

**Pacifica School District  
Special Board Meeting**  
June 29, 2016 4:00 PM  
375 Reina Del Mar Avenue

Pacifica, CA 94044

**Attendance Taken at 4:25 PM:**

Present:

Ms. Elizabeth Bredall  
Ms. Andrea Gould  
Ms. Kathy Shiokari  
Ms. Laverne Villalobos

Absent:

Mr. Matthew Levie

**1. OPEN SESSION - 4:00 P.M. - CALL TO ORDER AND ROLL CALL AND  
ANNOUNCEMENT: RECORDING OF THE MEETING**

Minutes:

Ms. Shiokari opened the meeting at 4:00 P.M.

Quick Summary:

The District digitally records the audio portion of the meetings. The recorder is located in front of the Board Scribe. All recordings are kept in the Superintendent's Office for 30 days and are available during that time period for inspection by members of the public on district equipment without charge. As a community service, Pacifica Community Television (PCT) records and broadcasts meetings.

**2. ANNOUNCEMENT OF CLOSED SESSION**

Minutes:

Ms. Shiokari announced Closed Session.

**3. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

Minutes:

Ms. Shiokari asked if there were any public comments on Closed Session items.

There were no public comments.

Ms. Shiokari announced the Board going in to Closed Session.

**4. CLOSED SESSION**

**4.a. Conference with Legal Counsel Regarding Existing Litigation OAH  
Case No. 2016030108**

**4.b. Public Employee Appointment**

**Title: Principal**

**5. OPEN SESSION - 4:10 P.M. - CALL TO ORDER, FLAG SALUTE, ROLL CALL AND ANNOUNCEMENT: RECORDING OF THE MEETING**

Minutes:

Ms. Shiokari announced Open Session at 4:21 P.M.

Ms. Gould led the flag salute.

Quick Summary:

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**6. REPORT OUT ON CLOSED SESSION TOPICS**

Minutes:

Ms. Shiokari announced the appointment of Joseph Funk for Principal at Ocean Shore by a vote of 4-0.

Quick Summary:

Report Out and APPROPRIATE ACTION

**7. DISTRICT BUSINESS - 4:15 P.M.**

Quick Summary:

**DISTRICT GOALS** The District values the goals provided in our Local Control Accountability Plan (LCAP) and Strategic Plan. All of our District Board Agenda Items are tied to these goals. One or more goals are listed in the description of each Board Agenda Item. The details for each of those District Goals can be accessed on our Agenda Online Public Page or by visiting the District website, [www.pacificasd.org](http://www.pacificasd.org), under District Information, Board of Trustees.

**7.a. Revised Salary Classification: Director, Facilities, Maintenance and Operations (LCAP Goal #1: Attract & Retain)**

**Motion Passed:** It is recommended that the Board approve the revised salary classification for the position of Director, Facilities, Maintenance and Operations (FMO) that changes the salary range from 32 to 37. Passed with a motion by Ms. Andrea Gould and a second by Ms. Elizabeth Bredall.

Yes Ms. Elizabeth Bredall

Yes Ms. Andrea Gould

Absent Mr. Matthew Levie

Yes Ms. Kathy Shiokari

Yes Ms. Laverne Villalobos

Minutes:

Ray Avila recommended that the Board approve the Revised Salary Classification from a range 32 to 37 on the Classified Management Salary Schedule.

Quick Summary:

ACTION

**7.b. Revised Salary Classification: Custodian/Maintenance Worker/Groundskeeper (LCAP Goal #1: Attract & Retain)**

**Motion Passed:** It is recommended the Board approve the revised salary classification for the position of Custodian/Maintenance Worker/Groundskeeper. Passed with a motion by Ms. Laverne Villalobos and a second by Ms. Elizabeth Bredall.

Yes Ms. Elizabeth Bredall

Yes Ms. Andrea Gould

Absent Mr. Matthew Levie

Yes Ms. Kathy Shiokari

Yes Ms. Laverne Villalobos

Minutes:

Ray Avila recommended that the Board approve the Revised Salary Classification from a Range 51 to a Range 55.

Quick Summary:

ACTION

**8. ADJOURNMENT - 4:20 P.M.**

Minutes:

Ms. Shiokari: Meeting adjourned at 4:24 P.M.

Minutes Approved 8/3/2016 - S. Campos, Exec. Asst. to the Superintendent

Quick Summary:

NEXT MEETING: August 3, 2016, 7:00 p.m., District Office, 375 Reina Del Mar Avenue, Pacifica

- The Board of Trustees may meet in Closed Session for the purposes of discussing Personnel under Government Code 54957 and Negotiations under Government Code 54957.6 after the open session.
- Pacifica School District, Board of Trustees Regular Meeting Agendas may be previewed on the District Website: [www.pacificasd.org](http://www.pacificasd.org). Board of Trustees Regular Meetings are televised on Pacifica Community Television (PCT) Channel 26 on Thursdays at 3:30 p.m.
- Regular Meeting Agendas are posted at least 72 hours prior to each meeting at the following locations:  
All District Schools   Pacifica & Sanchez Libraries   Pacifica Tribune   San Mateo County Times  
District Office  
Special Meeting Agendas are posted at least 24 hours prior to the meeting at the Official Posting Location:  
District Office
- *Board meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Executive Assistant to the Superintendent at least 10 working days before the meeting at 650.738.6625. Notification in advance of the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.*
- The agenda (order in which the items are presented) is accepted or amended by the Board at the beginning of the meeting under the item "Approval of the Agenda." Once the agenda is approved by the Board, the meeting will proceed in the order approved. Times for agenda items are approximate with the exception of Public Hearings. Public Hearings will occur at or after the time listed on the agenda.

## **Guidelines for Public Comment**

- The Board President will formally open and close times for public comment for each agenda item. After public comment is closed, the Board will discuss the item and, if appropriate, take action.
- Individuals wishing to address the Board must complete a request card with their name, address and the item number. Cards are located on the table as you enter the room. Cards should be submitted either to the Board President or to the Superintendent.
- Individuals may address topics not on the agenda during the Communications Section (People Wishing to Address the Board) at the beginning of the meeting. However, the Board cannot comment on items not on the agenda.
- The Board, at their discretion, may limit the total time allotted for public comment during each agenda item.
- Individuals must be recognized by the Board President and step to the podium to speak.
- Speakers should introduce themselves and speak into the microphone. (The microphone is for the television and does not amplify sound.)
- Speakers are limited to a maximum of 3 minutes, which may be reduced at the discretion of the Board.
- Time allotments may NOT be passed from one person to another.
- An individual may speak only once on each agenda item.

7/21/10 Original – Updated 9/13/10

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Clerk

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Superintendent