

Pacifica School District
Special Meeting of the Governing Board
June 19, 2019 6:00 PM
375 Reina Del Mar Avenue

Pacifica, CA 94044

Attendance Taken at 2:25 PM:

Present:

Ms. Elizabeth Bredall
Mr. Jesse Levin
Ms. Kathy Shiokari
Ms. Laverne Villalobos

1. OPEN SESSION - CALL TO ORDER, FLAG SALUTE, ROLL CALL - 6:00 P.M.

Minutes:

President Villalobos called the meeting to order at 6:03 PM.

Trustee Levin led the flag salute.

Dr. Olsen took roll call.

Quick Summary:

The District digitally records the audio portion of the meetings. The recorder is located in front of the Board Scribe. All recordings are kept in the Superintendent's Office for 30 days and are available during that time period for inspection by members of the public on district equipment without charge. As a community service, Pacifica Community Television (PCT) records and broadcasts meetings.

2. APPROVAL OF THE AGENDA AND CONSENT AGENDA

Order #99 - Motion Passed: Passed with a motion by Ms. Kathy Shiokari and a second by Ms. Elizabeth Bredall.

Yes Ms. Elizabeth Bredall
Yes Mr. Jesse Levin
Yes Ms. Kathy Shiokari
Yes Ms. Laverne Villalobos

2.a. Service and Consultant Contract Approvals

Quick Summary:

It is recommended that the Board approve the Service and Consultant contracts as presented by staff.

CONSENT/ACTION

3. DISTRICT BUSINESS

3.a. Review Process

Minutes:

Dr. Olsen reviewed the interview and appointment process with the Board of Trustees.

She shared the Trustees' top choices of what, in general, they were looking for in a Trustee to fill the vacant seat.

3.b. Public Comment on Interview and Appointment Process

Minutes:

This item was skipped in error. Please refer to agenda item 3.d. for additional information and amendment to the agenda.

3.c. Interview Provisional Appointee Candidates

Minutes:

The Trustees interviewed the four candidates as listed on the agenda.

Each candidate was presented the same set of questions.

After interviewing the four candidates, the Trustees took a short break before moving on to the next agenda item: Discussion and Selection of Provisional Appointee to Fill Board Vacancy.

Quick Summary:

The Board of Trustees will interview four (4) candidates to fill the vacant Board seat.

Lynda M. Brocchini
Nicholas C. Cole-Farrell
Kai N. Doggett
Justin Jow

3.d. Discussion and Selection of Provisional Appointee to Fill Board Vacancy

Order #100 - Motion Passed: A motion was made to vote to appoint a candidate to the vacant seat on the Board of Trustees. Passed with a motion by Ms. Elizabeth Bredall and a second by Ms. Kathy Shiokari.

Yes Ms. Elizabeth Bredall
Yes Mr. Jesse Levin
Yes Ms. Kathy Shiokari
Yes Ms. Laverne Villalobos

Order #101 - Motion Passed: A motion was made to appoint Kai Doggett to fill the vacant seat on the Board of Trustees.

Passed with a motion by Ms. Elizabeth Bredall and a second by Mr. Jesse Levin.

No Ms. Elizabeth Bredall
Yes Mr. Jesse Levin
Yes Ms. Kathy Shiokari
Yes Ms. Laverne Villalobos

Minutes:

The Trustees reconvened at 7:59 PM.

Trustee Villalobos shared that item 3.b. Public Comment on Interview and Appointment Process was missed in error. Trustee Villalobos asked the Trustees if there is a motion to amend the agenda to add that agenda item at this point of the agenda prior to discussion and selection of the appointment of the new Trustee.

Dr. Olsen requested that the Trustees motion to elect a Clerk due to Trustee Gould's seat as Clerk being vacant.

Trustee Levin made a motion to modify the agenda, specifically to include 3.b. and also to elect a Clerk to replace Andrea Gould. Elizabeth Bredall seconded the motion and the Board of Trustees passed the motion 4-0.

Dr. Olsen then asked the public for any comment on the interview and appointment process. There were no comments from the members of the public.

President Villalobos nominated Trustee Shiokari as Clerk with a second by Trustee Bredall. The Board passed the motion 3-0.

Discussion began between the Trustees with Dr. Olsen as Facilitator.

After an hour and a half of discussion and deliberation, the Board of Trustees motioned to vote to appoint a candidate and then motioned to vote to appoint Kai Doggett to fill the vacant Board of Trustee seat.

Dr. Olsen and the Trustees thanked the candidates and shared what a difficult decision it was to make the decision with such excellent candidates.

Dr. Olsen gave the Oath of Office to Ms. Doggett.

Quick Summary:

It is recommended that the Pacifica School District Board of Trustees select a Provisional Appointee to fill the vacancy on the Board of Trustees. It is further recommended that the Board administer the State of California Oath or Affirmation of Office to the Provisional Appointee.

DISCUSSION/ACTION

4. COMMUNICATIONS

4.a. Board/Superintendent Communications

Minutes: None

5. ADJOURNMENT - 8:30 P.M.

Minutes:

President Villalobos adjourned the meeting at 9:40 PM.

- The Board of Trustees may meet in Closed Session for the purposes of discussing Personnel under Government Code 54957 and Negotiations under Government Code 54957.6 after the open session.
- Pacifica School District, Board of Trustees Regular Meeting Agendas may be previewed on the District Website: www.pacificasd.org. Board of Trustees Regular Meetings are televised on Pacifica Community Television (PCT) Channel 26 on Thursdays at 3:30 p.m.
- Regular Meeting Agendas are posted at least 72 hours prior to each meeting at the following locations:
All District Schools Pacifica & Sanchez Libraries Pacifica Tribune San Mateo County Times
District Office
Special Meeting Agendas are posted at least 24 hours prior to the meeting at the Official Posting Location:
District Office
- *Board meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Executive Assistant to the Superintendent at least 10 working days before the meeting at 650.738.6625. Notification in advance of the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.*
- The agenda (order in which the items are presented) is accepted or amended by the Board at the beginning of the meeting under the item "Approval of the Agenda." Once the agenda is approved by the Board, the meeting will proceed in the order approved. Times for agenda items are approximate with the exception of Public Hearings. Public Hearings will occur at or after the time listed on the agenda.

Guidelines for Public Comment

- The Board President will formally open and close times for public comment for each agenda item. After public comment is closed, the Board will discuss the item and, if appropriate, take action.
- Individuals wishing to address the Board must complete a request card with their name, address and the item number. Cards are located on the table as you enter the room. Cards should be submitted either to the Board President or to the Superintendent.
- Individuals may address topics not on the agenda during the Communications Section (People Wishing to Address the Board) at the beginning of the meeting. However, the Board cannot comment on items not on the agenda.
- The Board, at their discretion, may limit the total time allotted for public comment during each agenda item.
- Individuals must be recognized by the Board President and step to the podium to speak.
- Speakers should introduce themselves and speak into the microphone. (The microphone is for the television and does not amplify sound.)

- Speakers are limited to a maximum of 3 minutes, which may be reduced at the discretion of the Board.
- Time allotments may NOT be passed from one person to another.
- An individual may speak only once on each agenda item.

7/21/10 Original – Updated 9/13/10

Clerk

Superintendent