



**Pacifica School District
Regular Meeting**

May 06, 2015 7:00 PM
375 Reina Del Mar Avenue

Pacifica, CA 94044

Attendance Taken at 6:00 PM:

Present:

Ms. Elizabeth Bredall
Ms. Andrea Gould
Ms. Kathy Shiokari
Ms. Laverne Villalobos

Absent:

Mr. Matthew Levie

Updated Attendance:

Mr. Matthew Levie was updated to present at: 6:05 PM

**1. OPEN SESSION - 6:00 P.M. - CALL TO ORDER AND ROLL CALL AND
ANNOUNCEMENT: RECORDING OF THE MEETING**

Minutes:

Meeting called to order at 6:00 p.m.

Staff Present: W. Tukloff, R. Avila, J. Peterson

Quick Summary:

The District digitally records the audio portion of the meetings. The recorder is located in front of the Board Scribe. All recordings are kept in the Superintendent's Office for 30 days and are available during that time period for inspection by members of the public on district equipment without charge. As a community service, Pacifica Community Television (PCT) records and broadcasts meetings.

2. ANNOUNCEMENT OF CLOSED SESSION

Minutes:

Ms. Gould announced Closed Session referring to the items as listed below.

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Minutes:

None

4. CLOSED SESSION

4.a. Conference with Legal Counsel Regarding Anticipated Litigation - Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code section 54956.9: the Governing Board is deciding whether to initiate litigation in one (1) matter

4.b. Conference with Labor Negotiator

Agency Negotiator: Wendy S. Tukloff, Superintendent

4.b.1. Employee Organizations: CSEA (California School Employees Association, Chapter 128), LSEA (Laguna Salada Education Association), LSMA (Laguna Salada Management Association)

4.c. Public Employee Discipline/Dismissal/Release/Complaint

5. OPEN SESSION - 7:00 P.M. - CALL TO ORDER, FLAG SALUTE, ROLL CALL AND ANNOUNCEMENT: RECORDING OF THE MEETING

Minutes:

Ms. Gould reconvened to Open Session at 7:04 p.m.

Flag salute was led by E. Bredall.

Staff present: W. Tukloff, R. Avila, T. Van Raaphorst, N. Sendino, S. Ramirez

Quick Summary:

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6. REPORT OUT ON CLOSED SESSION TOPICS

Minutes:

Ms. Gould indicated the Board met during Closed Session and No Action Was Taken.

Quick Summary:

Report Out and APPROPRIATE ACTION

7. APPROVAL OF THE MINUTES of April 1, 2015

Motion Passed: It is recommended that the Board approve the Minutes of the April 1, 2015 Regular Meeting. Passed with a motion by Mr. Matthew Levie and a second by Ms. Kathy Shiokari.

Yes Ms. Elizabeth Bredall

Yes Ms. Andrea Gould

Yes Mr. Matthew Levie

Yes Ms. Kathy Shiokari

Yes Ms. Laverne Villalobos

Quick Summary:

ACTION

8. APPROVAL OF THE AGENDA AND CONSENT AGENDA 7:05 P.M.

Motion Passed: It is recommended that the Board approve the agenda for the May 6, 2015 meeting and all consent agenda items. Passed with a motion by Ms. Elizabeth Bredall and a second by Ms. Laverne Villalobos.

Yes Ms. Elizabeth Bredall
Yes Ms. Andrea Gould
Yes Mr. Matthew Levie
Yes Ms. Kathy Shiokari
Yes Ms. Laverne Villalobos

Quick Summary:

All items on the consent agenda will be approved with one motion, which is not debatable and which requires a unanimous vote for passage. If any member of the Board, the Superintendent, or the public so requests, any item shall be removed from this section and placed in the regular order of business following approval of the consent agenda.

CONSENT/ACTION

8.a. Agenda of the of the May 6, 2015 meeting

Quick Summary:

It is recommended that the Board approve the agenda for the May 6, 2015 Regular meeting.

CONSENT/ACTION

8.b. Consideration of Acceptance Warrants

Quick Summary:

It is recommended that the Board approve the attached commercial warrants for the period of 3/24/15 through 4/17/15 totaling \$894,685.96.

CONSENT/ACTION

8.c. Service and Consultant Contract Approvals

Quick Summary:

It is recommended that the Board approve the Service and Consultant contracts as recommended by staff.

CONSENT/ACTION

8.d. Personnel Changes

Quick Summary:

It is recommended that the Board approve the Personnel items as presented by staff.

CONSENT/ACTION

8.e. Approval of Permit Agreement-Pacifica Martial Arts

Quick Summary:

It is recommended that the Board approve the renewal of the agreement between the Pacifica School District and the Pacifica Martial Arts Club for the use of a room at the Linda Mar Educational Center.

CONSENT

8.f. Approval of Interagency Food Service Agreement with Brisbane

Quick Summary:

It is recommended that the Board approve the inter-agency agreement with the Brisbane School District for the 2015-2016 school year.

CONSENT

8.g. Approval Signature for Specific Waiver Request for Resource Specialist Caseload at Vallemar School

Quick Summary:

It is recommended that the Board approve the Specific Waiver Request for the Resource Specialist Caseload at Vallemar School for the remainder of the 2014-15 school year.

CONSENT/ACTION

8.h. December 2014 Manual Maintenance: 5000 Series

Quick Summary:

It is recommended that the Board approve the December 2014 Manual Maintenance: 5000 Series.

SECOND READING

December 2014 Manual Maintenance: 5000 Series

BP 5125 Student Records (Attachment A)

Approve CSBA Sample with Revisions

AR 5125 Student Records (Attachment B)

Approve CSBA Sample with Revisions

AR 5141.21 Administering Medication and Monitoring Health Conditions (Attachment C)

Approve CSBA Sample with Revisions

AR 5141.3 Health Examinations (Attachment D)

Approve CSBA Sample with Revisions

BP 5141.4 Child Abuse Prevention and Reporting (Attachment E)

Approve CSBA Sample with Revisions

AR5141.4 Child Abuse Prevention and Reporting (Attachment F)

Approve CSBA Sample with Revisions

8.i. December 2014 Minor Revisions: 1000, 6000, 9000 Series

Quick Summary:

It is recommended that the Board approve the December 2014 Minor Revisions: 1000, 6000, 9000 Series

SECOND READING

December 2014 Minor Revisions: 1000, 6000, 9000 Series

BP 1250 - Visitors/Outsiders

It is recommended that the Board approve PSD Policy with Minor Revisions.

AR 6159 - Individualized Education Program

It is recommended that the Board approve PSD Policy with Minor Revisions.

BB 9321 - Closed Session Purposes and Agencies

It is recommended that the Board approve PSD Policy with Minor Revisions.

8.j. December 2014 Minor Revisions: 4000, 5000 Series

Quick Summary:

It is recommended that the Board approve the December 2014 Minor Revisions: 4000, 5000 Series.

SECOND READING

December 2014 Minor Revisions: 4000, 5000 Series

BP 4030 - Nondiscrimination in Employment (Attachment A)

Approve PSD current policy with revisions.

AR 5020 - Parent Rights and Responsibilities (Attachment B)

Approve PSD current policy with revisions.

AR 5141.27 - Food Allergies/Special Dietary Needs (Attachment C)

Approve PSD current policy with revisions.

9. RESOLUTIONS OF APPRECIATION - 7:10 P.M.

9.a. Resolutions of Appreciation for Retiring Teachers, Classified Staff, and Administration

Motion to Amend Passed: To amend the motion from: "It is recommended that the Board approve Resolutions No. 2015-05-06-A through 2015-05-06-I for Retirees." to: "It is recommended that the Board approve Resolutions No. 2015-05-06-A through 2015-05-06-J for Retirees." Passed with a motion by Mr. Matthew Levie and a second by Ms. Kathy Shiokari.

Yes Ms. Elizabeth Bredall

Yes Ms. Andrea Gould

Yes Mr. Matthew Levie

Yes Ms. Kathy Shiokari

Yes Ms. Laverne Villalobos

Minutes:

Dr. Avila indicated after the agenda was posted staff received a letter from Donna Bartholomew indicating she would be retiring at the end of this school year. A revised Board memorandum was presented to the Board.

Dr. Avila shared that each of the employees being honored tonight has provided the District with many years of faithful service and played a significant role in educating our students. It is fitting, on the occasion of the retirement of Kathleen Campbell, Beverly Duspiva, Barbi Galli, Isabel Holliday, Marc Lorenzen, Joyce Perkins, Brenda Raawe, Margaret Ryan, Cynthia Wilkinson, and Donna Bartholomew, that the District recognizes each of them with a Resolution of Appreciation.

The Board members read the Board resolutions for those retirees in attendance - Marc Lorenzen, Cynthia Wilkinson, Donna Bartholomew, and Barbi Galli - and acknowledged their invaluable contributions to our

staff and students. The Board also acknowledged the retirement of the other retirees who were unable to be in attendance.

The Board provided the retirees with resolutions received from State Assemblyman Kevin Mullin and U. S. Congresswoman Jackie Speier. Leslie Guevarra, Senior District Representative in the Office of State Senator Jerry Hill was in attendance to honor the retirees and present them with resolutions.

The Board adjourned for a short cake and punch reception in celebration of the retirees!

Quick Summary:
ACTION

10. COMMUNICATIONS - 7:40 P.M.

Quick Summary:

This portion of the agenda is available to the public to address the Board on any issue that is not on the agenda. The maximum time allowed for any speaker is three minutes.

10.a. LSEA (Laguna Salada Education Association)

Minutes:
None

10.b. CSEA (Classified School Employees Association)

Minutes:

Jerry Newland, CSEA Vice President, shared with the Board regarding the Annual CSEA Flea Market Fundraiser. She indicated the event was very successful and raised over \$1700 in support of the CSEA Outdoor Ed Fund. Ms. Newland thanked everyone in the District and the community for their support.

10.c. People Wishing to Address the Board

Minutes:
None

10.d. Correspondence

Minutes:

Dr. Tukloff shared that the District received two grant awards; one from the Silicon Valley Community Foundation for Kickoff to Kindergarten in the amount of \$41,940, and a Safe Routes to School grant in the amount of \$35,000 for 2015-2016.

10.e. Board/Superintendent Communications

Minutes:

Board Members discussed events and activities they attended and participated in since the last Board meeting including: Vallemar, Ingrid B. Lacy, Ortega, and Sunset Ridge Open Houses; Pacifica Resource Center's Rockaway Stroll; Elections Department presentation regarding All-Mail-In Ballots; Meeting with State Senator Jerry Hill

and the School Boards Presidents; Budget presentation to Vallemar PTO; Pacifica Beach Coalition Eco Fest and Pre-Eco Fest Bee Assemblies; CSEA Flea Market Fundraiser for Outdoor Ed; Tour of LMEC; SEPAC meeting; Cabrillo May Day Party; IBL/OS/Cab/VA Band Concerts; attended Social Media & Parenting Presentation at Ingrid B. Lacy; toured Ocean Shore School; Jo Boaler Presentation "How Parents Can Help Their Children Learn and Love Math."

Ms. Shiokari shared that her two youngest children, as members of the Police Explorers Program, participated in an event over the weekend at the California Highway Patrol Academy in Sacramento. One of her children participated in a scenario/mock situation responding to a 5150/person in distress. Following the scenario, feedback was provided indicating how impressed they were with the demeanor of her son and his partner for reacting respectfully, calmly, and in a very composed and compassionate manner. When Ms. Shiokari asked her son what he attributed this to, her son felt his time in PSD interacting with children in the County Special Day Class (SDC) and other buddy programs helped him to approach this person in distress with compassion, and without fear or judgment. Ms. Shiokari wanted to highlight these PSD programs and make people aware of how important they are for all children, both SDC and General Ed.

Ms. Bredall shared that the SVGives Day (one day of giving to non-profits) raised over \$21,000 for the Pacifica Education Foundation. She also announced there would be a Bone Marrow Drive for one of our 4th grade students battling leukemia. The drive will be held in the Cabrillo Band Room on Friday, May 8th from 2:00 - 6:00 p.m. in order to test adults over the age of 18 as potential bone marrow donors.

11. DISTRICT BUSINESS - 7:55 P.M.

11.a. Child Nutrition Update (7:55 p.m.)

Motion Passed: It is recommended that the Board approve an increase of school meal prices effective July 1, 2015. Passed with a motion by Mr. Matthew Levie and a second by Ms. Laverne Villalobos.

Yes Ms. Elizabeth Bredall
Yes Ms. Andrea Gould
Yes Mr. Matthew Levie
Yes Ms. Kathy Shiokari
Yes Ms. Laverne Villalobos

Minutes:

Ms. Peterson recognized Jude Medeiros, Regional Vice President of Operations, Sodexo, and Lisa Kern, the District's newly appointed Child Nutrition Supervisor, both in attendance in support of Kaitlyn Busse, the District's Sodexo Consultant. Ms. Busse provided the Board with an update on the Child Nutrition Services Program.

Ms. Busse shared the accomplishments Year-to-Date; Nutrition Guidelines Update; Brisbane & Bayshore Update; Overview of Meal Sales & Budget; and Looking Forward. The Power Point Presentation can be found attached to this Board Item on the District's website.

The Child Nutrition Program will experience approximately a \$50,000 loss this school year. Ms. Busse indicated they are requesting a 25

cent increase per breakfast and lunch meal, and that will create additional revenue of \$43,000 next year. Sodexo will not be increasing their fees to the District.

Quick Summary:
ACTION

11.b. Facilities Update (8:10 p.m.)

Minutes:

Ms. Peterson indicated Mr. Joe DeCarlo, Director of Facilities, will complete his first year with the District this summer. Mr. DeCarlo was present to answer any questions. Also in attendance was Kelly Rem from Lozano Smith present to answer any questions the Board might have in regards to Lease-Leaseback, a method of delivery for construction projects being brought before the Board for possible consideration.

Ms. Peterson provided the Board with a Facilities Update covering: District Wide Projects/Updates; Site Projects/Updates; Preventative Maintenance; Planning for 2015-2016 including New Laws and Projects. The presentation highlighted accomplishments for this past year, provided context for 2015-16 with new laws and current needs, and provided recommendations from staff for possible Board action. The Power Point Presentation can be found attached to this Board Item on the District's website.

Ms. Peterson reviewed major projects prioritized by staff for the next couple years. She also shared that the funding source for these projects would be Deferred Maintenance, a fund that covers the routine things as well as the larger projects: Ortega Drainage - July 2015 (\$77K); Ocean Shore Roof - July 2015 (\$200K+); Sunset Ridge Painting - TBD (\$100-\$200K); and IBL Painting - 2016-2017 (\$100-200K). The painting of Sunset Ridge is going out to bid in the next couple weeks and will be brought before the Board in June. The Ortega Drainage Project will be brought before the Board for approval at tonight's meeting.

Ms. Peterson shared when Mr. DeCarlo came onboard as the Director of Facilities, Maintenance and Operations, he began work on Facility Master Planning. One of the first things he did was to have an assessment done for all of the school's roofs and determined which schools needed to be painted. The roofs assessments were performed by Tremco, a company Mr. DeCarlo had worked with many times. The Ocean Shore Roof rose to the top as a priority. The other roofs were determined to be in good shape.

The Lease-Leaseback option for this project was raised during the process of working with Tremco. Attorney Kelly Rem of Lozano Smith provided the Board with an overview of the Lease-Leaseback option, reviewing both the advantages and disadvantages.

Ms. Rem, Mr. DeCarlo, and Ms. Peterson answered questions from the Board in regards to the Ocean Shore roof and the Lease-Leaseback option. Mr. Levie shared his list of concerns and gave an overview of the reasons in favor of Lease-Leaseback and the disadvantages. He

expressed that he was not comfortable with the Lease-Leaseback option.

Dr. Tukloff clarified that the District can go through the bidding process or RFQ process, if that is what the Board chooses, in conjunction with the Lease-Leaseback process. Mr. DeCarlo indicated the Ocean Shore roof project is top priority but can be put off until the summer of 2016. Mr. Levie recapped that what he heard from the Board's discussion is that staff should come back to the Board with a more fleshed out proposal in June, but not necessarily with a contract for Tremco. Ms. Gould agreed. Ms. Villalobos expressed she wanted to make certain the District was as transparent as possible, and accountable even if it means a longer process. Dr. Tukloff clarified in all likelihood the District will delay the Ocean Shore roof until the summer of 2016. She thanked Mr. DeCarlo for his reassurance that the roof could wait another year, and also thanked his staff for all the work that is required in dealing with the Ocean Shore roofing leaks. She indicated staff would come back to the Board in June with a stronger process, perhaps one showing Lease-Leaseback, and one without. Dr. Tukloff suggested this item be brought back to the Board on June 17th.

Quick Summary:
INFORMATION/DISCUSSION

11.c. Ortega School Drainage Improvements (8:30 p.m.)

Motion Passed: It is recommended that the Board authorize staff to enter into contract with the lowest responsible bidder for the Ortega School Drainage project. Passed with a motion by Ms. Kathy Shiokari and a second by Ms. Elizabeth Bredall.

Yes Ms. Elizabeth Bredall
Yes Ms. Andrea Gould
Yes Mr. Matthew Levie
Yes Ms. Kathy Shiokari
Yes Ms. Laverne Villalobos

Minutes:

Ms. Peterson shared the District and the City of Pacifica have agreed that this is a shared issue. The City will be handling all of the construction management for the project and the District will pay the contractor costs. Mr. DeCarlo will also be present to oversee the project. The bid opening for the project was held on April 27, 2015. The lowest bidder was D & D Pipeline. The City was able to check all of their references, and also indicated they had worked with D & D Pipeline on other projects. If approved by the Board, the work will begin this summer.

Mr. Levie and Ms. Peterson thanked Mr. DeCarlo and staff for installing the divergent screen which prevented another flooding episode for the school during the last storm.

Quick Summary:
ACTION

11.d. Math Adoption, K-5 (8:40 p.m.)

Minutes:

During the 2014-15 school year, the District examined instructional materials for K-5 Mathematics. Dr. Tukloff introduced Seva Steel, the District's STEM Specialist, who provided the Board with an update on the current progress of the mathematics curriculum, K-5. At this time it is the recommendation of Educational Support Services not to adopt a curricular program. The District plans to use the summer of 2015 to complete the SVMI Transitional Units for use for the 2015-16 year and continue to research possible instructional materials. The Power Point Presentation can be found attached to this Board Item on the District's website.

Quick Summary:

INFORMATION

11.e. Contract Illuminate Education Inc. (8:50 p.m.)

Motion Passed: It is recommended that the Board approve a contract with Illuminate Education Inc. to provide access to and support for a web-based software system for student data and assessment management. Passed with a motion by Mr. Matthew Levie and a second by Ms. Laverne Villalobos.

Yes Ms. Elizabeth Bredall
Yes Ms. Andrea Gould
Yes Mr. Matthew Levie
Yes Ms. Kathy Shiokari
Yes Ms. Laverne Villalobos

Minutes:

Dr. Tukloff shared the District has worked a long time in finding a data and assessment tool that meets the District's needs. Illuminate is already in 5-6 districts in our county, and the districts are talking about forming a Users Group to share ideas. Illuminate is a powerful tool that will allow our district to better utilize data to inform instruction. Pending Board approval, ESS will be working with an Illuminate implementation specialist on a plan for a successful roll out.

Quick Summary:

DISCUSSION/ACTION

11.f. Public Disclosure of Collective Bargaining Agreement (9:00 p.m.)

Motion Passed: It is recommended that the Board approve the Public Disclosure of Collective Bargaining Agreement for Laguna Salada Education Association (LSEA) bargaining unit. Passed with a motion by Ms. Elizabeth Bredall and a second by Ms. Kathy Shiokari.

Yes Ms. Elizabeth Bredall
Yes Ms. Andrea Gould
Yes Mr. Matthew Levie
Yes Ms. Kathy Shiokari
Yes Ms. Laverne Villalobos

Minutes:

Ms. Peterson shared in accordance with AB 1200, the Board must make public the financial impact of the increase in compensation for

employees (Teachers, Classified & Management). The Board approved the Tentative Agreement between Pacifica School District and Laguna Salada Education Association (LSEA) on March 25, 2015. At this time, those costs have been included in the Public Disclosure. When agreements for classified and management employees are approved, the Public Disclosure will be updated and brought back to the Board for approval.

Quick Summary:
ACTION

11.g. Description of the Plan of PSD to Serve Expelled Students in Accordance with the Requirements of the CA Ed. Code (9:05 p.m.)

Minutes:

The CA Department of Education mandates the writing of the 2015 Countywide Plans for Provision of Education Services to Expelled Students. This plan is required from each district in San Mateo County. For more information, please refer to the District Plan attached to this Board Item.

Quick Summary:
INFORMATION/DISCUSSION

11.h. New Job Description: Child Nutrition Supervisor (9:15 p.m.)

Motion Passed: It is recommended that the Board approve the new job description for the position of Child Nutrition Supervisor. Passed with a motion by Mr. Matthew Levie and a second by Ms. Kathy Shiokari.

Yes Ms. Elizabeth Bredall
Yes Ms. Andrea Gould
Yes Mr. Matthew Levie
Yes Ms. Kathy Shiokari
Yes Ms. Laverne Villalobos

Minutes:

Dr. Avila shared that the District contracted with School Services of California (SSC) to conduct an Organization and Efficiency Review. SSC recommended the District revise the current Regional Kitchen Manager position to include a new title of Child Nutrition Supervisor as well as additions to the job description.

Quick Summary:
ACTION

11.i. New Job Description: Facilities Utility Worker (9:20 p.m.)

Motion Passed: It is recommended that the Board approve the new job description for Facilities Utility Worker. Passed with a motion by Ms. Kathy Shiokari and a second by Ms. Elizabeth Bredall.

Yes Ms. Elizabeth Bredall
Yes Ms. Andrea Gould
Yes Mr. Matthew Levie
Yes Ms. Kathy Shiokari
Yes Ms. Laverne Villalobos

Minutes:

Dr. Avila brought before the Board a new job description for the new position of Facilities Utility Worker which will provide consistent support throughout the Facilities, Maintenance and Operations department, decreasing the need for substitute coverage in hard to fill positions.

Quick Summary:

ACTION

11.j. Parent/Community Translations (9:25 p.m.)

Minutes:

Dr. Avila shared that a meeting was held on March 4th to discuss Parent/Community Translations within the District. In attendance were two PSD Board members - Mr. Levie and Ms. Villalobos, Dr. Avila, Ms. Van Raaphorst, the principals of Ingrid. B. Lacy and Sunset Ridge, and Ms. Beverly Duspiva. This was in response to comments made by the Board at a prior Board meeting. It was agreed that the District would translate the following documents into Spanish: (1) Annual Parent Notification; and (2) School handbooks for both Sunset Ridge and Ingrid B. Lacy schools. BP 5145.6 (Parental Notifications) includes language that supports the District's efforts to provide communication to our parents and community members.

Quick Summary:

INFORMATION/DISCUSSION

11.k. Declaration of Need for Fully Qualified Educators for 2015-2016 (9:35 p.m.)

Motion Passed: It is recommended that the Board adopt a Declaration of Need for Fully Qualified Educators for the 2015-2016 school year. This declaration allows the flexibility, should unforeseen circumstances arise, to fill a teaching position with a teacher not fully credentialed. Passed with a motion by Ms. Elizabeth Bredall and a second by Ms. Laverne Villalobos.

Yes Ms. Elizabeth Bredall

Yes Ms. Andrea Gould

Yes Mr. Matthew Levie

Yes Ms. Kathy Shiokari

Yes Ms. Laverne Villalobos

Minutes:

The Declaration of Need is annually submitted to the Commission on Teacher Credentialing and contains a projected number of emergency permits and limited assignments permits for fully qualified educators across the identified categories.

Quick Summary:

DISCUSSION/ACTION

11.l. Report Interest Earned 3rd Quarter 2014-15 (9:40 p.m.)

Minutes:

Ms. Peterson provided the Board with the interest earned during the 3rd Quarter 2014-15.

Quick Summary:
INFORMATION

12. BOARD BYLAWS, BOARD POLICIES & ADMINISTRATIVE REGULATIONS - 9:45 P.M.

12.a. Board Policy 4121 - Temporary/Substitute Personnel (9:45 p.m.)

Minutes:
No changes requested by the Board

Quick Summary:
FIRST READING
BP 4121 - Temporary/Substitute Personnel (Attachments A & B)
Approve CSBA Sample with Revisions

12.b. December 2014 Manual Maintenance: 4000 Series (9:55 p.m.)

Minutes:
No changes requested by the Board

Quick Summary:
December 2014 Manual Maintenance: 4000 Series
FIRST READING

AR 4112.4/4212.4/4312.4 - Health Examinations (Attachment A and A1)
Approve CSBA Sample with Revisions

AR 4312.5 (Administrative and Management) / 4112.5 (Certificated)
(Attachment B and B1)
Approve CSBA Sample with Revisions

AR 4212.5 (Classified) (Attachment C and C1)
Approve CSBA Sample with Revisions
E 4112.5 (Certificated) / 4212.5
(Classified) / 4312.5 (Administrative and Management) (Attachment D)
Approve CSBA Sample with Revisions

AR 4112.62 (Certificated) / 4212.62 (Classified) / 4312.62
(Administrative and Management) (Attachment E)
Delete as recommended by CSBA

E 4112.62 (Certificated) / 4212.62 (Classified) / 4312.62
(Administrative and Management) (Attachment F)
Delete as recommended by CSBA

AR 4117.4 Dismissal (Attachment G)
Delete as recommended by CSBA

BP 4118 Dismissal/Suspension/Disciplinary Action (Attachment H and
H1)
Approve CSBA Sample As Is

AR 4118 Dismissal/Suspension/Disciplinary Action (Attachment I and
I1)

Approve CSBA Sample As Is Using Option 1

AR 4161.1 (Certificated) Personal Illness/Injury Leave (Attachment J)
Not Applicable

AR 4361.1 (Administrative and Management) Personal Illness/Injury
Leave (Attachment J1)
Approve PSD Policy As Is

AR 4261.1 Personal Illness/Injury Leave (Attachment K and K1)
Approve CSBA Sample As Is Using Option 2

AR 4161.2/4261.2/4361.2 Personal Leaves (Attachment L, L1, and L2)
Approve CSBA Sample with Revisions

12.c. Dec 2014 Policy Manual Maintenance - BP/AR3100 (10:10 p.m.)

Minutes:
No changes requested by the Board

Quick Summary:
FIRST READING
December 2014 Manual Maintenance: 3000 Series

BP 3100 - Budget
Approve CSBA Sample With Revisions (Attachments 1 & 2)

AR 3100 - Budget
Approve CSBA Sample With Revisions (Attachments 3 & 4)

13. FUTURE AGENDA ITEMS - 10:15 P.M.

Minutes:
Add to the June 17th Board agenda - Resolution regarding All-Mail-In
Elections

Dr. Tukloff indicated staff had a discussion about Future Agenda Items -
Homework and they would like to bring this to the Board in the fall of
2015.

Updates on Graduation attendance by the Board:

6/2/15 8th Grade Home School Promotion - E. Bredall

6/15/15 IBL 8th Grade Graduation - L. Villalobos

6/16/15 Cabrillo 8th Grade Graduation - M. Levie

6/16/15 Ocean Shore 8th Grade Graduation - A. Gould

6/16/15 Vallemar 8th Grade Graduation - K. Shiokari

6/17/15 LMEC Preschool Promotion - E. Bredall

6/17/15 Sunset Ridge 5th Grade Promotion - M. Levie

6/17/15 Ortega 5th Grade Promotion - Dr. Tukloff

14. ADJOURNMENT - 10:20 P.M.

Rationale:

NEXT MEETING: OCTOBER 8, 2015, 7:00 p.m., District Office, 375 Reina del Mar Avenue, Pacifica

Minutes:

Ms. Gould adjourned the meeting at 10:15 p.m.

Minutes Approved 6/3/15 - S. Ramirez, Exec. Asst. to the Superintendent

- The Board of Trustees may meet in Closed Session for the purposes of discussing Personnel under Government Code 54957 and Negotiations under Government Code 54957.6 after the open session.
- Pacifica School District, Board of Trustees Regular Meeting Agendas may be previewed on the District Website: www.pacificasd.org. Board of Trustees Regular Meetings are televised on Pacifica Community Television (PCT) Channel 26 on Thursdays at 3:30 p.m.
- Regular Meeting Agendas are posted at least 72 hours prior to each meeting at the following locations:
All District Schools Pacifica & Sanchez Libraries Pacifica Tribune San Mateo County Times
District Office
Special Meeting Agendas are posted at least 24 hours prior to the meeting at the Official Posting Location:
District Office
- *Board meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Executive Assistant to the Superintendent at least 10 working days before the meeting at 650.738.6625. Notification in advance of the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.*
- The agenda (order in which the items are presented) is accepted or amended by the Board at the beginning of the meeting under the item "Approval of the Agenda." Once the agenda is approved by the Board, the meeting will proceed in the order approved. Times for agenda items are approximate with the exception of Public Hearings. Public Hearings will occur at or after the time listed on the agenda.

Guidelines for Public Comment

- The Board President will formally open and close times for public comment for each agenda item. After public comment is closed, the Board will discuss the item and, if appropriate, take action.
- Individuals wishing to address the Board must complete a request card with their name, address and the item number. Cards are located on the table as you enter the room. Cards should be submitted either to the Board President or to the Superintendent.
- Individuals may address topics not on the agenda during the Communications Section (People Wishing to Address the Board) at the beginning of the meeting. However, the Board cannot comment on items not on the agenda.
- The Board, at their discretion, may limit the total time allotted for public comment during each agenda item.
- Individuals must be recognized by the Board President and step to the podium to speak.
- Speakers should introduce themselves and speak into the microphone. (The microphone is for the television and does not amplify sound.)

- Speakers are limited to a maximum of 3 minutes, which may be reduced at the discretion of the Board.
- Time allotments may NOT be passed from one person to another.
- An individual may speak only once on each agenda item.

7/21/10 Original – Updated 9/13/10

Clerk

Superintendent