agent Employers and Agent Multiple-Employer Plans, for OPEB. Statement No. 74, Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans, establishes new accounting and financial reporting requirements for OPEB plans.

The scope of this Statement addresses accounting and financial reporting for OPEB that is provided to the employees of state and local governmental employers. This Statement establishes standards for recognizing and measuring liabilities, deferred outflows of resources, deferred inflows of resources, and expense/expenditures. For defined benefit OPEB, this Statement identifies the methods and assumptions that are required to be used to project benefit payments, discount projected benefit payments to their actuarial present value, and attribute that present value to periods of employee service. Note disclosure and required supplementary information requirements about defined benefit OPEB also are addressed.

**PACIFICA SCHOOL DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
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In addition, this Statement details the recognition and disclosure requirements for employers with payables to defined benefit OPEB plans that are administered through trusts that meet the specified criteria and for employers whose employees are provided with defined contribution OPEB. This Statement also addresses certain circumstances in which a nonemployer entity provides financial support for OPEB of employees of another entity. In this Statement, distinctions are made regarding the particular requirements depending upon whether the OPEB plans through which the benefits are provided are administered through trusts that meet the following criteria:

- Contributions from employers and nonemployer contributing entities to the OPEB plan and earnings on those contributions are irrevocable.
- OPEB plan assets are dedicated to providing OPEB to plan members in accordance with the benefit terms.
- OPEB plan assets are legally protected from the creditors of employers, nonemployer contributing entities, the OPEB plan administrator, and the plan members.

As of June 30, 2018, according to GASB 75, the District's net OPEB liability must be recognized. Therefore, the previous net OPEB liability as of June 30, 2017 in the amount of \$7,052,418 has been shown as a restatement of net position in the Statement of Activities as a separate line item.

GASB Statement No. 86, *Certain Debt Extinguishment Issues*

The primary objective of this Statement is to improve consistency in accounting and financial reporting for in-substance defeasance of debt by providing guidance for transactions in which cash and other monetary assets acquired with only existing resources—resources other than the proceeds of refunding debt—are placed in an irrevocable trust for the sole purpose of extinguishing debt. This Statement also improves accounting and financial reporting for prepaid insurance on debt that is extinguished and notes to financial statements for debt that is defeased in substance. The requirements of this Statement are effective for financial statements for periods beginning after June 15, 2017. Earlier application is encouraged. This statement did not have an impact on the District's financial statements.

K. Upcoming Accounting and Reporting Changes

GASB Statement No. 83, *Certain Asset Retirement Obligations*

This Statement addresses accounting and financial reporting for certain asset retirement obligations (AROs). An ARO is a legally enforceable liability associated with the retirement of a tangible capital asset. A government that has legal obligations to perform future asset retirement activities related to its tangible capital assets should recognize a liability based on the guidance in this Statement. The requirements of this Statement are effective for financial statements for periods beginning after June 15, 2018. Earlier application is encouraged.

The District doesn't believe this statement will have a significant impact on the District's financial statements.

GASB Statement No. 84, *Fiduciary Activities*

The objective of this Statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. This Statement establishes criteria for identifying fiduciary activities of all state and local governments. The focus of the criteria generally is on (1) whether a government is controlling the

**PACIFICA SCHOOL DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
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assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify fiduciary component units and postemployment benefit arrangements that are fiduciary activities. The requirements of this Statement are effective for financial statements for periods beginning after December 15, 2018. Earlier application is encouraged.

The District doesn't believe this statement will have a significant impact on the District's financial statements.

GASB issued Statement No. 87, *Leases*

The objective of this statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities. The requirements of this statement are effective for the fiscal year ending June 30, 2021.

The District doesn't believe this statement will have a significant impact on the District's financial statements.

GASB Statement No. 88, *Certain Disclosures Related to Debt, Including Direct Borrowings and Direct Placements*

This Statement addresses additional information to be disclosed in the notes to the financial statements regarding debt, including unused lines of credit; assets pledged as collateral for the debt; and terms specified in debt agreements related to significant events of default with finance-related consequences, significant termination events with finance-related consequences, and significant subjective acceleration clauses. The requirements of this Statement are effective for financial statements for periods beginning after June 15, 2018. Earlier application is encouraged.

The District doesn't believe this statement will have a significant impact on the District's financial statements.

GASB Statement No. 89, *Accounting for Interest Cost Incurred Before the End of the Construction Period*

This Statement addresses interest costs incurred before the end of a construction period be recognized as an expense in the period in which the cost is incurred for financial statements prepared using the economic resources measurement focus. As a result, interest cost incurred before the end of a construction period will not be included in the historical cost of a capital asset reported in a business-type activity or enterprise fund. The requirements of this Statement are effective for financial statements for periods beginning after December 15, 2019. Earlier application is encouraged.

The District doesn't believe this statement will have a significant impact on the District's financial statements.

**PACIFICA SCHOOL DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

NOTE 2 - CASH AND INVESTMENTS

Summary of Deposits

A summary of deposits as of June 30, 2018, is as follows:

Description	Carrying Amount	Fair Value	Investment Rating
Government-Wide Statements:			
Cash in county treasury investment pool	\$ 9,517,083	\$ 9,474,066	AA
Cash in revolving fund	7,500	7,500	Not Rated
Cash in bank	52,373	52,373	Not Rated
Cash with fiscal agent	10,469	10,422	AA
Total Cash and Investments	<u>\$ 9,587,425</u>	<u>\$ 9,544,361</u>	

Cash in banks and revolving funds

Cash balances in banks and revolving funds are insured up to \$250,000 by the Federal Deposit Insurance Corporation ("FDIC"). These accounts are held within various financial institutions. As of June 30, 2018, the bank balance of the District's accounts with banks was \$59,527, which was fully insured by FDIC.

Cash in County Treasury

The District is considered to be an involuntary participant in an external investment pool as the District is required to deposit all receipts and collections of monies with their County Treasurer (Education Code Section 41001). The fair value of the District's investment in the pool is reported in the accounting financial statements at amounts based upon the District's pro rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

Fair Value Measurements

GASB 72 established a hierarchy of inputs to the valuation techniques above. This hierarchy has three levels:

- Level 1 inputs are quoted prices in active markets for identical assets or liabilities.
- Level 2 inputs are quoted market prices for similar assets or liabilities, quoted prices for identical or similar assets or liabilities in markets that are not active, or other than quoted prices that are not observable.
- Level 3 inputs are unobservable inputs, such as a property valuation or an appraisal.

The District has the following recurring fair value measurements as of June 30, 2018:

- Investments in the San Mateo County Treasury Investment Pool are not measured using the input levels above because the District's transactions are based on a stable net asset value per share. All contributions and redemptions are transacted at \$1.00 net asset value per share.

**PACIFICA SCHOOL DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

Policies and Practices

The District is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the State; U.S. Treasury instruments; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreements; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security; and collateralized mortgage obligations.

Limitations as they relate to interest rate risk, credit risk, and concentration of credit risk are described below:

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to the changes in market interest rates. The District manages its exposure to interest rate risk by investing in the County Treasury. The District keeps cash in the San Mateo County Investment Pool which had a fair value of approximately \$1.468 billion and an amortized book value of \$1.475 billion.

Credit Risk

Credit risk is the risk of loss due to the failure of the security issuer. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The investment with the San Mateo County Investment Pool is governed by the County's general investment policy. The investment with the San Mateo County Investment Pool is rated at least AA by Moody's Investor Service.

Custodial Credit Risk – Deposits

Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District does not have a policy for custodial credit risk for deposits. However, the California Government code requires that a financial institution secure deposits made by State or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under State law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110 percent of the total amount deposited by the public agencies. California law also allows financial institutions to secure public deposits by pledging first trust deed mortgage notes having a value of 150 percent of the secured public deposits and letters of credit issued by the Federal Home Loan Bank of San Francisco having a value of 105 percent of the secured deposits.

Concentration of Credit Risk

The investment policy of the District contains no limitations on the amount that can be invested in any one issuer beyond the amount stipulated by the California Government code. District investments that are greater than 5 percent of total investments are in either an external investment pool or mutual funds and are therefore exempt.

**PACIFICA SCHOOL DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

NOTE 3 - ACCOUNTS RECEIVABLE

Accounts receivable consisted of the following as of June 30, 2018:

Receivables	General Fund	Bond Interest and Redemption Fund	Nonmajor Funds	Total
Federal Government	\$ 80,857	\$ -	\$ 30,349	\$ 111,206
State Government	68,127	-	-	68,127
Other Local	338,897	-	-	338,897
Unrestricted	111,122	11,492	19,678	142,292
Total Accounts Receivable	<u>\$ 599,003</u>	<u>\$ 11,492</u>	<u>\$ 50,027</u>	<u>\$ 660,522</u>

NOTE 4 - INTERFUND TRANSACTIONS

Interfund transactions are reported as loans, services provided reimbursements, or transfers. Loans are reported as interfund receivables and payables, as appropriate, and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements occur when one fund incurs a cost, charges the appropriate benefiting fund, and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers among governmental funds are netted as part of the reconciliation to the government-wide financial statements.

Interfund Receivables/Payables (Due From/Due To)

As of June 30, 2018, the District interfund payables and receivables consisted of an interfund payable due to the General Fund and the Deferred Maintenance Fund from the Cafeteria Fund in the amount of \$122,157.

Interfund Transfers

Interfund transfers consist of operating transfers from funds receiving revenues to funds through which the resources are to be expended. The District did not have any interfund transfers during the year.

**PACIFICA SCHOOL DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

NOTE 5 - CAPITAL ASSETS AND DEPRECIATION

Capital asset activity for the year ended June 30, 2018, is shown below:

Capital Assets	Balance July 01, 2017	Additions	Adjustments & Deletions	Balance June 30, 2018
Land - not depreciable	\$ 1,270,198	\$ -	\$ -	\$ 1,270,198
Buildings	87,853,473	-	-	87,853,473
Land improvements	2,111,705	-	-	2,111,705
Equipment	1,961,972	30,564	-	1,992,536
Total capital assets	93,197,348	30,564	-	93,227,912
Less accumulated depreciation for:				
Buildings	29,501,828	1,645,934	-	31,147,762
Land improvements	1,887,699	105,586	-	1,993,285
Equipment	1,115,441	135,050	-	1,250,491
Total accumulated depreciation	32,504,968	1,886,570	-	34,391,538
Total capital assets - net depreciation	\$ 60,692,380	\$ (1,856,006)	\$ -	\$ 58,836,374

Depreciation expense was charged to governmental activities as follows:

Governmental Activity	Depreciation Expense
Instruction	\$ 1,156,456
Supervision of instruction	71,021
Instruction library, media and technology	22,654
School site administration	137,730
Home-to-school transportation	13,863
Food services	90,842
All other pupil services	92,736
All other general administration	108,300
Plant services	192,968
Total depreciation expense	\$ 1,886,570

NOTE 6 - TAX AND REVENUE ANTICIPATION NOTES

The District issued \$5,000,000 of tax and revenue anticipation notes (TRAN), Series A, that closed on July 6, 2017. The notes matured on June 29, 2018 and yielded 3.0% interest. The TRAN were issued with a premium of \$99,550 and used to supplement cash flow. As of June 30, 2018, the entire amount, including accrued interest, had been repaid.

**PACIFICA SCHOOL DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

NOTE 7 - SCHEDULE OF CHANGES IN LONG-TERM LIABILITIES

The following is a summary of the changes in long-term debt for the year ended June 30, 2018:

Long Term Debt	Balance July 01, 2017	Additions/ Accretion	Reductions	Balance June 30, 2018	Due Within One Year
General obligation bonds	\$ 33,092,865	\$ 1,827,545	\$ 2,845,733	\$ 32,074,677	\$ 1,033,729
Net OPEB obligation	5,265,205	8,326,912	545,421	13,046,696	-
Net pension liabilities	24,588,546	17,396,068	12,227,721	29,756,893	-
Compensated absences	199,757	228,526	248,789	179,494	179,494
Total Long-Term Debt	<u>\$ 63,146,373</u>	<u>\$ 27,779,051</u>	<u>\$ 15,867,664</u>	<u>\$ 75,057,760</u>	<u>\$ 1,213,223</u>

Payments on the general obligation bonds are made by the Bond Interest and Redemption Fund from local revenues. The accrued vacation, pension liabilities, and other postemployment benefits will be paid by the fund for which the employee worked.

NOTE 8 - GENERAL OBLIGATION BONDS

Through elections, the District received authorization to issue general obligation bonds (GOB) that requires the county to levy annual ad valorem taxes for the payment of interest and principal on the bonds. Bond proceeds are used to build additional classrooms and to perform repairs and renovations.

In August 1998, the District issued \$20,713,854 in Series 1998B General Obligation Bonds. The proceeds were used for construction and modernization projects. The bonds included \$8,383,854 in Capital Appreciation Bonds and \$12,330,000 in Current Interest Bonds. The Capital Appreciation Bonds bear interest rates of 5.15% to 5.00%, with maturity dates between August 1, 2015 to August 1, 2023. The Current Interest Bonds matured on August 1, 2014.

In June 2000, Capital Appreciation Bonds in the amount of \$6,492,858 were issued by the Pacifica School District for construction and modernization projects. The bonds bear interest rates of 5.00% to 6.12% with maturity dates of August 1, 2007 to August 1, 2030.

The following schedule summarizes District's outstanding General Obligation Bonds as of June 30, 2018:

Bond	Issue Date	Maturity Date	Interest Rate	Original Issue	Bonds Outstanding July 01, 2017	Additions/ Accretion	Redeemed	Bonds Outstanding June 30, 2018
Principal Bonds:								
1998B CAB	8/1/98	8/1/23	5.15-5.3%	\$ 8,383,854	\$ 6,352,445	\$ -	\$ 971,854	\$ 5,380,591
2000C CAB	6/15/00	9/1/30	5-6.12%	6,492,858	5,857,678	-	80,762	5,776,916
Subtotal General Obligation Bonds				14,876,712	12,210,123	-	1,052,616	11,157,507
Accreted Interest:								
1998B					10,290,139	821,687	1,628,146	9,483,680
2000C					10,482,470	1,005,858	149,238	11,339,090
Subtotal Accreted Interest					20,772,609	1,827,545	1,777,384	20,822,770
Unamortized Bond Premium				393,334	110,133	-	15,733	94,400
Total General Obligation Bonds				<u>\$15,270,046</u>	<u>\$33,092,865</u>	<u>\$1,827,545</u>	<u>\$2,845,733</u>	<u>\$32,074,677</u>

**PACIFICA SCHOOL DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

The following is a summary of the District's annual debt service requirements as of June 30, 2018:

For the Fiscal Year Ending June 30,	Principal	Interest to Maturity	Total
2019	\$ 1,033,729	\$ 1,896,271	\$ 2,930,000
2020	1,017,209	2,022,792	3,040,001
2021	988,395	2,156,605	3,145,000
2022	971,187	2,288,813	3,260,000
2023	954,498	2,425,502	3,380,000
2024-2028	4,131,018	14,683,982	18,815,000
2029-2031	2,061,471	10,168,530	12,230,001
Total Debt Service	<u>\$ 11,157,507</u>	<u>\$ 35,642,495</u>	<u>\$ 46,800,002</u>

NOTE 9 - EMPLOYEE RETIREMENT SYSTEMS

A. California Public Employees Retirement System (CalPERS/PERS) Pension Plan

General Information about the PERS Pension Plan

Plan Description - All qualified permanent and probationary employees are eligible to participate in the District's Miscellaneous Employee Pension Plan (the Plan), a cost-sharing multiple employer defined benefit pension plans administered by the California Public Employees' Retirement System (CalPERS). Benefit provisions under the Plans are established by State statute and District resolution. CalPERS issues publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website.

Benefits Provided - CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full-time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. The death benefit is one of the following: the Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost of living adjustments for the Plan are applied as specified by the Public Employees' Retirement Law.

The Plans' provisions and benefits in effect at June 30, 2018, are summarized as follows:

	CalPERS	
	Classic	PEPRA
Benefit formula	2% @ 55	2% @ 62
Benefit vesting schedule	5 Years	5 Years
Benefit payments	Monthly for Life	Monthly for Life
Retirement age	55	62
Monthly benefits as a % of eligible compensation	2.0% to 2.5%	2.00%
Required employee contribution rates	7.0%	6.0%
Required employer contribution rates	15.531%	15.531%

**PACIFICA SCHOOL DISTRICT
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Contributions - Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. Funding contributions for the Plan are determined annually on an actuarial basis as of June 30 by CalPERS. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The District is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

For the year ended June 30, 2018, the District's contributions were \$629,910.

Pension Liabilities, Pension Expenses and Deferred Outflows/Inflows of Resources Related to PERS

As of June 30, 2018, the District reported net pension liabilities for its proportionate shares of the net pension liability of the Plan as follows:

	Proportionate Share of Net Pension Liability/(Asset)
CalPERS	\$ 8,486,723

The District's net pension liability for the Plan is measured as the proportionate share of the net pension liability. The net pension liability of the Plan is measured as of June 30, 2017, and the total pension liability for the Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2016 rolled forward to June 30, 2017 using standard update procedures. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined.

The District's proportionate share of the net pension liability for the Plan as of June 30, 2017 and 2018 was as follows:

	CalPERS
Proportion - June 30, 2017	0.03630%
Proportion - June 30, 2018	0.03555%
Change - Increase/(Decrease)	-0.00075%

For the year ended June 30, 2018, the District recognized pension expense of \$1,443,668 for the Plan.

**PACIFICA SCHOOL DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

At June 30, 2018, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	CalPERS	
	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes of Assumptions	\$ 1,139,699	\$ -
Differences between Expected and Actual Experience	304,044	-
Differences between Projected and Actual Investment Earnings	293,583	-
Differences between Employer's Contributions and Proportionate Share of Contributions	-	5,518
Change in Employer's Proportion	142,296	-
Pension Contributions Made Subsequent to Measurement Date	707,467	-
Total	\$ 2,587,089	\$ 5,518

The District reported \$707,467 as deferred outflows of resources related to contributions subsequent to the measurement date that will be recognized as a reduction of the net pension liability in the year ended June 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Fiscal Year Ending June 30:	Outflows/(Inflows) of Resources CalPERS
2019	\$ 574,065
2020	908,613
2021	552,191
2022	(160,765)
2023	-
Thereafter	-
Total	\$ 1,874,104

Actuarial Assumptions - The total pension liabilities in the June 30, 2016 actuarial valuations were determined using the following actuarial assumptions:

Valuation Date	June 30, 2016
Measurement Date	June 30, 2017
Actuarial Cost Method	Entry-Age Normal Cost Method
Actuarial Assumptions:	
Discount Rate	7.15%
Inflation	2.75%
Payroll Growth	3.00%
Projected Salary Increase	(1)
Investment Rate of Return	7.5% (2)
Mortality	(3)

(1) Varies by age and service

(2) Net of pension plan investment expenses, including inflation

(3) Derived using CalPERS' membership data for all funds

**PACIFICA SCHOOL DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

Discount Rate - The discount rate used to measure the total pension liability was 7.15 percent for the Plan. To determine whether the municipal bond rate should be used in the calculation of a discount rate for the Plan, CalPERS stress tested plans that would most likely result in a discount rate that would be different from the actuarially assumed discount rate. Based on the testing, none of the tested plans run out of assets. Therefore, the current 7.15 percent discount rate is adequate and the use of the municipal bond rate calculation is not necessary. The long term expected discount rate of 7.15 percent will be applied to all plans in the Public Employees Retirement Fund (PERF). The stress test results are presented in a detailed report that can be obtained from the CalPERS website.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all the funds' asset classes, expected compound returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

The table below reflects the long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These rates of return are net of administrative expenses.

Asset Class	New	Real Return	Real Return
	Strategic Allocation	Years 1 - 10 (a)	Years 11+ (b)
Global Equity	47.00%	4.90%	5.38%
Fixed Income	19.00%	0.80%	2.27%
Inflation Sensitive	6.00%	0.60%	1.39%
Private Equity	12.00%	6.60%	6.63%
Real Estate	11.00%	2.80%	5.21%
Infrastructure and Forestland	3.00%	3.90%	5.36%
Liquidity	2.00%	-0.40%	-0.90%
Total	100.00%		

(a) An expected inflation of 2.5% used for this period.

(b) An expected inflation of 3.0% used for this period.

**PACIFICA SCHOOL DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate - The following presents the District's proportionate share of the net pension liability for the Plan, calculated using the discount rate for the Plan, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	<u>CalPERS</u>
1% Decrease	6.15%
Net Pension Liability \$	12,486,690
Current	7.15%
Net Pension Liability \$	8,486,723
1% Increase	8.15%
Net Pension Liability \$	5,168,416

Pension Plan Fiduciary Net Position - Detailed information about each pension plan's fiduciary net position is available in the separately issued CalPERS financial reports.

B. California State Teachers' Retirement System (STRS) Pension Plan

General Information about the STRS Pension Plan

Plan Description - The District contributes to the State Teachers' Retirement System (STRS), a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by STRS. The plan provides retirement, disability, and survivor benefits to beneficiaries. Benefit provisions are established by state statutes, as legislatively amended, within the State Teachers' Retirement Law. STRS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information.

Benefits Provided - STRS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full-time employment. The cost of living adjustments for the Plan are applied as specified by the retirement Law.

The Plan's provisions and benefits in effect at June 30, 2018, are summarized as follows:

	<u>CalSTRS</u>	
	<u>Tier 1</u>	<u>Tier 2</u>
Benefit formula	2% @ 60	2% @ 62
Benefit vesting schedule	5 Years	5 Years
Benefit payments	Monthly for Life	Monthly for Life
Retirement age	60	62
Monthly benefits as a % of eligible compensation	2.000%	2.000%
Required employee contribution rates	10.250%	9.205%
Required employer contribution rates	14.430%	14.430%

**PACIFICA SCHOOL DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

Contributions - As part of the annual valuation process, the Normal Cost rate is determined as the basis for setting the base member contribution rate for the following fiscal year. Generally, the base member contribution rate is one-half of the Normal Cost rate within certain parameters. Required member, employer and state contribution rates are set by the California Legislature and Governor and detailed in Teachers' Retirement Law. Contribution rates are expressed as a level percentage of payroll using the entry age normal actuarial cost method.

For the year ended June 30, 2018, the District's contributions were as follows:

	<u>CalSTRS</u>
Employer Contributions	\$ 1,786,933
State Contributions	959,655
Total	<u>\$ 2,746,588</u>

Pension Liabilities, Pension Expenses and Deferred Outflows/Inflows of Resources Related to STRS

As of June 30, 2018, the District reported net pension liabilities for its proportionate shares of the net pension liability of the Plan as follows:

	<u>Proportionate Share of Net Pension Liability/(Asset)</u>
District	\$ 21,270,170
State	7,906,122
Total	<u>\$ 29,176,292</u>

The District's net pension liability for the Plan is measured as the proportionate share of the net pension liability. The net pension liability of the Plan is measured as of June 30, 2017, and the total pension liability for the Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2016 rolled forward to June 30, 2017 using standard update procedures. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. The state contributed 8.828 percent of the members' creditable earnings from the fiscal year ending in the prior calendar year. Also, as a result of AB 1469, the additional state appropriation required to fully fund the benefits in effect as of 1990 by 2046 is specific in subdivision (b) of Education Code Section 22955.1. The increased contributions end as of fiscal year 2046-2047.

The District's proportionate share of the net pension liability for the Plan as of June 30, 2017 and 2018 was as follows:

	<u>CalSTRS</u>
Proportion - June 30, 2017	0.02400%
Proportion - June 30, 2018	0.02300%
Change - Increase/(Decrease)	<u>-0.00100%</u>

For the year ended June 30, 2018, the District recognized pension expense of \$1,308,208 for the Plan.

**PACIFICA SCHOOL DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

At June 30, 2018, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	CalSTRS	
	Deferred Outflows of Resources	Deferred Inflows of Resources
Changes of Assumptions	\$ 3,940,590	\$ -
Differences between Expected and Actual Experience	-	292,330
Differences between Projected and Actual Investment Earnings	-	566,490
Differences between Employer's Contributions and Proportionate Share of Contributions	727,923	-
Change in Employer's Proportion	-	1,091,771
Pension Contributions Made Subsequent to Measurement Date	1,786,933	-
Total	\$ 6,455,446	\$ 1,950,591

The District reported \$1,786,933 as deferred outflows of resources related to contributions subsequent to the measurement date that will be recognized as a reduction of the net pension liability in the year ended June 30, 2019. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Fiscal Year Ending June 30:	Outflows/(Inflows) of Resources CalSTRS
2019	\$ 22,048
2020	849,473
2021	544,493
2022	(10,382)
2023	640,915
Thereafter	671,375
Total	\$ 2,717,922

Actuarial Assumptions - The total pension liabilities in the June 30, 2016 actuarial valuations were determined using the following actuarial assumptions:

Valuation Date	June 30, 2016
Measurement Date	June 30, 2017
Actuarial Cost Method	Entry-Age Normal Cost Method
Actuarial Assumptions:	
Discount Rate	7.10%
Inflation	2.75%
Payroll Growth	3.50%
Projected Salary Increase	(1)
Investment Rate of Return	7.50% (2)
Mortality	(3)

- (1) Varies by age and service. Approximately 6% average over career including inflation
- (2) Net of pension plan investment expenses and administrative expenses, including inflation
- (3) Derived using CalSTRS' membership data for all funds

**PACIFICA SCHOOL DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

Discount Rate - The discount rate used to measure the total pension liability was 7.10 percent. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and employers will be made at statutory contribution rates in accordance with the rate increases per AB 1469. Projected inflows from investment earnings were calculated using the long-term assumed investment rate of return (7.10 percent) and assuming that contributions, benefit payments, and administrative expense occur midyear. Based on those assumptions, the plan's fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term assumed investment rate of return was applied to all periods of projected benefit payments to determine the total pension liability.

The table below reflects the long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These rates of return are net of administrative expenses.

Asset Class	New Strategic Allocation	Long-Term Expected Rate of Return ⁽¹⁾
Global Equity	47.00%	6.30%
Fixed Income	12.00%	0.30%
Real Estate	13.00%	5.20%
Private Equity	13.00%	9.30%
Absolute Return / Risk Mitigating Strategies	9.00%	2.90%
Inflation Sensitive	4.00%	3.80%
Cash / Liquidity	2.00%	-1.00%
Total	100.00%	

⁽¹⁾ 20 year average

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate - The following presents the District's proportionate share of the net pension liability for the Plan, calculated using the discount rate for the Plan, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	CalSTRS
1% Decrease	6.10%
Net Pension Liability \$	31,231,700
Current	7.10%
Net Pension Liability \$	21,270,170
1% Increase	8.10%
Net Pension Liability \$	13,186,130

Pension Plan Fiduciary Net Position - Detailed information about each pension plan's fiduciary net position is available in the separately issued STRS financial reports.

PACIFICA SCHOOL DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

C. Postemployment Benefits Other Than Pension Benefits

Plan Description.

The District's Postemployment Healthcare Plan (PHP) is a single-employer defined benefit healthcare plan including medical, dental, and vision benefits for the below groups of employees. Employees are not required to contribute to the plan. The District's policy is to pay the benefits as a cash outlay after retirement (the pay-as-you-go method). All contracts with District employees will be renegotiated at various times in the future and, thus, costs and benefits are subject to change. Benefits and contribution requirements (both employee and employer) for the OPEB Plan are established by various labor agreements.

Benefits

The District provides coverage to the following groups of employees as follows:

Description	Certificated	Classified	Management
Benefits Provided:	Medical & Dental	Medical & Dental	Medical, Dental & Vision
Duration of Benefits:	10 yrs but not beyond age 70	To age 70	10 yrs but not beyond age 70
Required Services:	10 years	10 years	10 years
Minimum Age:	55	55	55
Dependent Coverage:	None	None	None
Contribution Percentage:	100%	100%	100%
District Cap:	None	None	None

Employees Covered by Benefit Terms

At June 30, 2018 (the valuation date), the benefit terms covered the following employees:

Active employees	298
Inactive employees	218
Total employees	516

Contributions

The District makes contributions based on an actuarially determined rate and are approved by the authority of the District's Board. Total contributions to the OPEB plan during the year were \$713,911. Total benefit payments included in the measurement period were \$545,421. The actuarially determined contribution for the measurement period was \$1,922,060. The District's contributions were 3.4% of payroll during the measurement period June 30, 2018. Employees are not required to contribute to the plan. There have been no assets accumulated in a trust to provide for the benefits of this plan.

**PACIFICA SCHOOL DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

Actuarial Assumptions

The following summarized the actuarial assumptions for the OPEB plan included in this fiscal year:

Valuation Date:	June 30, 2018
Measurement Date:	June 30, 2018
Actuarial Cost Method:	Entry-Age Actuarial Cost Method
Amortization Period:	20 years
Actuarial Assumptions:	
Discount Rate	3.80%
Inflation	2.75%
Payroll Increases	2.75%
Healthcare Trend Rate	4.00%
Mortality	2009 CalSTRS and 2014 CalPERS Misc
Retirement	Certificated: 2009 CalSTRS Classified: Hired < 2013: 2009 CalPERS for School Employees Classified: Hired > 2013: 2009 CalPERS 2% @ 60 for Miscellaneous Employees
Service Requirement	100% at 10 Years of Service

Discount Rate

Since the benefits are not funded, the discount rate is equal to the Bond Buyer 20-Year Bond Index, which was 3.8%.

Total OPEB Liability

The District's total OPEB liability was measured as of June 30, 2018 (measurement date) and was determined by an actuarial valuation as of June 30, 2018 (valuation date) for the fiscal year ended June 30, 2018 (reporting date).

Changes in the Total OPEB Liability

The following summarizes the changes in the net OPEB liability during the year ended June 30, 2018:

Fiscal Year Ended June 30, 2018 (Measurement Date June 30, 2018)	Total OPEB Liability	Fiduciary Net Position	Net OPEB Liability
Balance at June 30, 2017	\$ 12,149,133	\$ -	\$ 12,149,133
Service cost	973,689	-	973,689
Interest in Total OPEB Liability	469,295	-	469,295
Benefit payments	(545,421)	-	(545,421)
Net changes	897,563	-	897,563
Balance at June 30, 2018	\$ 13,046,696	\$ -	\$ 13,046,696
Covered Payroll at Measurement Date	\$ 16,168,197		
Total OPEB Liability as a % of covered payroll	80.69%		
Service cost as a % of covered payroll	6.02%		

The District's plan is nonfunded, meaning there have not been assets placed into an irrevocable trust, therefore the plan fiduciary net position is zero.

**PACIFICA SCHOOL DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

OPEB Expense

The following summarizes the OPEB expense by source during the year ended June 30, 2018:

Service cost	\$ 973,689
Interest in TOL	469,295
Expected investment income	-
Other	-
Employee contributions	-
Difference between actual and expected experience	-
Difference between actual and expected earnings	-
Change in assumptions	-
Administrative expenses	-
OPEB Expense	<u>\$ 1,442,984</u>

The following summarizes changes in the total OPEB liability as reconciled to OPEB expense during the year ended June 30, 2018:

Total OPEB liability ending	\$ 13,046,696
Total OPEB liability beginning	<u>(12,149,133)</u>
Change in total OPEB liability	897,563
Changes in deferred outflows	-
Changes in deferred inflows	-
Employer contributions	<u>545,421</u>
OPEB Expense	<u>\$ 1,442,984</u>

Sensitivity to Changes in the Discount Rate

The total OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher, is as follows:

	Municipal Bond Rate		
	2.8% (1% Decrease)	3.8% (Current Rate)	4.8% (1% Increase)
Total OPEB Liability	\$ 14,720,417	\$ 13,046,696	\$ 11,671,589

Sensitivity to Changes in the Healthcare Cost Trend Rates

The total OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using healthcare cost trend rates that are one percentage point lower or one percentage point higher than current healthcare cost trend rates, is as follows:

	Trend Rate		
	3.0% (1% Decrease)	4% (Current Rate)	5.0% (1% Increase)
Total OPEB Liability	\$ 11,736,045	\$ 13,046,696	\$ 14,576,340

**PACIFICA SCHOOL DISTRICT
NOTES TO THE BASIC FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

NOTE 10 - JOINT VENTURES (JOINT POWERS AGREEMENTS)

The District participates in one joint venture under a joint powers agreement (JPA), with the San Mateo County Schools Insurance Group, for Property & Liability, Workers' Compensation and Medical/ Dental. The relationship between the District and the JPA is such that the JPA is not a component unit of the District for financial reporting purposes.

The JPA arranges for and/ or provides coverage for its members. The JPA is governed by a board consisting of a representative from each member district. The board controls the operations of its JPA, including selection of management and approval of operating budgets independent of any influence by the member districts beyond their representation on the Board. Each member district pays a premium commensurate with the level of coverage requested and shares surpluses and deficits proportionately to their participation in the JPA.

The following is a summary of the most recent financial information for the JPA:

	SMCSIG
	<u>June 30, 2018</u>
Total Assets and Deferred Outflows	\$ 25,857,722
Total Liabilities and Deferred Inflows	10,504,013
Total Net Position	15,353,709
Total Revenues	45,214,456
Total Expenditures	42,672,851

NOTE 11 - COMMITMENTS AND CONTINGENCIES

State and Federal Allowances, Awards, and Grants

The District has received state and federal funds for specific purposes that are subject to review and audit by the grantor agencies. If the review or audit discloses exceptions, the District may incur a liability to grantor agencies.

Litigation

The District may be exposed to various claims and litigation. Management believes, based on consultation with legal counsel, that the ultimate resolution of these matters will not have a material adverse effect on the District's financial position or results of operations.

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**REQUIRED
SUPPLEMENTARY
INFORMATION**

PACIFICA SCHOOL DISTRICT
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES - BUDGET AND ACTUAL (GAAP)
GENERAL FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

	Budgeted Amounts			Variance with Final Budget
	Original	Final	Actual (GAAP Basis)	Positive - (Negative)
Revenues:				
LCFF sources	\$ 25,025,572	\$ 25,552,165	\$ 25,118,816	\$ (433,349)
Federal	780,297	795,174	759,405	(35,769)
Other state	1,942,724	2,598,957	2,593,313	(5,644)
Other local	2,814,827	2,177,623	2,201,932	24,309
Total revenues	30,563,420	31,123,919	30,673,466	(450,453)
Expenditures:				
Certificated salaries	12,513,599	13,121,272	12,624,996	496,276
Classified salaries	4,745,548	4,745,276	4,630,774	114,502
Employee benefits	9,430,663	9,946,562	9,763,598	182,964
Books and supplies	782,559	1,012,593	634,189	378,404
Services and other operating expenditures	3,770,362	3,903,503	3,639,009	264,494
Other outgo	240,000	419,085	405,454	13,631
Total expenditures	31,482,731	33,148,291	31,698,020	1,450,271
Excess (deficiency) of revenues over (under) expenditures	(919,311)	(2,024,372)	(1,024,554)	999,818
Other financing sources (uses):				
Transfers in	-	-	-	-
Transfers out	(56,000)	(56,000)	-	56,000
Total other financing sources (uses)	(56,000)	(56,000)	-	56,000
Net change in fund balances	(975,311)	(2,080,372)	(1,024,554)	1,055,818
Fund balance beginning	4,452,551	4,452,551	4,452,551	-
Fund balance ending	\$ 3,477,240	\$ 2,372,179	\$ 3,427,997	\$ 1,055,818

The budgetary control level is by object on the modified accrual basis per U.S. GAAP. Expenditures cannot legally exceed appropriations by major object.

**PACIFICA SCHOOL DISTRICT
SCHEDULE OF CALPERS PENSION PLAN CONTRIBUTIONS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

CalPERS	2018	2017	2016	2015
Contractually Required Contributions (Actuarially Determined)	\$ 707,467	\$ 629,910	\$ 516,127	\$ 434,161
Contributions in Relation to Actuarially Determined Contributions	707,467	629,910	516,127	434,161
Contribution Deficiency (Excess)	\$ -	\$ -	\$ -	\$ -
Covered Employee Payroll	\$ 4,555,193	\$ 4,535,642	\$ 4,356,495	\$ 3,688,395
Contributions as a Percentage of Covered Payroll	15.53%	13.89%	11.85%	11.77%

Notes to Schedule:

Valuation Date: June 30, 2016
Assumptions Used: Entry Age Method used for Actuarial Cost Method
Level Percentage of Payroll and Direct Rate Smoothing
4 Years Remaining Amortization Period
Inflation Assumed at 2.75%
Investment Rate of Returns set at 7.5%
CalPERS mortality table using 20 years of membership data for all funds

Fiscal year 2015 was the first year of implementation, therefore only four years are shown.

There were no changes in benefit terms.

PERS discount rates were reduced from 7.60 in 2017 to 7.10 in 2018.

**PACIFICA SCHOOL DISTRICT
SCHEDULE OF CALPERS PROPORTIONATE SHARE
OF NET PENSION LIABILITY
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

CalPERS	2018	2017	2016	2015
District's Proportion of Net Pension Liability	0.03555%	0.03313%	0.03144%	0.03310%
District's Proportionate Share of Net Pension Liability	\$ 8,486,723	\$ 6,542,362	\$ 4,633,745	\$ 3,757,655
District's Covered Employee Payroll	\$ 4,535,642	\$ 4,356,495	\$ 3,688,395	\$ 3,496,168
District's Proportionate Share of NPL as a % of Covered Employee Payroll	187.11%	150.17%	125.63%	107.48%
Plan's Fiduciary Net Position as a % of the TPL	71.87%	73.90%	79.43%	83.38%

Fiscal year 2015 was the first year of implementation, therefore only four years are shown.

There were no changes in benefit terms

PERS discount rates were reduced from 7.5 to 7.65 in 2017 and then again to 7.15 in 2018.

**PACIFICA SCHOOL DISTRICT
SCHEDULE OF CALSTRS PENSION PLAN CONTRIBUTIONS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

STRS	2018	2017	2016	2015
Contractually Required Contributions (Actuarially Determined)	\$ 1,786,933	\$ 1,566,961	\$ 1,344,767	\$ 1,013,870
Contributions in Relation to Actuarially Determined Contributions	1,786,933	1,566,961	1,344,767	1,013,870
Contribution Deficiency (Excess)	\$ -	\$ -	\$ -	\$ -
Covered Employee Payroll	\$ 12,383,458	\$ 12,455,970	\$ 12,532,777	\$ 11,417,455
Contributions as a Percentage of Covered Payroll	14.43%	12.58%	10.73%	8.88%

Notes to Schedule:

Valuation Date: June 30, 2016
Assumptions Used: Entry Age Method used for Actuarial Cost Method
Level Percentage of Payroll
7 Years Remaining Amortization Period
Inflation Assumed at 3.00%
Investment Rate of Returns set at 7.50%
STRS mortality table using membership data for all funds

Fiscal year 2015 was the first year of implementation, therefore only four years are shown.
There were no changes in benefit terms
STRS discount rates were reduced from 7.60 in 2017 to 7.10 in 2018

**PACIFICA SCHOOL DISTRICT
SCHEDULE OF CALSTRS PROPORTIONATE SHARE
OF NET PENSION LIABILITY
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

STRS	2018	2017	2016	2015
District's Proportion of Net Pension Liability	0.02300%	0.02242%	0.02211%	0.02500%
District's Proportionate Share of Net Pension Liability	\$ 21,270,170	\$ 18,136,184	\$ 14,882,504	\$ 14,609,250
District's Covered Employee Payroll	\$ 12,455,970	\$ 12,532,777	\$ 11,417,455	\$ 10,955,953
District's Proportionate Share of NPL as a % of Covered Employee Payroll	170.76%	144.71%	130.35%	133.35%
Plan's Fiduciary Net Position as a % of the TPL	69.46%	70.04%	74.02%	76.52%

Fiscal year 2015 was the first year of implementation, therefore only four years are shown.

There were no changes in benefit terms

STRS discount rates were reduced from 7.60 in 2017 to 7.10 in 2018

**PACIFICA SCHOOL DISTRICT
SCHEDULE OF CHANGES IN
TOTAL OPEB LIABILITY
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

	Fiscal Year Ended June 30, 2018
Total OPEB liability	
Service cost	\$ 973,689
Interest	469,295
Changes of benefit terms	-
Differences between expected and actual experience	-
Changes of assumptions	-
Benefit payments	(545,421)
Net change in Total OPEB Liability	897,563
Total OPEB Liability - beginning	12,149,133
Total OPEB Liability - ending	<u>\$ 13,046,696</u>
 Plan fiduciary net position	
Employer contributions	\$ 545,421
Employer implicit subsidy	-
Employee contributions	-
Net investment income	-
Difference between estimated and actual earnings	-
Benefit payments	(545,421)
Other	-
Administrative expense	-
Net change in plan fiduciary net position	-
Plan fiduciary net position - beginning	-
Plan fiduciary net position - ending	<u>\$ -</u>
 Net OPEB liability	 \$ 13,046,696
 Plan fiduciary net position as a percentage of the total OPEB liability	 0.00%
 Covered employee payroll	 \$ 16,168,197
 Net OPEB Liability as a percentage of covered payroll	 80.69%
 Total OPEB Liability as a percentage of covered payroll	 80.69%

GASB 75 requires a schedule of contributions for the last ten fiscal years, or for as many years as are available if less than ten years are available. GASB 75 was adopted as of June 30, 2018.

This plan is nontrusted, the amount shown above as contributions is actually benefit payments during the fiscal year

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**SUPPLEMENTARY
INFORMATION**

**PACIFICA SCHOOL DISTRICT
COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2018**

	Special Revenue Fund		Capital Projects Funds			Debt Service Funds	
	Deferred Maintenance Fund	Cafeteria Fund	Building Fund	Capital Facilities Fund	Special Reserve for Capital Projects Fund	Tax Override Fund	Total Nonmajor Funds
Assets							
Cash and investments	\$ 71,638	\$ 278,573	\$ 933,262	\$ 337,935	\$ 282,162	\$ 220,419	\$ 2,123,989
Accounts receivable	340	31,445	4,082	3,727	9,468	964	50,026
Due from other funds	11,561	-	-	-	-	-	11,561
Stores inventories	-	13,225	-	-	-	-	13,225
Total Assets	<u>\$ 83,539</u>	<u>\$ 323,243</u>	<u>\$ 937,344</u>	<u>\$ 341,662</u>	<u>\$ 291,630</u>	<u>\$ 221,383</u>	<u>\$ 2,198,801</u>
Liabilities and Fund Balances							
Liabilities:							
Accounts payable	\$ -	\$ 50,974	\$ -	\$ -	\$ 36	\$ -	\$ 51,010
Due to other funds	-	122,157	-	-	-	-	122,157
Total Liabilities	<u>-</u>	<u>173,131</u>	<u>-</u>	<u>-</u>	<u>36</u>	<u>-</u>	<u>173,167</u>
Fund balances:							
Nonspendable stores inventories	-	13,225	-	-	-	-	13,225
Restricted for cafeteria programs	-	136,888	-	-	-	-	136,888
Restricted for capital projects	-	-	546,124	-	-	977	547,101
Assigned for debt service	-	-	-	-	-	220,405	220,405
Assigned for capital projects	-	-	391,220	341,662	291,594	-	1,024,476
Assigned for site repairs	83,539	-	-	-	-	-	83,539
Total Fund Balances	<u>83,539</u>	<u>150,113</u>	<u>937,344</u>	<u>341,662</u>	<u>291,594</u>	<u>221,382</u>	<u>2,025,634</u>
Total Liabilities and Fund Balances	<u>\$ 83,539</u>	<u>\$ 323,244</u>	<u>\$ 937,344</u>	<u>\$ 341,662</u>	<u>\$ 291,630</u>	<u>\$ 221,382</u>	<u>\$ 2,198,801</u>

**PACIFICA SCHOOL DISTRICT
COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

	<u>Special Revenue Fund</u>		<u>Capital Projects Funds</u>			<u>Debt Service Funds</u>	
	Deferred Maintenance Fund	Cafeteria Fund	Building Fund	Capital Facilities Fund	Special Reserve for Capital Projects Fund	Tax Override Fund	Total Nonmajor Funds
Revenues:							
LCFF sources	\$ 240,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240,000
Federal	-	304,970	-	-	-	-	304,970
Other state	-	20,684	-	-	-	-	20,684
Other local	1,463	583,437	12,933	78,226	402,116	3,058	1,081,233
Total revenues	241,463	909,091	12,933	78,226	402,116	3,058	1,646,887
Expenditures:							
Pupil services:							
Food services	-	863,227	-	-	-	-	863,227
Plant services	173,407	-	-	5,875	303,180	-	482,462
Facility acquisition and construction	-	-	-	-	30,564	-	30,564
Total expenditures	173,407	863,227	-	5,875	333,744	-	1,376,253
Excess (deficiency) of revenues over (under) expenditures	68,056	45,864	12,933	72,351	68,372	3,058	270,634
Other financing sources (uses):							
Transfers in	-	-	-	-	-	-	-
Transfers out	-	-	-	-	-	-	-
Total other financing sources (uses)	-	-	-	-	-	-	-
Net change in fund balances	68,056	45,864	12,933	72,351	68,372	3,058	270,634
Fund balances beginning	15,483	104,249	924,411	269,311	223,222	218,324	1,755,000
Fund balances ending	\$ 83,539	\$ 150,113	\$ 937,344	\$ 341,662	\$ 291,594	\$ 221,382	\$ 2,025,634

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**STATE AND FEDERAL
AWARD COMPLIANCE
SECTION**

**PACIFICA SCHOOL DISTRICT
ORGANIZATION (UNAUDITED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

The Pacifica School District serves approximately 3,000 students. The District is located in San Mateo County in Pacifica, California, and operates two K-5 elementary schools, four K-8 schools, one 6-8 middle school, and one K-8 Education Center.

Governing Board

Name	Office	Term Expires
Elizabeth Bredall	President	2018
Laverne Villalobos	Vice-President	2018
Jesse Levin	Clerk	2020
Andrea Gould	Vice Clerk	2020
Kathy Shiokari	Trustee	2018

Administration

Wendy S. Tukloff
Superintendent

Ray Avila
Executive Director, Integrated Services

Will Lucey
Executive Director, Educational Support Services

Josephine Peterson
Chief Business Official

**PACIFICA SCHOOL DISTRICT
SCHEDULE OF AVERAGE DAILY ATTENDANCE
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

	Second Period Report	Annual Report
Regular ADA:		
Grades TK/K through three	1,324.36	1,326.14
Grades four through six	985.62	989.28
Grades seven and eight	688.37	684.77
Regular ADA Totals	2,998.35	3,000.19
Extended year special education:		
Grades TK/K through three	1.77	1.77
Grades four through six	0.17	0.17
Grades seven and eight	1.16	1.16
Special education - nonpublic and nonsectarian:		
Grades four through six	1.75	1.75
Grades seven and eight	1.57	1.67
Extended year special education - nonpublic and nonsectarian:		
Grades four through six	0.31	0.31
Grades seven and eight	0.21	0.21
ADA Totals	3,005.29	3,007.23

**PACIFICA SCHOOL DISTRICT
SCHEDULE OF INSTRUCTIONAL TIME
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

Grade Level	Minutes Requirements	2017-18 Actual Minutes	Number of Days Traditional Calendar	Number of Days Multitrack Calendar	Status
Kindergarten	36,000	39,600	180	0	In compliance
Grade 1	50,400	51,250	180	0	In compliance
Grade 2	50,400	51,050	180	0	In compliance
Grade 3	50,400	51,050	180	0	In compliance
Grade 4	54,000	54,180	180	0	In compliance
Grade 5	54,000	54,180	180	0	In compliance
Grade 6	54,000	54,450	180	0	In compliance
Grade 7	54,000	54,450	180	0	In compliance
Grade 8	54,000	54,450	180	0	In compliance

School districts and charter schools must maintain their instructional minutes as defined in Education Code Section 46207. This schedule is required of all districts and charter schools, including basic aid districts.

The District has received incentive funding for increasing instructional time as provided by the Incentives for Longer Instructional Day. This schedule presents information on the amount of instruction time offered by the District and whether the District complied with the provisions of Education Code Sections 46200 through 46206. The District has not met or exceeded its target funding.

**PACIFICA SCHOOL DISTRICT
SCHEDULE OF CHARTER SCHOOLS (UNAUDITED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

The purpose of this schedule is to list all charter schools chartered by the District and displays information for each charter school on whether or not the charter school is included in the District audit. There were no charter schools to be reported.

PACIFICA SCHOOL DISTRICT
SCHEDULE OF FINANCIAL TRENDS AND ANALYSIS (UNAUDITED)
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

	(Budget ¹)			
	2019	2018	2017	2016
<u>General Fund</u>				
Revenues and other financial sources	\$ 31,938,532	\$ 30,673,466	\$ 30,868,500	\$ 31,006,057
Expenditures	32,218,935	31,698,020	30,964,416	30,164,689
Other uses and transfers out	56,000	-	412,000	98,592
Total outgo	32,274,935	31,698,020	31,376,416	30,263,281
Change in fund balance	\$ (336,403)	\$ (1,024,554)	\$ (507,916)	\$ 742,776
Ending fund balance	\$ 3,091,594	\$ 3,427,997	\$ 4,452,551	\$ 4,960,467
Available reserves ⁽²⁾	\$ 1,849,843	\$ 1,901,125	\$ 3,541,441	\$ 3,341,565
Unassigned - Reserved for economic uncertainties	\$ 1,849,843	\$ 1,901,125	\$ 1,906,360	\$ 1,851,233
Unassigned fund balance	\$ -	\$ -	\$ 1,635,081	\$ 1,490,332
Available reserves as a percentage of total outgo	5.73%	6.00%	11.29%	11.04%
Total long-term debt	\$ 73,844,537	\$ 75,057,760	\$ 63,146,373	\$ 57,554,385
Average daily attendance at P-2	2,946	3,005	3,020	3,081

Average daily attendance has decreased by 76 over the past three years. The district anticipates a decrease of 59 ADA in 2018-19.

The fund balance in the General Fund has decreased by \$1,532,470 over the past three years. For a district this size, the state recommends available reserves of at least 3% of total general fund expenditures, transfers out, other uses (total outgo).

The district incurred an operating surplus in 1 of the past 3 years. Total long-term debt has increased by \$17,503,375 over the past three years.

¹ Budget numbers are based on the first adopted budget of the fiscal year 2018/19.

² Available reserves consists of all unassigned fund balances in the general fund, which includes the reserve for economic uncertainties.

**PACIFICA SCHOOL DISTRICT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

<u>PROGRAM NAME</u>	<u>FEDERAL CATALOG NUMBER</u>	<u>PASS THROUGH NUMBER</u>	<u>PROGRAM EXPENDITURE</u>
U. S. DEPARTMENT OF EDUCATION			
Passed Through California Department of Education			
<i>Special Education Cluster</i>			
Special Ed: IDEA Basic Local Assistance Entitlement, Part B, Sec 611	(1) 84.027	13379	\$ 509,981
Special Ed: IDEA Preschool Local Entitlement, Part B, Sec 611	(1) 84.027A	13682	57,945
Special Ed: IDEA Preschool Grants, Part B, Sec 619	(1) 84.173	13430	18,604
Special Ed: IDEA Preschool Staff Development, Part B, Sec 619	(1) 84.173A	13431	160
<i>Total Special Education Cluster</i>			<u>586,690</u>
ESEA (ESSA): Title I, Part A, Basic Grants Low-Income and Neglected	84.010	14329	78,874
ESEA (ESSA): Title II, Part A, Improving Teacher Quality Local Grants	84.367	14341	62,933
ESEA (ESSA): Title III, English Learner Student Program	84.365	14346	<u>27,131</u>
TOTAL U. S. DEPARTMENT OF EDUCATION			<u><u>755,628</u></u>
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES			
Direct Grants:			
Unrestricted: Medi-Cal Administrative Activities (MAA)	93.778	10060	<u>3,776</u>
TOTAL U. S. DEPARTMENT OF HEALTH AND HUMAN SERVICES			<u><u>3,776</u></u>
U. S. DEPARTMENT OF AGRICULTURE			
Passed Through California Department of Education			
<i>Child Nutrition Cluster</i>			
National School Lunch Program	10.555	13391	264,863
School Breakfast Basic Program	10.553	13390	24,929
School Breakfast Needy Program	10.553	13526	<u>15,178</u>
TOTAL U. S. DEPARTMENT OF AGRICULTURE			<u><u>304,970</u></u>
TOTAL FEDERAL PROGRAMS			<u><u>\$ 1,064,374</u></u>

(1) Audited as major program

There were no pass throughs to subrecipients during the year

**PACIFICA SCHOOL DISTRICT
RECONCILIATION OF ANNUAL FINANCIAL AND BUDGET REPORT
TO THE AUDITED FINANCIAL STATEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

	General Fund	Bond Interest and Redemption Fund	Other Nonmajor Governmental Funds
June 30, 2018 Annual Financial and Budget Report Fund Balances	\$ 1,839,110	\$ 3,075,890	\$ 3,614,521
Adjustments and Reclassifications:			
Special Reserve Fund for Other Than Capital Outlay Projects:			
Cash with County Treasury	729,968	-	(729,968)
Accounts Receivable	3,193	-	(3,193)
Special Reserve Fund for Postemployment Benefits:			
Cash with County Treasury	851,948	-	(851,948)
Accounts Receivable	3,778	-	(3,778)
Retiree Benefit:			
Cash with County Treasury	721	-	(721)
Due from Other Funds	(721)	-	-
Due to Other Funds	-	-	721
June 30, 2018 Audited Financial Statements Fund Balances	<u>\$ 3,427,997</u>	<u>\$ 3,075,890</u>	<u>\$ 2,025,634</u>

PACIFICA SCHOOL DISTRICT
NOTES TO STATE AND FEDERAL AWARD COMPLIANCE SECTION
FOR THE FISCAL YEAR ENDED JUNE 30, 2018

1. PURPOSE OF SCHEDULES

A. Schedule of Average Daily Attendance

Average daily attendance is a measurement of the number of pupils attending classes of the District. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of state funds are made to school districts. This schedule provides information regarding the attendance of students at various grade levels and in different programs.

B. Schedule of Instructional Time

The District has not received incentive funding for increasing instructional time as provided by the Incentives for Longer Instructional Day and Longer Instructional Year. This schedule presents information on the amount of instructional time offered by the District and whether the District complied with the provisions of Education Code Sections 46201 through 46206.

C. Schedule of Charter Schools

This schedule is provided to list all charter schools chartered by the District and displays information for each charter school on whether or not the charter school is included in the District audit.

D. Schedule of Financial Trends and Analysis

This schedule discloses the District's financial trends by displaying past years' data along with current year budget information. These financial trend disclosures are used to evaluate the District's ability to continue as a going concern for a reasonable period of time.

E. Schedule of Expenditures of Federal Awards

Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Regulations, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) requires a disclosure of the financial activities of all federally funded programs. This schedule was prepared to comply with Uniform Guidance and state requirements.

F. Reconciliation of Annual Financial and Budget Report with Audited Financial Statements

This schedule provides the information necessary to reconcile the fund balances of all funds as reported in the annual financial and budget report to the audited financial statements.

**PACIFICA SCHOOL DISTRICT
NOTES TO STATE AND FEDERAL AWARD COMPLIANCE SECTION
FOR THE FISCAL YEAR ENDED JUNE 30, 2018**

2. RESULTS OF RECONCILIATIONS OF EXPENDITURES PER SCHEDULE OF GRANT ACTIVITY WITH THE DISTRICT'S ACCOUNTING SYSTEMS

There were no material unreconciled differences between the District's records and the schedule of federal grant activity as shown on the Schedule of Expenditures of Federal and State Awards.

3. BASIS OF PRESENTATION – SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

The accompanying schedule of expenditures of federal awards includes the federal grant activity of Pacifica School District and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of *Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Regulations, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

4. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Expenditures reported on the schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowed or are limited as to reimbursement. Negative amounts shown on the schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. The District has elected not to use the 10 percent de minimus indirect cost rate as allowed under Uniform Guidance.

**OTHER INDEPENDENT
AUDITOR'S REPORTS**



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Board of Trustees
Pacifica School District
Pacifica, California

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Pacifica School District as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise Pacifica School District's basic financial statements, and have issued our report thereon dated November 28, 2018.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Pacifica School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Pacifica School District's internal control. Accordingly, we do not express an opinion on the effectiveness of Pacifica School District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Pacifica School District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and,



accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

C & A LLP

November 28, 2018
San Jose, California



**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH
MAJOR FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER
COMPLIANCE REQUIRED BY TITLE 2 CFR PART 200 (UNIFORM GUIDANCE)**

Board of Education
Pacifica School District
Pacifica, California

Report on Compliance for Each Major Federal Program

We have audited Pacifica School District's compliance with the types of compliance requirements described in *OMB Compliance Supplement* that could have a direct and material effect on each of Pacifica School District's major federal programs for the year ended June 30, 2018. Pacifica School District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Pacifica School District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and *the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Regulations, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)*. Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Pacifica School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Pacifica School District's compliance.

Opinion on Each Major Federal Program

In our opinion, Pacifica School District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2018.



Report on Internal Control over Compliance

Management of Pacifica School District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Pacifica School District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Pacifica School District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

C & A UP

November 28, 2018
San Jose, California



**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS
THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON STATE PROGRAMS**

Board of Education
Pacifica School District
Pacifica, California

Compliance

We have audited the Pacifica School District's (the District) compliance with the types of compliance requirements described in the *2017-18 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, published by the Education Audit Appeals Panel, that could have a direct and material effect on each of the District's state programs identified below for the year ended June 30, 2018.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts and grants applicable to its state programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each applicable program as identified in the State's audit guide, *2017-18 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, published by the Education Audit Appeals Panel. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *2017-18 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, published by the Education Audit Appeals Panel. Those standards, and state audit, guide require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements referred to above, that could have a material effect on compliance with the state laws and regulations described in the schedule below, occurred. An audit includes examining, on a test basis, evidence supporting the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the District's compliance with those requirements.

In connection with the compliance audit referred to above, we selected and tested transactions and records to determine the District's compliance with the state laws and regulations applicable to the following items:

<u>Description</u>	<u>Procedures Performed</u>
Local Education Agencies Other than Charter Schools:	
Attendance	Yes
Teacher Certification and Misassignments	Yes
Kindergarten Continuance	Yes
Independent Study	No
Continuation Education	N/A
Instructional Time	Yes
Instructional Materials	Yes



<u>Description</u>	<u>Procedures Performed</u>
Ratios of Administrative Employees to Teachers	Yes
Classroom Teacher Salaries	Yes
Early Retirement Incentive	N/A
Gann Limit Calculation	Yes
School Accountability Report Card	Yes
Juvenile Court Schools	N/A
Middle or Early College High Schools	N/A
K-3 Grade Span Adjustment	Yes
Transportation Maintenance of Effort	Yes
Apprenticeship: Related and Supplemental Instruction	N/A
School Districts, County Offices of Education, and Charter Schools:	
Educator Effectiveness	Yes
California Clean Energy Jobs Act	Yes
After/Before School Education and Safety Program:	
General Requirements	N/A
After School	N/A
Before School	N/A
Proper Expenditure of Education Protection Account Funds	Yes
Unduplicated Local Control Funding Formula Pupil Counts	Yes
Local Control and Accountability Plan	Yes
Independent Study-Course Based	No
Charter Schools:	
Attendance	N/A
Mode of Instruction	N/A
Nonclassroom-Based Instruction/Independent Study for Charter Schools	N/A
Determination of Funding for Nonclassroom-Based Instruction	N/A
Annual Instructional Minutes - Classroom Based	N/A
Charter School Facility Grant Program	N/A

We did not perform the audit procedures for Independent Study and Independent Study-Course Based programs because the ADA was under the level that requires testing. The District does not have any charter schools therefore we did not perform any testing related to charter schools.

Opinion

In our opinion, Pacifica School District complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on State Programs for the fiscal year ended June 30, 2018.

C & A LLP

November 28, 2018
San Jose, California

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FINDINGS AND RECOMMENDATIONS

**PACIFICA SCHOOL DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2018**

Section 1 - Summary of Auditor's Results

Financial Statements

Type of auditor's report issued	<u>Unmodified</u>
Internal control over financial reporting:	
Material weaknesses?	_____ Yes <u>x</u> No
Significant deficiencies identified not considered to be material weaknesses?	_____ Yes <u>x</u> No
Non-compliance material to financial statements noted?	_____ Yes <u>x</u> No

Federal Awards

Internal control over major programs:	
Material weaknesses?	_____ Yes <u>x</u> No
Significant deficiencies identified not considered to be material weaknesses?	_____ Yes <u>x</u> No
Type of auditor's report issued on compliance over major programs	<u>Unmodified</u>
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)	_____ Yes <u>x</u> No
Identification of Major Programs:	
<u>CFDA Numbers</u> <u>Name of Federal Program</u>	
84.027 and 84.173 Special Education Cluster	
Dollar threshold used to distinguish between type A and type B programs:	\$ <u>750,000</u>
Auditee qualified as low risk auditee?	<u>x</u> Yes _____ No

State Awards

Internal control over state programs:	
Material weaknesses?	_____ Yes <u>x</u> No
Significant deficiencies identified not considered to be material weaknesses?	_____ Yes <u>x</u> No
Type of auditor's report issued on compliance over state programs:	<u>Unmodified</u>

**PACIFICA SCHOOL DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2018**

Section II – Financial Statement Findings

No findings noted.

Section III – Federal Award Findings and Questioned Costs

No findings noted.

Section IV – State Award Findings and Questioned Costs

No findings noted.

**PACIFICA SCHOOL DISTRICT
STATUS OF PRIOR YEAR FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 2018**

Section I – Financial Statement Findings

No findings noted.

Section II – Federal Award Findings and Questioned Costs

No findings noted.

Section III – State Award Findings and Questioned Costs

No findings noted.