

**Pacifica School District
Regular Meeting**

June 24, 2020 6:00 PM

No Physical Location - Teleconference via Zoom Please click the link below to join the webinar:

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Webinar ID: 813 6528 1919

Attendance Taken at 6:04 PM:

Present:

Ms. Elizabeth Bredall

Ms. Lynda Brocchini

Ms. Kai Doggett

Mr. Jesse Levin

Ms. Laverne Villalobos

**1. OPEN SESSION - 6:00 P.M. - CALL TO ORDER AND ROLL CALL AND ANNOUNCEMENT:
RECORDING OF THE MEETING**

Minutes:

President Levin called the meeting to order at 6:04 P.M.

Quick Summary:

The District digitally records the audio portion of the meetings. The recorder is located in front of the Board Scribe. All recordings are kept in the Superintendent's Office for 30 days and are available during that time period for inspection by members of the public on district equipment without charge.

2. ANNOUNCEMENT OF CLOSED SESSION

Minutes:

President Levin announced Closed Session referring to the item listed on the agenda.

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Minutes:

President Levin asked if any member of the public wishes to address the Board.

There were no members of the public wishing to address the Board.

President Levin adjourned to Closed Session at 6:06 P.M.

4. CLOSED SESSION

4.a. Conference with Legal Counsel - Anticipated Litigation

4.a.1. Significant exposure to litigation pursuant to Gov. Code, 54956.9, sub.(d)(2) or (3): four potential cases

4.b. Public Employee Performance Evaluation (G.C. 54957)

Title: Superintendent

5. OPEN SESSION - 7:00 P.M. - CALL TO ORDER, FLAG SALUTE, ROLL CALL AND ANNOUNCEMENT: RECORDING OF THE MEETING

Minutes:

President Levin called the Open Session portion of the meeting at 7:01 P.M.

Trustee Doggett led the flag salute.

Roll call was taken by Susanne Campos.

Staff present: Heather Olsen, Will Lucey, Josie Peterson, Alexis O'Flaherty and Susanne Campos.

Quick Summary:

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6. REPORT OUT ON CLOSED SESSION TOPICS

Minutes:

President Levin reported out on Closed Session. By a vote of 5-0, the Board gave its final approval and acceptance of settlement of several Special Education litigation matters, which were settled in order to avoid the time and expense of a dispute.

Quick Summary:

Report Out and APPROPRIATE ACTION

7. APPROVAL OF THE MINUTES of June 3, 2020

Order #152 - Motion Passed: . Passed with a motion by Ms. Laverne Villalobos and a second by Ms. Elizabeth Bredall.

Yes Ms. Elizabeth Bredall
Yes Ms. Lynda Brocchini
Yes Ms. Kai Doggett
Yes Mr. Jesse Levin
Yes Ms. Laverne Villalobos

Quick Summary:

It is recommended that the Board approve the Minutes of the June 3, 2020 Regular Meeting

ACTION

8. APPROVAL OF THE AGENDA AND CONSENT AGENDA 7:05 P.M.

Order #153 - Motion Passed: It is recommended that the Board approve the agenda for the June 3, 2020 meeting and all consent agenda items. Passed with a motion by Mr. Jesse Levin and a second by Ms. Laverne Villalobos.

Yes Ms. Elizabeth Bredall
Yes Ms. Lynda Brocchini
Yes Ms. Kai Doggett
Yes Mr. Jesse Levin
Yes Ms. Laverne Villalobos

Quick Summary:

All items on the consent agenda will be approved with one motion, which is not debatable and which requires a unanimous vote for passage. If any member of the Board, the Superintendent, or the public so requests, any item shall be removed from this section and placed in the regular order of business following approval of the consent agenda.

CONSENT/ACTION

8.a. Agenda of the June 24, 2020 meeting

Quick Summary:

It is recommended that the Board approve the agenda for the June 24, 2020 Regular meeting.

CONSENT/ACTION

8.b. Consideration of Acceptance Warrants

Quick Summary:

It is recommended that the Board approve the attached commercial warrants for the period of 05/27/2020 through 06/09/2020 totaling \$874,610.13.

CONSENT/ACTION

8.c. Service and Consultant Contract Approvals

Quick Summary:

It is recommended that the Board approve the Service and Consultant contracts as presented by staff.

CONSENT/ACTION

8.d. Personnel Changes

Quick Summary:

It is recommended that the Board of Trustees approve the following Personnel items as presented.

CONSENT/ACTION

8.e. Approval of Permit Agreement Educational School Services of America Spectrum Schools Inc.

Quick Summary:

It is recommended that the Board of Trustees approve the 2020-2021 Permit Agreement between the Educational School Services of America Spectrum Schools Inc. and the Pacifica School District for the use of space at the Linda Mar site.

CONSENT/ACTION

8.f. Approval of Contract for Extended Day Care and Preschool Services with Temporary Tot Tending, Inc.

Quick Summary:

It is recommended that the Board of Trustees approve the 2020-2021 Contract for Extended Day Care and Preschool Services with Temporary Tot Tending, Inc.

CONSENT/ACTION

8.g. Resolution No. 2020-06-24-A Resolution Approving SELPA 2020-2023 Local Plan

Quick Summary:

It is recommended that the Board of Trustees approve Resolution No. 2020-06-24-A Approving SELPA 2020-2023 Local Plan.

CONSENT/ACTION

9. COMMUNICATIONS - 7:10 P.M.

Quick Summary:

Speakers wishing to address the Board on items on the agenda or not on the agenda, may complete speaker cards and submit them to any member at the staff table. If you are addressing the Board on a non-agenda item, please be aware that the provisions of the Brown Act prohibit the Board from acting or discussing such matters at this meeting. Public comments are limited to three (3) minutes per person per topic.

9.a. LSEA (Laguna Salada Education Association)

Minutes:

Meghann Elsbernd, LSEA Representative, shared that there was nothing to report at this time.

9.b. CSEA (Classified School Employees Association)

Minutes:

CSEA did not report out.

9.c. People Wishing to Address the Board

Minutes:

There were no members of the public wishing to address the Board.

9.d. Correspondence

Minutes:

Dr. Olsen shared exciting news about a \$3,500.00 donation from a friend of Mark Unbehagen's, Ms. Jana McKinney, who donated the money to the district for technology upgrades in the music department.

9.e. Board/Superintendent Communications

Minutes:

The Board of Trustees shared events and activities they have attended since the last Board meeting including: Superintendent calls with county elected officials; watching promotion ceremonies; City Council study session; pandemic framework webinar with the County Superintendent; shared information regarding wearing masks and resources available to LGBTQ families and pride month.

10. DISTRICT BUSINESS - 7:30 P.M.

Quick Summary:

DISTRICT GOALS The District values the goals provided in our Local Control Accountability Plan (LCAP) and Strategic Plan. All of our District Board Agenda Items are tied to these goals. One or more goals are listed in the description of each Board Agenda Item. The details for each of those District Goals can be accessed on our Agenda Online Public Page or by visiting the District website, www.pacificasd.org, under District Information, Board of Trustees.

10.a. Adoption of Resolution 2020-06-24-B Authorizing the Borrowing of Funds-TRAN (Tax and Revenue Anticipation Notes) (Goal: Operations)

Order #154 - Motion Passed: Passed with a motion by Ms. Kai Doggett and a second by Ms. Elizabeth Bredall.

Yes Ms. Elizabeth Bredall
Yes Ms. Lynda Brocchini
Yes Ms. Kai Doggett
Yes Mr. Jesse Levin
Yes Ms. Laverne Villalobos

Minutes:

Josie Peterson presented Resolution 2020-06-24-B Authorizing the Borrowing of Funds-TRAN (Tax and Revenue Anticipation Notes).

Tax and Revenue Anticipation Notes (TRANs) are tax-exempt, short-term securities used extensively by all types of governmental entities as a cash management tool. State and local governments, county offices of education, school districts and community colleges issue TRANs to supplement their General Fund cash reserves for the fiscal year and to act as a cushion for any temporary cash flow needs that may arise. School districts are faced with the challenge of trying to fund regular monthly expenditures with irregular revenue receipts from State apportionments and property tax revenues.

Quick Summary:

It is recommended that the Board of Trustees adopt Resolution 2020-06-24-B authorizing the borrowing of funds for 2020-2021 and the Issuance and Sale of 2020-2021 Tax and Revenue Anticipation Notes.

ACTION

10.b. Approval of Resolution 2020-06-24-C Authorization of Dry Period Financing Loan from San Mateo County Office of Education (Goal: Operations)

Order #155 - Motion Passed: Passed with a motion by Ms. Elizabeth Bredall and a second by Mr. Jesse Levin.

Yes Ms. Elizabeth Bredall
Yes Ms. Lynda Brocchini
Yes Ms. Kai Doggett
Yes Mr. Jesse Levin
Yes Ms. Laverne Villalobos

Minutes:

Josie Peterson presented Resolution 2020-06-24-C Authorization of Dry Period Financing Loan from San Mateo County Office of Education.

The district meets the state minimum reserve requirements for 2019-2020, however, anticipates cash flow deficiencies during June and July 2020 due to delays in the state apportionments. In order to meet its obligations the District has sought assistance from the San Mateo County Office of Education along with several other districts in the county. San Mateo County Office of Education brought a resolution to their board on June 17th to approve this short term loan in the amount of \$2,000,000.

Quick Summary:

It is recommended that the Board of Trustees approve Resolution 2020-06-24-C Authorization of Dry Period Financing Loan from San Mateo County Office of Education.

ACTION

10.c. Pacifica School District Initial Negotiation Proposal with Laguna Salada Employee Association (LSEA) for the 2020-2021 School Year (LCAP Goal: #1)

Order #156 - Motion Passed: Passed with a motion by Ms. Lynda Brocchini and a second by Ms. Laverne Villalobos.

Yes Ms. Elizabeth Bredall
Yes Ms. Lynda Brocchini
Yes Ms. Kai Doggett
Yes Mr. Jesse Levin
Yes Ms. Laverne Villalobos

Minutes:

Josie Peterson presented the Initial Negotiation Proposal with Laguna Salada Employee Association (LSEA) for the 2020-2021 School Year. Ms. Peterson reviewed the items listed on the initial proposal.

The public notice ("sunshine") provisions of the Educational Employment Relations Act ("EERA") require the Board of Trustees to adopt, at a public meeting, the initial contract proposals from the District following opportunity for public comment.

Quick Summary:

It is recommended that the Board adopt the District's initial contract proposal for negotiations with Laguna Salada Employee Association (LSEA) for the 2020-2021 school year.
ACTION

10.d. Memorandum of Understanding (MOU) Between Pacifica School District and San Mateo County Office of Education for Teacher Induction Services for the 2020-2021 School Year (LCAP Goal: #1)

Order #157 - Motion Passed: Passed with a motion by Ms. Elizabeth Bredall and a second by Mr. Jesse Levin.

Yes Ms. Elizabeth Bredall
Yes Ms. Lynda Brocchini
Yes Ms. Kai Doggett
Yes Mr. Jesse Levin
Yes Ms. Laverne Villalobos

Minutes:

Alexis O'Flaherty presented the Memorandum of Understanding (MOU) between Pacifica School District and San Mateo County Office of Education for Teacher Induction Services for the 2020-2021 School Year.

To fulfill the requirements for the California Clear Multiple Subjects and Single Subject Credential, newly credentialed teachers must complete a California Commission on Teacher Credentialing (CCTC) approved professional teacher induction program. The induction program has proven to increase teacher retention due to the strong structure of reflecting on one's practice with a support provider (coach) over a two-year period.

Board comments: Does the district have any plans to grow their own teacher induction program? Dr. Olsen reported that it is not that far off in the future using retired PSD teachers for these services.

Quick Summary:

It is recommended the Board approve the Memorandum of Understanding (MOU) for San Mateo County Office of Education Teacher Induction Services for the 2020-2021 school year.

ACTION

10.e. Notice of Intent to Hire - Provisional Internship Permit (LCAP Goal: #1)

Order #158 - Motion Passed: Passed with a motion by Ms. Laverne Villalobos and a second by Ms. Lynda Brocchini.

Yes Ms. Elizabeth Bredall
Yes Ms. Lynda Brocchini
Yes Ms. Kai Doggett
Yes Mr. Jesse Levin
Yes Ms. Laverne Villalobos

Minutes:

Alexis O'Flaherty presented the Notice of Intent to Hire - Provisional Internship Permit.

The Pacifica School District would like to place a Kindergarten/First Grade Teacher, at Cabrillo School for the 2020-2021 school year.

This teacher served as a Kindergarten/First Grade Teacher at Cabrillo school in the 2019-2020 School year. Due to the shelter in place, she was unable to complete the necessary CSET testing that was needed in order to obtain an intern credential through her credential program. She must obtain a Provisional Internship Permit in order to be qualified to teach in this classroom setting as set by the guidelines of the Commission on Teacher Credentialing. Once the board agrees to support her as classroom teacher and CTC approves the Provisional Internship Permit, this teacher will then have one year to take the CSET and finish her credential program through Cal-Teach.

Cabrillo School has agreed to provide a mentor and training for this teacher.

Quick Summary:

It is recommended that the Board agree to support Ms. Gabriella Wiseman in obtaining her Provisional Internship Permit to allow her to teach as the Kindergarten/First Grade teacher for the 2020-2021 School Year.

ACTION

10.f. Resolution No. 2020-06-24-D: Classified Reduction in Hours as a Result of Lack of Work and/or Lack of Funds (Goal: Operations)

Order #159 - Motion Passed: Passed with a motion by Mr. Jesse Levin and a second by Ms. Lynda Brocchini.

Yes Ms. Elizabeth Bredall
Yes Ms. Lynda Brocchini
Yes Ms. Kai Doggett
Yes Mr. Jesse Levin
Yes Ms. Laverne Villalobos

Minutes:

Alexis O'Flaherty presented Resolution Np. 2020-06-24-D Classified Reduction in Hours as a Result of Lack of Work and/or Lack of Funds.

Based on staffing needs for the 2020-2021 school year, a reduction in hours due to lack of work and/or funding must be instituted for the following positions:

1. Reduction in hours/FTE-School Assistant at OSS from 5.4 hours (0.675 FTE) to 3.0 hours (.375 FTE). The 2.4 hours (.30 FTE) had been added to provide extra support for two students with medical needs. One student has graduated from 8th grade and is no longer in the District. In the case of the other student, the 504 team has determined that the student is old enough to manage his medical needs independently and he no longer requires additional support.

2. Reduction in hours/FTE-School Assistant at OSS from 4 hours (0.50 FTE) to 2 hours (.25 FTE). The 2-hour reduction in hours (0.25) is needed due to lack of work/funds. Ocean Shore School had used site funds to add two hours to an existing School Assistant position; the site administrators have determined that the hours are not needed for the 2020-21 school year.

Quick Summary:

It is recommended that the Board approve Resolution No. 2020-06-24-D, a reduction in hours for classified positions due to lack of work and/or lack of funds effective June 30, 2020.

ACTION

10.g. Purchase Of Chromebooks (LCAP Goals: #1, #2, #3)

Order #160 - Motion Passed: Passed with a motion by Ms. Kai Doggett and a second by Ms. Lynda Brocchini.

Yes Ms. Elizabeth Bredall
Yes Ms. Lynda Brocchini
Yes Ms. Kai Doggett
Yes Mr. Jesse Levin
Yes Ms. Laverne Villalobos

Minutes:

Will Lucey presented this agenda item to the Board for approval.

During the School Campus Closures and the move to distance learning, there was an inherent need for access to devices for learning at home. Over 1000 Chromebooks were requested by and distributed to PSD families in order for them to participate in distance learning. Many families who did not request a district Chromebook and used their personal PC or Mac pad, laptop or desktop, ran into issues due to the different operating systems these personal devices run on. As the district moves into the new school year, which will require to some degree distance learning, it is important that the district have the capability to check out Chromebooks to all students in our schools. By purchasing 2,300 Chromebooks, the district will not only be able to do this, but it will also allow all students to be using a device that is managed by the District and runs off the same operating system.

Board comments: Does this allow each student to have a Chromebook 1:1; will we retire current Chromebooks and purchase more; do we need all of the carts being ordered? Will Lucey responded that each student will have their own Chromebook and that there will be extra's on hand. Mr. Lucey stated that there will be some Chromebooks that will need to be retired down the road and new ones will need to be purchased to replace them. Mr. Lucey reported that the extra carts are ordered because, although they hold 36, once wired they only hold 34. The other reason is that these new Chromebooks are new generation and need this type of cart to support it.

Quick Summary:

We present to the Pacifica School District Board of Education Trustees the recommendation to approve 2,300 Chromebooks with Chrome Management Console Licenses and 68 Chromebook Carts for \$845,959.82.

ACTION

10.h. Approval of Resolution 2020-06-24-E (Declaring Emergency and Authorizing Reconstruction of School Facilities (Goal: Operations))

Order #161 - Motion Passed: Passed with a motion by Ms. Laverne Villalobos and a second by Ms. Elizabeth Bredall.

Yes Ms. Elizabeth Bredall
Yes Ms. Lynda Brocchini
Yes Ms. Kai Doggett
Yes Mr. Jesse Levin
Yes Ms. Laverne Villalobos

Minutes:

Josie Peterson presented Resolution No. 2020-06-24-E Declaring Emergency and Authorizing Reconstruction of School Facilities to the Board for approval.

On January 16, 2020, a City storm drain became clogged with debris creating a flood at Ocean Shore School. The District insurance company (San Mateo County Schools Insurance Group-SMCSIG) handled the repairs to the school. It was determined that the portables were beyond repair. SMCSIG staff will procure and install new portables. The first school day of the 2020-21 school year is August 19, 2020 so there is urgency to install the portables.

Ms. Peterson shared that the district will receive a credit of approximately \$300,000 from the insurance company and that the cost of the portable replacement will be approximately \$390,000. The remaining balance would then come out of bond funds.

Quick Summary:

It is recommended that the Board of Trustees approve Resolution 2020-06-24-E declaring emergency and authorizing reconstruction of school facilities.

ACTION

10.i. Measure O Update (Goal: Governance, Operations)

Minutes:

Josie Peterson gave a brief Measure O update to the Board of Trustees.

Since the last update in April, the District has completed or are in process of completing the following projects:

District Office Roof Replacement

Code compliance projects at Linda Mar

Planning for upgrade of network infrastructure.

Chromebook purchases

Board comments: information very helpful; salary for project manager too low, needs a more competitive salary.

Quick Summary:

INFORMATION

10.j. Revised Project Manager Job Description (Goal: Operations)

Order #162 - Motion Passed: Passed with a motion by Ms. Lynda Brocchini and a second by Ms. Laverne Villalobos.

Yes Ms. Elizabeth Bredall
Yes Ms. Lynda Brocchini
Yes Ms. Kai Doggett
Yes Mr. Jesse Levin
Yes Ms. Laverne Villalobos

Minutes:

Alexis O'Flaherty presented the revised Project Manager job description to the Board for approval.

On April 1, the Board approved a new job description for Project Manager. The job description was developed to reflect an increase in the duties, responsibilities, expertise and abilities necessary for the job which is reflected in a higher pay scale. The qualifications and certifications required are also outlined.

Quick Summary:

It is recommended that the Board approve the new job description for Project Manager.

ACTION

10.k. Public Employee Appointment: Project Manager (Goal: Operations)

Order #163 - Motion Passed: Passed with a motion by Ms. Elizabeth Bredall and a second by Mr. Jesse Levin.

Yes Ms. Elizabeth Bredall
Yes Ms. Lynda Brocchini
Yes Ms. Kai Doggett
Yes Mr. Jesse Levin
Yes Ms. Laverne Villalobos

Minutes:

Heather Olsen presented the Public Employee Appointment: Project Manager to the Board for approval.

The District posted the position of Project Manager and completed the interview process but did not select a candidate to move forward. In networking for applicants to fill the position, a respected colleague who worked on our Facilities Master Plan indicated an interest in working as a Construction Project Manager. The Project Manager would oversee Bond construction projects and would be paid through the Bond.

Sisi Meng worked closely with the CBO for over 6 months as an Architect in developing the Facilities Master Plan. She was efficient, detailed oriented and organized. She is very familiar with the school sites and projects and would be able to get started in the position in July.

Quick Summary:

It is recommended that the Board of Trustees appoint Sisi Meng as 1.0 FTE Project Manager for the Pacifica School District beginning as soon as possible.

ACTION

10.l. Appointment of .5 FTE Vice Principal of Guidance and Learning at Ocean Shore School (LCAP Goal: #1)

Order #164 - Motion Passed: Passed with a motion by Ms. Elizabeth Bredall and a second by Ms. Lynda Brocchini.

Yes Ms. Elizabeth Bredall
Yes Ms. Lynda Brocchini
No Ms. Kai Doggett
Yes Mr. Jesse Levin
No Ms. Laverne Villalobos

Minutes:

Heather Olsen presented the Appointment of .5 FTE Vice Principal of Guidance and Learning to the Board for approval.

At the 6/3/2020 meeting, the Board approved the restoration of .5 FTE VP of Guidance and Learning for Ocean Shore School, for one year only. With this appointment, Seva Steel would remain at Ocean Shore School to provide added support for the new principal and the school community during a transition year.

Dr. Olsen clarified to the Board how this position would be funded. At the 6/3/2020 Board meeting the position was approved including the funding for the position as: \$45,000.00 (in place of having a .5 onsite counselor), Ocean Shore PTO \$15,000.00, Ocean Shore SPSA (site) funds- \$15,000.00.

Quick Summary:

It is recommended that the Board of Trustees appoint Seva Steele as Vice Principal of Guidance and Learning (.5 FTE) at Ocean Shore School for the 2020-2021 school year only.

ACTION

10.m. Student Engagement during Distance Learning Presentation (LCAP Goal:#2, #3)

Minutes:

Will Lucey shared a presentation on Student Engagement during Distance Learning to the Board of Trustees.

Mr. Lucey reported that although formal attendance was not taken during distance learning, teachers were monitoring consistently and reached out to individual families who were not connecting to provide support. He reported that Principals reported that 8.4% of Pacifica School District students were inconsistent in their participation during distance learning, yet teachers reported a higher percentage of non-engagement.

Board comments: Is there liability if students aren't engaging; using the numbers of those student's that aren't engaging to identify and have a plan in place for them come August and September; tighter tracking will be helpful to determine systematic relationship between the types of students that are not engaging.

Dr. Olsen reported that although there is not legal requirements to student's not engaging, there is a moral requirement. Mr. Lucey reported that extensive efforts by each site were done by reaching out to families, not only by teachers, but by office staff as well. Mr. Lucey

also shared that part of the planning process for the upcoming school year is to identify and have a plan in place for those students not engaging.

Quick Summary:
INFORMATION

10.n. Update on COVID-19 School Dismissal and Reopening of School (Goal: Operations)

Minutes:

Heather Olsen gave an update to the Board of Trustees on COVID-19 School Dismissal and Reopening of School.

Dr. Olsen shared that there are staff return to work groups of approximately 53 participants. They consist of teachers and classified staff. The main groups are: Instruction/Technology, Special Education, Health/Safety, and Wellness.

The main goal is keeping kids and staff safe. Dr. Olsen asked the Trustees what their biggest priorities are as the District develops this plan.

The Trustees priorities included: (Aside from the main goal of student and staff safety) Meeting the needs of those kids with the largest gaps in learning, for example the special education population, getting them in to in-person learning as soon as possible, followed by English Learners, and any other student experiencing learning difficulties; getting most students as possible safely on campus; paying attention to the social/emotional health of the children and making sure they are comfortable and safe at school; making the smartest decisions for the District given the information that we have; do what we have to do to keep the kids learning; small class sizes for our most vulnerable student groups; make bubbles for special education, English Learners. lower income families; having dedicated teacher to do online learning; keeping the plan in-line with the high school district.

Dr. Olsen stated that the Board did a great job in stating priorities and that the conversation with the work groups were in-line with the Board.

Dr. Olsen talked about mask wearing, hand washing, and how physical distancing will determine how many students the District can bring back to in-person learning. A low percentage, under 20%, indicated that they would still be interested in distance learning, from those that have responded so far. There will be more accurate information once the plan details are presented.

Dr. Olsen spoke about Jefferson Union High School District and their options of returning to school. One being one day per week in school and then distance learning and the other option being an A/B Cohort - Monday/Thursday and Tuesday/Friday.

Dr. Olsen shared how pleased she is with the people and ideas in the work groups. She was impressed by each group stating students first, focusing on the student needs first.

Dr. Olsen reported that the District has large pieces of property and looking at how we can eat lunches outdoors as well as learning outdoors for part of the school day. She shared that we have the opportunity to build something new.

Quick Summary:
INFORMATION/DISCUSSION

10.o. Suspension Data Presentation (LCAP Goal: #3)

Minutes:

Will Lucey shared a presentation on Suspension Data to the Board of Trustees. He reported out on several categories including: student group enrollment numbers by race/ethnicity; student group percent of total population by race/ethnicity; and 3-year suspension data by race/ethnicity.

Board comments: there are some groups the District has to really look at, African American, Native American, and Latino groups, and need to get to the root cause, as there are small numbers in each group; what kind of diversity/sensitivity training are our Principal's receive; looking at alternatives to suspension; root cause is racism, although not intentional; need training and understanding of biases; it is institutionalized racism; suspension numbers haven't changed much in 6 years; change the culture in our schools by training staff; seeing continued focus on this subject.

Dr. Olsen shared that she appreciates the honesty from the Board of Trustees.

Quick Summary:
INFORMATION

10.p. Committee Request (Goal: Governance)

Order #165 - Motion Passed: Passed with a motion by Ms. Kai Doggett and a second by Ms. Laverne Villalobos.

Yes Ms. Elizabeth Bredall
Yes Ms. Lynda Brocchini
Yes Ms. Kai Doggett
Yes Mr. Jesse Levin
Yes Ms. Laverne Villalobos

Minutes:

Heather Olsen reported that this agenda item was brought to the Board as a request by Trustee Villalobos.

At the June 24th Board meeting, Trustee Villalobos asked to agendize a committee request on racial equity in our schools. The purpose of the committee would be to make sure that all of our students feel comfortable coming to school and to promote an ongoing conversation

with students, family members, staff members, Superintendent and Board members. This committee would be dedicated to address racial equity in the school district.

Dr. Olsen stated that it would be a Board committee and that only two Board members could be a part of this committee due to The Brown Act. Dr. Olsen asked Trustee Villalobos if she'd like an opportunity to share her thoughts around this committee.

Trustee Villalobos shared that this idea is not new and has been coming across school districts everywhere in the United States. The purpose of the committee is to take a deep look in to where we need to change the culture when it comes to racism. She shared that the committee would be made up of Board members, administrators, certificated and classified staff, students and parents.

Trustee Villalobos shared information on a committee that was formed in Oregon on racial equity. She shared that this committee would be an official committee to address racism.

Board comments were in favor of this committee request; having follow up and action would be important; racism affects very young people too; not limit the input to 7th and 8th grade students only but have age appropriate discussions with younger students as well; the uncomfortable conversations will be part of the journey.

Trustee Villalobos suggested beginning this committee at the end of August after families have begun settling in to the new school year.

Quick Summary:
DISCUSSION/ACTION

10.q. Resolution No. 2020-06-24-F: George Floyd & Black Lives Matter Resolution and Affirming Commitment to Stand Together Against Institutional Racism (Goal: Governance)

Order #166 - Motion Passed: Passed with a motion by Ms. Laverne Villalobos and a second by Ms. Kai Doggett.

Yes Ms. Elizabeth Bredall
Yes Ms. Lynda Brocchini
Yes Ms. Kai Doggett
Yes Mr. Jesse Levin
Yes Ms. Laverne Villalobos

Minutes:

Heather Olsen presented Resolution No. 2020-06-24-F George Floyd & Black Lives Matter Resolution and Affirming Commitment to Stand Together Against Institutional Racism to the Board for adoption.

Daniel Steidle, Chief of Police for the Pacifica School District, addressed the Board on this agenda item. Chief Steidle stated that he and the Pacifica Police Department commend and stand by the Pacifica School District in recognizing the problem of systemic racial bias in our

society. He shared that bias discrimination and racism have no place in our community and especially in our institutions of learning. He stated that uncomfortable conversations on this critical issue must be had and that these uncomfortable conversations are what could be the catalyst to change our society.

Chief Steidle stated that, bottom line, we as a community need to look at this issue. He shared that, as a partner of this community, the Pacifica Police Department commits to working with the Pacifica School District to navigate to a stronger and less divisive community, so that the children in our community can live and learn in an environment free from racism and bias.

Dr. Olsen reviewed the track changes on the resolution with the Board of Trustees. There were no questions from the Board. The changes will be updated and the resolution finalized.

Quick Summary:

It is recommended that the Board of Trustees adopt Resolution No. 2020-06-24-F: George Floyd & Black Lives Matter Resolution and Affirming Commitment to Stand Together Against Institutional Racism

DISCUSSION/ACTION

10.r. Resolution No. 2020-06-24-G Calling for an Election (Goal: Governance)

Order #167 - Motion Passed: Passed with a motion by Ms. Lynda Brocchini and a second by Mr. Jesse Levin.

Yes Ms. Elizabeth Bredall
Yes Ms. Lynda Brocchini
Yes Ms. Kai Doggett
Yes Mr. Jesse Levin
Yes Ms. Laverne Villalobos

Minutes:

Heather Olsen presented Resolution No. 2020-06-24-G Calling for an Election.

The terms of three Trustees expire in December 2020: Lynda Brocchini, Kai Doggett, and Jesse Levin.

In order to comply with Education Code 5322, 5324, 5325 and Elections Code 13307 requirements, the Board of Trustees is required to determine/confirm the following candidate policies and submit a statement signed by the Board Secretary by July 3, 2020. We will comply with BB 9220 Governing Board Elections as adopted on June 13, 2018.

Quick Summary:

It is recommended that the Board of Trustees adopt Resolution No. 2020-6-24-G A Resolution of the Pacifica School District Calling for an Election to be held on November 3, 2020 for the Election of (3) Three Members of the Governing Board.

ACTION

10.s. Resolution No. 2020-06-24-H Board Compensation for Missed Meeting (Goal: Governance)

Order #168 - Motion Passed: Passed with a motion by Mr. Jesse Levin and a second by Ms. Lynda Brocchini.

Yes Ms. Elizabeth Bredall
Yes Ms. Lynda Brocchini
Yes Ms. Kai Doggett
Yes Mr. Jesse Levin
Abstain Ms. Laverne Villalobos

Minutes:

Per Board Bylaw 9250: Remuneration, Reimbursement and Other Benefits, Section- Compensation, A member may be compensated for meetings he/she missed when the Board, by resolution, finds that he/she was performing designated services for the district at the time of the meeting or that he/she was absent because of illness, jury duty, or a hardship deemed acceptable by the Board. (Education Code 35120).

Resolution No. 2020-06-24-H is for Laverne Villalobos who was absent at the May 20, 2020 Board Meeting due to hardship.

Quick Summary:

It is recommended that the Board of Trustees approve Resolution No. 2020-06-24-H Board Compensation for Missed Meeting.

ACTION

10.t. Resolution No. 2020-06-24-I Board Compensation for Missed Meeting (Goal: Governance)

Order #169 - Motion Passed: Passed with a motion by Ms. Laverne Villalobos and a second by Mr. Jesse Levin.

Yes Ms. Elizabeth Bredall
Yes Ms. Lynda Brocchini
Abstain Ms. Kai Doggett
Yes Mr. Jesse Levin
Yes Ms. Laverne Villalobos

Minutes:

Per Board Bylaw 9250: Remuneration, Reimbursement and Other Benefits, Section- Compensation, A member may be compensated for meetings he/she missed when the Board, by resolution, finds that he/she was performing designated services for the district at the time of the meeting or that he/she was absent because of illness, jury duty, or a hardship deemed acceptable by the Board. (Education Code 35120)

Resolution No. 2020-06-24-I is for Kai Doggett who was absent at the June 3, 2020 Board Meeting due to hardship.

Quick Summary:

It is recommended that the Board of Trustees approve Resolution No. 2020-06-24-I Board Compensation for Missed Meeting.

ACTION

11. BOARD BYLAWS, BOARD POLICIES & ADMINISTRATIVE REGULATIONS (Goal: Governance) - 10:00 P.M.

11.a. BP/AR 5145.11 Questioning and Apprehension By Law Enforcement

Minutes:

Heather Olsen shared that, at the January 22, 2020 Regular Board meeting, this Board policy was requested to review at a future Board meeting. Dr. Olsen deferred to Trustee Villalobos regarding questions on this policy.

Trustee Villalobos shared she asks for this policy to be reviewed almost every year, as well as the suspension data. One of the issues surrounding this policy is police interviewing students without calling the parents first. She stated that she would like clarification on students not being read the Miranda Rights during this process, but she thought that the understanding of this was due the student not actually be apprehended at that time.

Trustee Villalobos gave an example as to when it is appropriate to contact police: If a child is having a mentally ill breakdown, are the police the appropriate professionals to address that? Some police officers do not have experience with children. Are the police the best first responders if our children are having challenges? Trustee Villalobos said that this should coincide with implicit bias. She shared that she is more of an advocate for alternatives to calling the police like counseling, therapists and social workers.

Trustee Villalobos asked if something can be written in to the policy stating that the parents will be notified. Dr. Olsen stated that within the policy, it reads that the Principal will attempt to notify the parent, with the exception of cases of child abuse or neglect, after the law enforcement has interviewed the student on school premises.

Board comments: trying to avoid police coming to speak with a student for something that may or may not have happened on campus; safeguarding student's privacy; police contacting students for urgent situations can be necessary; parents are entrusting the

District to take of the students 6-8 hours per day, parents or guardians deserve a phone call to at least try to help the situation; need clarification as to why parent can't be notified to be there while child is being interviewed; getting the right people for the right crisis; training for administrators.

Dr. Olsen shared that training for administrators was done last year by the District's County Counsel which included: talking about investigations and loco parentis roll. Dr. Olsen also shared that Kristina Ireson, the District's ERM's coordinator, provides mental health services to the District's special education students, but she also coordinates the District's counselors. She shared that Ms. Ireson will be on leave but making sure that the Principal's received a refresher on mental health first aid.

Trustee Villalobos asked if the records on questioning of students on school grounds that are kept by school sites can also be copied to the District office, so that the District is aware of any interview that is happening.

Dr. Olsen shared that she has been in contact with other districts and County Counsel regarding these records. She reported that districts struggle on where and how to keep these records. The County Office of Education is looking at what the best practice of that should be.

Quick Summary:
INFORMATION/DISCUSSION

12. FUTURE AGENDA ITEMS - 10:10 P.M.

Minutes:

Dr. Olsen reviewed the items on the Future Agenda. She shared that at the next Board meeting on July 15, 2020, she will bring to the Board for discussion and action, a plan on the reopening of school and policy updates. She also mentioned that there may be additional work to the plan after this initial plan.

Trustee Villalobos asked for a follow-up in August on BP/AR 5145.11 discussed earlier in this meeting once Dr. Olsen follows up with Chief Steidle of the Pacifica Police Department and the District's County Counsel.

13. ADJOURNMENT - 10:15 P.M.

Minutes:

President Levin adjourned the meeting at 9:53 P.M.

Quick Summary:

NEXT MEETING: July 15, 2020, 7:00 p.m., TBD

- The Board of Trustees may meet in Closed Session for the purposes of discussing Personnel under Government Code 54957 and Negotiations under Government Code 54957.6 after the open session.
- Pacifica School District, Board of Trustees Regular Meeting Agendas may be previewed on the District Website: www.pacificasd.org. Board of Trustees Regular Meetings are televised on Pacifica Community Television (PCT) Channel 26 on Thursdays at 3:30 p.m.
- Regular Meeting Agendas are posted at least 72 hours prior to each meeting at the following locations:
All District Schools Pacifica & Sanchez Libraries Pacifica Tribune San Mateo County Times
District Office
Special Meeting Agendas are posted at least 24 hours prior to the meeting at the Official Posting Location:
District Office
- *Board meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Executive Assistant to the Superintendent at least 10 working days before the meeting at 650.738.6625. Notification in advance of the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.*
- The agenda (order in which the items are presented) is accepted or amended by the Board at the beginning of the meeting under the item "Approval of the Agenda." Once the agenda is approved by the Board, the meeting will proceed in the order approved. Times for agenda items are approximate with the exception of Public Hearings. Public Hearings will occur at or after the time listed on the agenda.

Guidelines for Public Comment

- The Board President will formally open and close times for public comment for each agenda item. After public comment is closed, the Board will discuss the item and, if appropriate, take action.
- Individuals wishing to address the Board must complete a request card with their name, address and the item number. Cards are located on the table as you enter the room. Cards should be submitted either to the Board President or to the Superintendent.
- Individuals may address topics not on the agenda during the Communications Section (People Wishing to Address the Board) at the beginning of the meeting. However, the Board cannot comment on items not on the agenda.
- The Board, at their discretion, may limit the total time allotted for public comment during each agenda item.
- Individuals must be recognized by the Board President and step to the podium to speak.
- Speakers should introduce themselves and speak into the microphone. (The microphone is for the television and does not amplify sound.)
- Speakers are limited to a maximum of 3 minutes, which may be reduced at the discretion of the Board.
- Time allotments may NOT be passed from one person to another.

- An individual may speak only once on each agenda item.

7/21/10 Original – Updated 9/13/10

Clerk

Superintendent