

Pacifica School District
Amended: Special Meeting of the Governing Board
September 26, 2019 5:00 PM
375 Reina Del Mar Avenue

Pacifica, CA 94044

Attendance Taken at 5:01 PM:

Present:

Ms. Elizabeth Bredall
Ms. Kathy Shiokari
Ms. Laverne Villalobos

Absent:

Ms. Kai Doggett
Mr. Jesse Levin

Updated Attendance:

Mr. Jesse Levin was updated to present at: 5:15 PM

1. OPEN SESSION - 5:00 P.M. - CALL TO ORDER AND ROLL CALL

Minutes:

President Villalobos called the meeting to order at 5:01 P.M.

Quick Summary:

The District digitally records the audio portion of the meetings. The recorder is located in front of the Board Scribe. All recordings are kept in the Superintendent's Office for 30 days and are available during that time period for inspection by members of the public on district equipment without charge.

2. ANNOUNCEMENT OF CLOSED SESSION

Minutes:

President Villalobos announced Closed Session referring to the item listed on the agenda.

3. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Minutes:

President Villalobos asked if any member of the public wishes to address the Board.

Meghann Elsbernd, LSEA Representative, addressed the Board. She shared that getting an email for this Board meeting discussing the Personnel Specialist position smelled a little funny. She stated that it smells like money. Ms. Elsbernd said that it seems like the position is shifting or changing.

Ms. Elsbernd said that it worries LSEA in terms of site funds being cut, reminding the Board of all the things that have been cut, especially if this is a bigger position. She mentioned negotiations not beginning until November. She also stated that money directly affecting kids has been cut.

4. CLOSED SESSION

4.a. Public Employee Employment (Gov. Code section 54957(b)(1).) Title: Personnel Specialist

5. OPEN SESSION - 5:30 P.M.

Minutes:

President Villalobos called the open portion of the meeting to order at 5:53 P.M.

Trustee Bredall led the flag salute.

Staff present: Heather Olsen, Josie Peterson, Maria Gavidia, and Susanne Campos.

6. REPORT OUT ON CLOSED SESSION TOPICS

Minutes:

President Villalobos reported out on Closed Session.

No Action Was Taken.

Quick Summary:

Report Out and APPROPRIATE ACTION

7. DISTRICT BUSINESS

Quick Summary:

The District values the goals provided in our Local Control Accountability Plan (LCAP) and Strategic Plan. All of our District Board Agenda Items are tied to these goals. One or more goals are listed in the description of each Board Agenda Item. The details for each of those District Goals can be accessed on our Agenda Online Public Page or by visiting the District website, www.pacificasd.org, under District Information, Board of Trustees.

7.a. Replacement of Personnel Specialist (LCAP Goals: #1, Operations)

Order #118 - Motion Passed: It is recommended that the Board of Trustees approve the job description for Interim Human Resources Coordinator and to appoint Alexis O'Flaherty as Interim Human Resources Coordinator. Passed with a motion by Ms. Kathy Shiokari and a second by Ms. Elizabeth Bredall.

Yes Ms. Elizabeth Bredall

Absent Ms. Kai Doggett

Yes Mr. Jesse Levin

Yes Ms. Kathy Shiokari

Yes Ms. Laverne Villalobos

Minutes:

Heather Olsen reported that she has heard often from teachers and parents around the special education teacher shortage. She shared that the District is currently short 3.25 special education teachers, which relates to 90 students currently not receiving services. Dr. Olsen shared that this the District's highest priority right now.

Dr. Olsen recommended that the Board of Trustees approve a job description for Coordinator of Human Resources and appoint Alexis O’Flaherty as Interim Coordinator of Human Resources.

The Board clarified that this appointment is an interim appointment. Dr. Olsen clarified that the position would be interim through the end of the school year. Dr. Olsen also mentioned that the District has an important immediate need and that the District has 10 unfilled Classified positions. She stated that the District needs to quickly rather than waiting for the next Board meeting.

The Trustees shared that the District not serving 90 kids is unacceptable, and that it's imperative that the District jump on this; a public comment was made recently that the District is taking away money from the classroom, however, this position will now be putting money back in to the classroom if we are servicing the District children; this is something that the District should have been working toward all along, but it has become more difficult to hire and retain, so the District needed to up the efforts; it seems like the logical solution; since this is an interim position, the District should have discussion about whether this should be a permanent position, if it's determined effective; the District is in a long term fight against all other peninsula districts who are in the same situation in getting staffing needs fulfilled.

Dr. Olsen shared that weekly updates to the Board around staffing and progress will continue.

Quick Summary:
DISCUSSION/ACTION

8. ADJOURNMENT

Minutes:

President Villalobos adjourned the meeting at 6:02 P.M.

Quick Summary:

NEXT MEETING: October 10, 2019, 7:00 p.m., District Office, 375 Reina del Mar Avenue, Pacifica

- The Board of Trustees may meet in Closed Session for the purposes of discussing Personnel under Government Code 54957 and Negotiations under Government Code 54957.6 after the open session.
- Pacifica School District, Board of Trustees Regular Meeting Agendas may be previewed on the District Website: www.pacificasd.org. Board of Trustees Regular Meetings are televised on Pacifica Community Television (PCT) Channel 26 on Thursdays at 3:30 p.m.
- Regular Meeting Agendas are posted at least 72 hours prior to each meeting at the following locations: All District Schools Pacifica & Sanchez Libraries Pacifica Tribune San Mateo County Times District Office
Special Meeting Agendas are posted at least 24 hours prior to the meeting at the Official Posting Location:
District Office

- *Board meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Executive Assistant to the Superintendent at least 10 working days before the meeting at 650.738.6625. Notification in advance of the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.*
- The agenda (order in which the items are presented) is accepted or amended by the Board at the beginning of the meeting under the item "Approval of the Agenda." Once the agenda is approved by the Board, the meeting will proceed in the order approved. Times for agenda items are approximate with the exception of Public Hearings. Public Hearings will occur at or after the time listed on the agenda.

Guidelines for Public Comment

- The Board President will formally open and close times for public comment for each agenda item. After public comment is closed, the Board will discuss the item and, if appropriate, take action.
- Individuals wishing to address the Board must complete a request card with their name, address and the item number. Cards are located on the table as you enter the room. Cards should be submitted either to the Board President or to the Superintendent.
- Individuals may address topics not on the agenda during the Communications Section (People Wishing to Address the Board) at the beginning of the meeting. However, the Board cannot comment on items not on the agenda.
- The Board, at their discretion, may limit the total time allotted for public comment during each agenda item.
- Individuals must be recognized by the Board President and step to the podium to speak.
- Speakers should introduce themselves and speak into the microphone. (The microphone is for the television and does not amplify sound.)
- Speakers are limited to a maximum of 3 minutes, which may be reduced at the discretion of the Board.
- Time allotments may NOT be passed from one person to another.
- An individual may speak only once on each agenda item.

7/21/10 Original – Updated 9/13/10

Clerk

Superintendent