

Pacifica School District

Regular Meeting

August 05, 2020 6:00 PM

No Physical Location: Teleconference via Zoom

Please click the link below to join the webinar:

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Webinar ID: 836 0639 1424

International number

Attendance Taken at 7:07 PM:

Present:

Ms. Elizabeth Bredall

Ms. Lynda Brocchini

Ms. Kai Doggett

Mr. Jesse Levin

Ms. Laverne Villalobos

**1. OPEN SESSION - 6:00 P.M. - CALL TO ORDER AND ROLL CALL AND ANNOUNCEMENT:
RECORDING OF THE MEETING**

Minutes:

President Levin called the meeting to order at 6:01 P.M.

Quick Summary:

The District digitally records the audio portion of the meetings. All recordings are kept in the Superintendent's Office for 30 days and are available during that time period for inspection by members of the public on district equipment without charge. Speakers wishing to address the Board on agenda items or non-agenda items, please submit your first and last name and agenda item you wish to speak on in the Q&A area of the webinar. Please do not submit comments or questions in the Q&A area. You will be called to address the Board, your microphone will be unmuted and you may speak up to 3 minutes, after you have spoken, your microphone will be muted.

2. ANNOUNCEMENT OF CLOSED SESSION

Minutes:

President Levin announced Closed Session referring to the items listed on the agenda.

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Minutes:

President Levin asked if any member of the public wishes to address the Board.

There were no members of the public wishing to address the Board.

President Levin adjourned to Closed Session at 6:04 P.M.

Quick Summary:

Speakers wishing to address the Board on Closed Session items, please submit your first and last name in the Q&A area of the webinar. Please do not submit comments or questions in this area. You will be called to address the Board, your microphone will be unmuted and you may speak up to 3 minutes, after you have spoken, your microphone will be muted.

4. CLOSED SESSION

4.a. Conference with Labor Negotiator

Agency Negotiator: Heather Olsen, Superintendent

4.a.1. Employee Organizations: CSEA (California School Employees Association, Chapter 128), LSEA (Laguna Salada Education Association), LSMA (Laguna Salada Management Association)

4.b. Conference with Legal Counsel - Anticipated Litigation

4.b.1. Significant exposure to litigation pursuant to Gov. Code, 54956.9 (d)(2): one potential case

4.c. Public Employee Performance Evaluation (G.C. 54957)

Title: Superintendent

5. OPEN SESSION - 7:00 P.M. - CALL TO ORDER, FLAG SALUTE, ROLL CALL AND ANNOUNCEMENT: RECORDING OF THE MEETING

Minutes:

President Levin called the Open Session portion of the meeting at 7:07 P.M.

Trustee Brocchini led the flag salute.

Roll call was taken by Susanne Campos.

Staff present: Heather Olsen, Will Lucey, Josie Peterson, Julie Carrillo, Alexis O'Flaherty and Susanne Campos.

Quick Summary:

The District digitally records the audio and video portion of the meetings. All recordings are kept in the Superintendent's Office for 30 days and are available during that time period for inspection by

members of the public on district equipment without charge. Speakers wishing to address the Board on agenda or non-agenda items, please submit your first and last name and agenda item you wish to speak on in the Q&A area of the webinar. Please do not submit comments or questions in the Q&A area. You will be called to address the Board, your microphone will be unmuted and you may speak up to 3 minutes. After you have spoken, your microphone will be muted.

6. REPORT OUT ON CLOSED SESSION TOPICS

Minutes:

President Levin reported out on Closed Session.

By a vote of 5-0, the Board of Trustees provided guidance to staff to settle the anticipated litigation.

Quick Summary:

Report Out and APPROPRIATE ACTION

7. APPROVAL OF THE MINUTES of July 15, 2020

Order #166 - Motion Passed: . Passed with a motion by Ms. Laverne Villalobos and a second by Ms. Elizabeth Bredall.

Yes Ms. Elizabeth Bredall
Yes Ms. Lynda Brocchini
Yes Ms. Kai Doggett
Yes Mr. Jesse Levin
Yes Ms. Laverne Villalobos

Quick Summary:

It is recommended that the Board approve the Minutes of the July 15, 2020 Regular Meeting

ACTION

8. APPROVAL OF THE MINUTES of July 21, 2020

Order #167 - Motion Passed: Passed with a motion by Mr. Jesse Levin and a second by Ms. Lynda Brocchini.

Yes Ms. Elizabeth Bredall
Yes Ms. Lynda Brocchini
Yes Ms. Kai Doggett
Yes Mr. Jesse Levin
Yes Ms. Laverne Villalobos

Quick Summary:

It is recommended that the Board approve the Minutes of the July 21, 2020 Regular Meeting

ACTION

9. APPROVAL OF THE AGENDA AND CONSENT AGENDA 7:05 P.M.

Order #168 - Motion Passed: It is recommended that the Board approve the agenda for the August 26, 2020 meeting and all consent agenda items. Passed with a motion by Ms. Laverne Villalobos and a second by Mr. Jesse Levin.

Yes Ms. Elizabeth Bredall
Yes Ms. Lynda Brocchini
Yes Ms. Kai Doggett
Yes Mr. Jesse Levin
Yes Ms. Laverne Villalobos

Minutes:

Trustee Villalobos shared a comment that on item 11.g Racial Equity Committee Structure. She did not agree with the word structure as listed in the title. She asked that the word structure be changed to the word update. Staff will update the wording of this item to replace the word structure with update.

Quick Summary:

All items on the consent agenda will be approved with one motion, which is not debatable and which requires a unanimous vote for passage. If any member of the Board, the Superintendent, or the public so requests, any item shall be removed from this section and placed in the regular order of business following approval of the consent agenda.

CONSENT/ACTION

9.a. Agenda of the August 5, 2020 meeting

Quick Summary:

It is recommended that the Board approve the agenda for the August 5, 2020 Regular meeting.

CONSENT/ACTION

9.b. Consideration of Acceptance Warrants

Quick Summary:

It is recommended that the Board approve the attached commercial warrants for the period of 07/14/2020 through 07/20/2020 totaling \$702,015.53.

CONSENT/ACTION

9.c. Service and Consultant Contract Approvals

Quick Summary:

It is recommended that the Board approve the Service and Consultant contracts as presented by staff.

CONSENT/ACTION

9.d. Personnel Changes

Quick Summary:

It is recommended that the Board of Trustees approve the following Personnel items as presented.

CONSENT/ACTION

9.e. San Mateo County Investment Report Quarter Ending June 30, 2020

Quick Summary:

INFORMATION

9.f. Consolidated Application 2020-2021

Quick Summary:

It is recommended that the Board approve the Consolidated Application to the California State Department of Education (CDE).

CONSENT/ACTION

10. COMMUNICATIONS - 7:10 P.M.

Quick Summary:

Speakers wishing to address the Board on agenda items or non-agenda items, please submit your first and last name and agenda item you wish to speak on in the Q&A area of the webinar. Please do not submit comments or questions in the Q&A area. You will be called to address the Board, your microphone will be unmuted and you may speak up to 3 minutes, after you have spoken, your microphone will be muted.

10.a. LSEA (Laguna Salada Education Association)

Minutes:

Meghann Elsbernd, LSEA Representative, addressed the Board to report that LSEA is looking forward to negotiations on Monday and continue to keep a positive work dynamic with district leadership and are very thankful. LSEA has provided a lot of input with the leaders. She shared that she hopes that on Monday the district meets LSEA at the table for a fruitful and solution based discussion with some solid answers that LSEA can deliver to the union members and to the community.

10.b. CSEA (Classified School Employees Association)

Minutes:

Jerry Newland, CSEA Representative, addressed the Board to report that this has been one different year. It has been a busy summer with not much time for relaxation. She stated that it looks like we will start school with Distance Learning. Ms. Newland personally thanked all who have worked so diligently and brought us to this point. She shared that alot of work remains to be done and that administrators, teachers, and classified have shown what a team effort can accomplish.

Ms. Newland reported that CSEA is in negotiations as well and hopes that the team effort will continue.

10.c. People Wishing to Address the Board

Minutes:

President Levin asked if any members of the public wish to address the Board.

Nicole Ortega addressed the Board to ask a question: With the return to work dates changing for classified staff, how will that affect their accruing of vacation time and the last month of school?

10.d. Correspondence

Minutes:

Dr. Olsen had no correspondence to report.

10.e. Board/Superintendent Communications

Minutes:

The Board of Trustees shared events or activities they participated in since the last Board meeting including: Parent Advisory Team Meetings; weekly County update meetings; Candidate Information Night; attending other school district meetings; webinar, discussion with PTO's; special education meet and greet by Julie Carrillo.

11. DISTRICT BUSINESS - 7:40 P.M.

Quick Summary:

DISTRICT GOALS The District values the goals provided in our Local Control Accountability Plan (LCAP) and Strategic Plan. All of our District Board Agenda Items are tied to these goals. One or more goals are listed in the description of each Board Agenda Item. The details for each of those District Goals can be accessed on our Agenda Online Public Page or by visiting the District website, www.pacificasd.org, under District Information, Board of Trustees.

11.a. Return to School Plan (LCAP Goals: #1, #2, #3, Operations, Governance)

Order #169 - Motion Passed: Passed with a motion by Ms. Elizabeth Bredall and a second by Ms. Kai Doggett.

Yes Ms. Elizabeth Bredall
Yes Ms. Lynda Brocchini
Yes Ms. Kai Doggett
Yes Mr. Jesse Levin
Yes Ms. Laverne Villalobos

Minutes:

Heather Olsen reported out on the Return to School Plan along with Will Lucey and Julie Carrillo.

Dr. Olsen thanked the staff she works with, the leadership of LSEA and CSEA, and Nicole Ortega, Administrative Secretary in Student Services.

Dr. Olsen reported the priorities in the return to school plan and the Instructional Model options and next steps.

Mr. Lucey reported out on Instruction & Technology.

Julie Carrillo reported out on Special Education and Wellness & Mental Health Support.

The plan is attached to this agenda item and can also be found on the homepage of the district website at www.pacificasd.org.

Public Comment:

Cristin Fong addressed the Board on this item. Ms. Fong shared that she is speaking on behalf of the full-year distance learning model as well as those students and staff in the continuum model. She asked for thought in to grouping students in classrooms for this upcoming year. She asked the Board to put staff with the students they know. Some of these students may find themselves in an unfamiliar classroom with unfamiliar peers. Ms. Fong shared that her hope is that the District place students in their same schools sites so that they see a familiar face. She also stated that there needs to be strong steps for uniformity in the forms of curriculum and implementation, so that there are opportunities for peers to connect with grade level peers. Ms. Fong stated that she hopes that the Board will pledge to have meaningful professional development for staff. She shared that there are many decisions that need to be made prior to the beginning of school and asked that the District over communicate to staff and families.

Board comments: for students with an IEP going to Independent Study or Home School program, how will that affect their IEP and will they lose their services; is there any more information on Home Hospital service; clarification on minutes per week of instruction; how many hotspots were requested; has P.E. minutes gone by the wayside; will Zoom instruction be recorded for those parents working; will we have a "welcome" from the district to the families, including PEF (Pacifica Education Foundation) and PTO's; how will push-in special education services work; will we have formative testing; are we reaching out to families of student's with IEP's; would like to see a timeline in the plan.

Quick Summary:

It is recommended that the Board of Trustees adopt the plan for instruction for the 2020-2021 school year.

ACTION

11.b. Tentative Agreement Between Pacifica School District and Classified School Employees Association (Goal: Operations)

Order #170 - Motion Passed: Passed with a motion by Ms. Kai Doggett and a second by Ms. Lynda Brocchini.

Yes Ms. Elizabeth Bredall
Yes Ms. Lynda Brocchini
Yes Ms. Kai Doggett
Yes Mr. Jesse Levin
Yes Ms. Laverne Villalobos

Minutes:

Alexis O'Flaherty brought the Tentative Agreement Between Pacifica School District and CSEA for Board approval. Ms. O'Flaherty thanked the CSEA partners for their collaboration in reaching the tentative agreement.

Ms. O'Flaherty reported out on what the tentative agreement includes.

Quick Summary:

It is recommended that the Board approve the Tentative Agreements between the Pacifica School District and the California School Employees Association (CSEA).ACTION

11.c. 2020-2021 School Year Calendar-Revised (LCAP Goals: #2, Operations)

Order #171 - Motion Passed: Passed with a motion by Mr. Jesse Levin and a second by Ms. Lynda Brocchini.

Yes Ms. Elizabeth Bredall
Yes Ms. Lynda Brocchini
Yes Ms. Kai Doggett
Yes Mr. Jesse Levin
Yes Ms. Laverne Villalobos

Minutes:

Alexis O'Flaherty brought the revised 2020-2021 School Year Calendar to the Board for approval. She shared with the Trustees that, in order to provide professional development for implementing Distance Learning, it is requested that we add one professional development day to August which would move the beginning of the school year for students to August 20 instead of August 19. We will add one instructional day to April 2nd to fulfill the needed 180 days. This would mean that professional development and staff preparation would occur on August 17, 18, and 19, 2020. Students would begin instruction on August 20, 2020, and would engage in the required 180 days of instruction throughout the 2020-2021 year.

Quick Summary:

It is recommended the Board approve the Revised School Calendar for the 2020-2021 School Year.

ACTION

11.d. Special Education Staffing Update for the 2020-2021 School Year (LCAP Goal: #1)

Minutes:

Alexis O'Flaherty reported out on Special Education Staffing. She shared that she is thrilled to announce that the district has filled all but three special education positions for the 2020-2021 school year. Ms. O'Flaherty reported that there is one RSP position at Sunset Ridge, one School Psychologist position, and an Occupational Therapist needed. She shared she is confident that these positions will be filled prior to school starting. She thanked everyone who has been a part of the hiring process: LSEA, CSEA, and District site administrators.

Heather Olsen shared that this is a huge win for the District to be in this position just a couple of weeks before school starting. It is very different than last school year. She thanked all who helped in the hiring process.

President Levin thanked staff.

Trustee Villalobos thanked Ms. O'Flaherty and shared that she hopes that the District can obtain some bilingual staff and asked how that is going. Ms. Villalobos shared that it is an equity concern.

Ms. O'Flaherty shared that the District interviews based on credentials and licensing and interviews all that are qualified for the position.

Quick Summary:
INFORMATION

11.e. CSBA Governance Workshop (Goal: Governance)

Order #172 - Motion Passed: Passed with a motion by Ms. Elizabeth Bredall and a second by Ms. Lynda Brocchini.

Yes	Ms. Elizabeth Bredall
Yes	Ms. Lynda Brocchini
Yes	Ms. Kai Doggett
Yes	Mr. Jesse Levin
No	Ms. Laverne Villalobos

Minutes:

Heather Olsen reported on this agenda item for approval by the Board.

Dr. Olsen shared that when she was hired back in 2018, the Board and Superintendent put together a Governance Handbook. With two new Board members and a relatively new Superintendent, she feels that it is time to work on strengthening the team as a whole.

She shared that she was directed to Luan Rivera, of California School Boards Association, who comes highly recommended by South San Francisco Unified, to host this governance workshop.

Board comments: concern of three Board member seats up for election in November; wait for this workshop until after the election; moving forward with approving this item; it's good practice to have a governance workshop every couple of years; due to the pandemic, it would be better sooner than later.

Dr. Olsen shared that she mentioned the concern of member seats up for election to Luan Rivera. She reported that Ms. Rivera stated that the stronger the team that the newly elected members come in to, the better. Dr. Olsen stated that it would be good now and then again in January.

Quick Summary:

It is recommended that the Board of Trustees approve the CSBA Governance Workshop through California School Boards Association (CSBA) for the Governing Board Members and Superintendent.

ACTION

11.f. BP 0415 Equity (LCAP Goals: #1, #2)

Order #173 - Motion Passed: Passed with a motion by Mr. Jesse Levin and a second by Ms. Lynda Brocchini.

Yes Ms. Elizabeth Bredall
Yes Ms. Lynda Brocchini
Yes Ms. Kai Doggett
Yes Mr. Jesse Levin
Yes Ms. Laverne Villalobos

Minutes:

Dr. Olsen reported that at the last Board meeting, it was requested to add LGBTQ language to the policy. However, the area of the policy in which to add the language was not within the policy but rather the notations that CSBA (California School Boards Association) includes in their sample policies. The part of the sample was referring to Education Code, which we cannot change.

Dr. Olsen asked the Board to place LGBTQ in another area of the sample policy, stating "The Board shall make decisions with a deliberate awareness of impediments to learning faced by students of color, LGBTQ students and/or diverse cultural, linguistic, or socio-economic backgrounds.

The Board of Trustees agreed to this change.

Quick Summary:

It is recommended that the Board of Trustees adopt BP 0415 Equity - CSBA Sample As Is.

CONSENT/ACTION

11.g. Racial Equity Committee Structure (LCAP Goals: #1, #2, #3, Governance)

Order #174 - Motion Passed: Passed with a motion by Mr. Jesse Levin and a second by Ms. Lynda Brocchini.

Yes Ms. Elizabeth Bredall
Yes Ms. Lynda Brocchini
Yes Ms. Kai Doggett
Yes Mr. Jesse Levin
Yes Ms. Laverne Villalobos

Minutes:

Dr. Olsen shared that this item is to look at the formation of the committee.

Dr. Olsen asked the Board of Trustees if the committee should be referred to as the Racial Equity Committee or Equity Committee.

Trustee Villalobos shared that she gave this a lot of thought and feels that, at this time, it is critical that the word racial be included. She also shared that she wanted this item to be an update and not a structure of the committee just yet. She reported that JUHSD (Jefferson Union High School District) already has an equity committee formed and that maybe the District can build from that model.

Dr. Olsen asked the Board of Trustees if this item should be tabled to a future Board meeting and move on to the next agenda item for discussion and approval (SMCSBA Equity Network) and then obtain more information on the JUHSD equity committee before bringing this item back to the Board for discussion.

Trustee Villalobos asked that a little more time go by before discussing this item in order to gain more information after school begins, in order to help with not having to start the committee from ground zero.

This item was tabled to a future Board meeting for further discussion.

Quick Summary:
DISCUSSION

11.h. Participation in SMCSBA Equity Network (Goal: Governance)

Order #175 - Motion Passed: Passed with a motion by Ms. Kai Doggett and a second by Mr. Jesse Levin.

Yes Ms. Elizabeth Bredall
Yes Ms. Lynda Brocchini
Yes Ms. Kai Doggett
Yes Mr. Jesse Levin
Yes Ms. Laverne Villalobos

Minutes:

Heather Olsen reported out on this agenda item. She shared that this workshop tailors to the needs of a school districts. It would help in defining equity in our school district.

President Levin shared that he received an email from Kalimah Salahuddin of SMCSBA (San Mateo County School Boards Association) and JUHSD (Jefferson Union High School District). Ms. Salahuddin shared in the email how the structure of this workshop would run. President Levin shared what a great deal this is for the amount of attention the Trustees would receive.

Board comments: would parent leadership be able to attend; the program sounds great; possibility of curriculum for ethnic studies program.

Quick Summary:

It is recommended that the Board of Trustees approve the CSBA Board Governance Workshop for Trustees and the Superintendent.

DISCUSSION/ACTION

11.i. Discussion of LSEA/CSEA Participation in Board Meetings (Goal: Governance)

Minutes:

Dr. Olsen shared that at the July 21, 2020 Board meeting, Trustee Villalobos requested that this item be brought to the Board for discussion. Dr. Olsen shared that currently both LSEA and CSEA have a designated time on the agenda under Communications. Dr. Olsen asked Trustee Villalobos if she would like to share her thoughts.

Trustee Villalobos shared that as we are in a pandemic, what better time to give LSEA/CSEA an elevated platform to speak on than at this time. Ms. Villalobos referenced how Jefferson Union High School District's meetings has a bargaining unit member that sits with the Board and gets to comment on the agenda items. She shared that she would like to hear the voices of the employees. Trustee Villalobos stated that this is not a platform for negotiations, it is a platform for the safety of our employees. She stated that it is so the Board of Trustees can know how their team members are feeling and doing.

Board comments: extend the time limit of three minutes; they can comment on any agenda items; have there been comments made about this or is this a model seen in other Board meetings; we are in a pandemic and we need to go the extra step; the goal is to get more feedback during the pandemic; make sure we aren't breaking any Brown Act rule; find out the legalities prior to moving forward.

The Board of Trustees decided to table this item until further information could be gathered and to have further Board discussion.

President Levin called up the following staff members to speak:

Meghann Elsbernd addressed the Board to say thank you to Trustee Villalobos for bringing this agenda item to the meeting. She shared that LSEA has been craving this for a long time, to have more conversations with the Board. Ms. Elsbernd stated that a back and forth conversation is something that LSEA and CSEA would appreciate.

Sue Beckmeyer addressed the Board and shared that she echoes what Meghann Elsbernd shared. Ms. Beckmeyer shared that from years of being on CSEA she felt that she could speak on behalf of CSEA to say that they would love the opportunity for more conversations.

Jonathan Harris addressed the Board and thanked Trustee Villalobos for bringing this agenda item up. He shared that he feels that this would be a great way to work out any problems in a quick way and less confrontation. He encouraged the Board to look at the model of SFUSD or Jefferson where they have a parent and in some cases a student representative.

Quick Summary:
DISCUSSION/ACTION

12. FUTURE AGENDA ITEMS - 9:25 P.M.

Minutes:

Dr. Olsen reviewed the Future Agenda. The Trustees asked for the following:

- 1) Add 30 minutes to Closed Session
- 2) Move the discussion of labor partner participation to the top of the agenda in District Business.
- 3) Confirmed with the Trustees that they are available for the Sept 2-3, 2020 CSBA Governance Workshop.

13. ADJOURNMENT - 9:30 P.M.

Minutes:

President Levin adjourned the meeting at 9:52 P.M.

Quick Summary:

NEXT MEETING: August 26, 2020, 7:00 p.m., Due to COVID-19, Board meetings are being held virtually. There is no physical location. Board agenda's, with virtual meeting link information, can be found on our district website at <https://pacificagendaonline.net/public/>

- The Board of Trustees may meet in Closed Session for the purposes of discussing Personnel under Government Code 54957 and Negotiations under Government Code 54957.6 after the open session.
- Pacifica School District, Board of Trustees Regular Meeting Agendas may be previewed on the District Website: www.pacificasd.org. Board of Trustees Regular Meetings are televised on Pacifica Community Television (PCT) Channel 26 on Thursdays at 3:30 p.m.
- Regular Meeting Agendas are posted at least 72 hours prior to each meeting at the following locations:
All District Schools Pacifica & Sanchez Libraries Pacifica Tribune San Mateo County Times
District Office
Special Meeting Agendas are posted at least 24 hours prior to the meeting at the Official Posting Location:
District Office

- *Board meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Executive Assistant to the Superintendent at least 10 working days before the meeting at 650.738.6625. Notification in advance of the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.*
- The agenda (order in which the items are presented) is accepted or amended by the Board at the beginning of the meeting under the item "Approval of the Agenda." Once the agenda is approved by the Board, the meeting will proceed in the order approved. Times for agenda items are approximate with the exception of Public Hearings. Public Hearings will occur at or after the time listed on the agenda.

Guidelines for Public Comment

- The Board President will formally open and close times for public comment for each agenda item. After public comment is closed, the Board will discuss the item and, if appropriate, take action.
- Individuals wishing to address the Board must complete a request card with their name, address and the item number. Cards are located on the table as you enter the room. Cards should be submitted either to the Board President or to the Superintendent.
- Individuals may address topics not on the agenda during the Communications Section (People Wishing to Address the Board) at the beginning of the meeting. However, the Board cannot comment on items not on the agenda.
- The Board, at their discretion, may limit the total time allotted for public comment during each agenda item.
- Individuals must be recognized by the Board President and step to the podium to speak.
- Speakers should introduce themselves and speak into the microphone. (The microphone is for the television and does not amplify sound.)
- Speakers are limited to a maximum of 3 minutes, which may be reduced at the discretion of the Board.
- Time allotments may NOT be passed from one person to another.
- An individual may speak only once on each agenda item.

7/21/10 Original – Updated 9/13/10

Clerk

Superintendent