

Pacifica School District
Regular Meeting
August 28, 2019 7:00 PM
375 Reina Del Mar Avenue

Pacifica, CA 94044

Attendance Taken at 7:03 PM:

Present:

Ms. Elizabeth Bredall
Ms. Kai Doggett
Mr. Jesse Levin
Ms. Kathy Shiokari
Ms. Laverne Villalobos

**1. OPEN SESSION - 7:00 P.M. - CALL TO ORDER, FLAG SALUTE, ROLL CALL AND ANNOUNCEMENT:
RECORDING OF THE MEETING**

Minutes:

President Villalobos called the meeting to order at 7:03 P.M.

Trustee Doggett led the flag salute.

Roll call was taken by Susanne Campos.

Staff present: Heather Olsen, Will Lucey, Josie Peterson, Maria Gavidia, and Susanne Campos.

Quick Summary:

The District digitally records the audio portion of the meetings. The recorder is located in front of the Board Scribe. All recordings are kept in the Superintendent's Office for 30 days and are available during that time period for inspection by members of the public on district equipment without charge. As a community service, Pacifica Community Television (PCT) records and broadcasts meetings.

2. APPROVAL OF THE MINUTES of August 7, 2019

Order #99 - Motion Passed: Passed with a motion by Ms. Elizabeth Bredall and a second by Kai Doggett.

Yes Ms. Elizabeth Bredall
Yes Ms. Kai Doggett
Yes Mr. Jesse Levin
Yes Ms. Kathy Shiokari
Yes Ms. Laverne Villalobos

Quick Summary:

It is recommended that the Board approve the Minutes of the August 7, 2019 Regular Meeting.

ACTION

3. APPROVAL OF THE AGENDA AND CONSENT AGENDA 7:05 P.M.

Order #100 - Motion to Amend Passed: To amend the motion from: "It is recommended that the Board approve the agenda for the August 28, 2019 meeting and all consent agenda items." to: "It is recommended that the Board approve the agenda for the August 28, 2019 meeting and all consent agenda items, removing agenda item 3.d. Personnel Changes" Passed with a motion by Mr. Jesse Levin and a second by Kai Doggett.

Yes Ms. Elizabeth Bredall
Yes Ms. Kai Doggett
Yes Mr. Jesse Levin
Yes Ms. Kathy Shiokari
Yes Ms. Laverne Villalobos

Minutes:

Heather Olsen pulled agenda item 3.d. Personnel Changes from the Consent Agenda.

The Board then moved to approve the Agenda and Consent Agenda removing agenda item 3.d. from the Consent Agenda.

Maria Gavidia reported that on the Personnel Changes agenda item, one name has been removed from the document as the individual was not quite done with obtaining credentialing information to Human Resources. Subsequently, the individual decided to resign.

The Board motioned to approve the Personnel Changes as updated. The motion was made by Trustee Shiokari and seconded by Elizabeth Bredall. Motion passed 5-0.

Quick Summary:

All items on the consent agenda will be approved with one motion, which is not debatable and which requires a unanimous vote for passage. If any member of the Board, the Superintendent, or the public so requests, any item shall be removed from this section and placed in the regular order of business following approval of the consent agenda.

CONSENT/ACTION

3.a. Agenda of the August 28, 2019 Meeting

Quick Summary:

It is recommended that the Board approve the agenda for the August 28 Regular meeting.

CONSENT/ACTION

3.b. Consideration of Acceptance Warrants

Quick Summary:

It is recommended that the Board approve the attached commercial warrants for the period of 07/24/2019 through 08/14/2019 totaling \$593,233.50.

CONSENT/ACTION

3.c. Service and Consultant Contract Approvals

Quick Summary:

It is recommended that the Board approve the Service and Consultant contracts as presented by staff.

CONSENT/ACTION

3.d. Personnel Changes

Quick Summary:

It is recommended that the Board of Trustees approve the following Personnel items as presented.

CONSENT/ACTION

3.e. May 2019 Manual Maintenance 1000 Series (Second Reading)

Quick Summary:

May 2019 Manual Maintenance 1000 Series (Second Reading)(Attachment A) May 2019 Manual Maintenance 1000 Series (Second Reading) Board Memo(Attachment B) BP 1312.1 Complaints Concerning District Employees - Use CSBA Sample As Is(Attachment C) AR 1312.1 Complaints Concerning District Employees - Use CSBA Sample As Is

CONSENT/ACTION

3.f. May 2019 Manual Maintenance 3000 Series (Second Reading)

Quick Summary:

May 2019 Manual Maintenance 3000 Series SECOND READING(Attachment A) May 2019 Manual Maintenance 3000 Series (Second Reading) Board Memo(Attachment B) BP 3510 Green School Operations - Use CSBA Sample with Minor Revisions(Attachment C) BP 3540 Transportation - Use CSBA Sample with Minor Revisions(Attachment G) AR 3540 Transportation - Delete AR: Key Concepts in Board Policy

CONSENT/ACTION

3.g. AR 4261.1 Personal Illness/Injury Leave (March 2019 Manual Maintenance)(Second Reading)

Quick Summary:

(Attachment A) AR 4261.1 Personal Illness/Injury Leave (March 2019 Manual Maintenance 4000 Series) (Second Reading) Board Memo (Attachment B) AR 4261.1 Personal Illness/Injury Leave - Use CSBA Sample With Revisions

CONSENT/ACTION

4. COMMUNICATIONS - 7:10 P.M.

Quick Summary:

This portion of the agenda is available to the public to address the Board on any issue that is not on the agenda. The maximum time allowed for any speaker is three minutes.

4.a. LSEA (Laguna Salada Education Association)

Minutes:

LSEA was not in attendance.

4.b. CSEA (Classified School Employees Association)

Minutes:

CSEA reported that there was nothing to communicate at this time.

4.c. People Wishing to Address the Board

Minutes:

Trustee Villalobos reported that she had requests of people wishing to address the Board.

She called Janelle Jones to address the Board. Ms. Jones is a parent in the district and on the Ingrid B. Lacy PTO.

Ms. Jones shared that she has received multiple communications from parents with regard to Back to School Night for several schools being on the same night, including the high school district. She shared that it can be a strain on families trying to get to multiple schools in one night and suggested to the Board and Administration to consider coordinating with the high school district and take in to consideration schedules when calendaring.

Amy Swanson, a Vallemar parent and resident addressed the Board to share her concern about receiving the decision to close the schools at 11:00 PM, back in November, when the smoke from the wildfires were affecting the area. Ms. Swanson would like to know if there is a better plan in place for next time this situation happens. She feels that this last minute decision left families stranded and struggling to find care for their children. She reported that Pacifica School District was the last district to decide to close.

Amy Swanson also addressed the Board regarding the budget. Specifically, she spoke of school supply lists parents are given to purchase supplies for the classrooms at the beginning of the year. She asked if there is money in the budget to help teachers with supplies, or if there are grants that can be written to offset the cost of supplies.

4.d. Correspondence

Minutes:

Heather Olsen shared a resolution from the San Mateo County Office of Education Board of Education Trustees that they passed in support of Immigrant Communities in San Mateo County.

She also shared that San Mateo County is having a voting systems demonstration in preparation for the November 5th election.

Fix-It Clinic is coming to the Pacifica Sanchez Library on Saturday, October 5, 2019 from 12:00 - 3:00 PM. It focuses on teaching how to fix broken items rather than throwing them away.

4.e. Board/Superintendent Communications

Minutes:

The Trustees and Dr. Olsen shared events and activities they attended since the last Board meeting including: Ingrid B. Lacy and Ocean Shore Band Camp; Big Five training at Ingrid B. Lacy; New Teacher Orientation; Lozano Smith Podcast on the affordable housing crisis; meeting with Joan Weideman, a previous Board member; meeting with new Board member, Kai Doggett; meeting with Heather Olsen.

Dr. Olsen shared that she attended the first day of school at Cabrillo; site visit to Sunset Ridge; Ortega field inspection with Vector Lab representatives; New Teacher Orientation; and Big Five training.

Communications included: received communications from the public regarding ticks which have been addressed; email from LSEA requesting meetings with the Board of Trustees 3-4 times per year; invitation/fundraiser to Palm-a-Palooza that the Pacifica Resource Center is putting on to raise funds for the Pacifica community.

5. DISTRICT BUSINESS - 7:20 P.M.

Quick Summary:

DISTRICT GOALS The District values the goals provided in our Local Control Accountability Plan (LCAP) and Strategic Plan. All of our District Board Agenda Items are tied to these goals. One or more goals are listed in the description of each Board Agenda Item. The details for each of those District Goals can be accessed on our Agenda Online Public Page or by visiting the District website, www.pacificasd.org, under District Information, Board of Trustees.

5.a. Network Infrastructure Equipment Upgrades and Licenses (LCAP Goal: #1)

Order #101 - Motion Passed: Passed with a motion by Mr. Jesse Levin and a second by Ms. Kathy Shiokari.

Yes Ms. Elizabeth Bredall
Yes Ms. Kai Doggett
Yes Mr. Jesse Levin
Yes Ms. Kathy Shiokari
Yes Ms. Laverne Villalobos

Minutes:

Will Lucey presented the agenda item Network Infrastructure Upgrades and Licenses to the Board of Trustees.

Along with Nelson Sendino, Network Administrator, Will and Nelson shared that in 2014 Pacifica School District contracted with Bear Data to replace the network infrastructure with Meraki Ethernet switches, Wireless Access Points, and fiber optic media converters using the existing fiber optic cables, Ethernet cables, and data center. This contract was necessary due to the technology requirements to administer the SBAC (Smarter Balanced Assessment Consortium) to students.

Meraki devices use the Meraki cloud for centralized management and control. The Meraki cloud is licensed on a "per device, per year" basis. Each organization is licensed for a certain number of devices through a termination date.

An organization must have valid licensing for its Meraki devices to work properly. Each organization is licensed for a maximum number of each device type for a certain amount of time (typically from one to five years).

The contract is due to expire on September 7, 2019. The approval of this agenda item would renew licensing for one year. Once the district receives ERate category 2 funding, the amount will then be credited toward a 5-year license term, which include Ethernet switches, Wireless Access Points, and fiber optic media converters.

Board comments included whether the contract includes the hardware. Nelson Sendino clarified that the contract does include coverage of the hardware if it were to need repair or replacement.

Quick Summary:

It is recommended that the Pacifica School District Board of Education Trustees approve a contract with AMS.NET for a one year Meraki license for access points and switches.

ACTION

5.b. Replacement of Technology Equipment (LCAP Goal: #1)

Order #102 - Motion Passed: Passed with a motion by Ms. Elizabeth Bredall and a second by Kai Doggett.

Yes Ms. Elizabeth Bredall
Yes Ms. Kai Doggett
Yes Mr. Jesse Levin
Yes Ms. Kathy Shiokari
Yes Ms. Laverne Villalobos

Minutes:

Will Lucey presented the agenda item Replacement of Technology Equipment.

Chromebooks receive automatic updates regularly that enhance both the device itself and the software on the device. Chrome device updates are designed to be simple for the user and, therefore, include updates to the device, Chrome operating system, browser and firmware. Updates for all devices to ensure the highest levels of security is dependent on many third-party hardware and software providers so there is an end date when the manufacturer no longer provides updates.

PSD has 1,000 HP 14 G1 Chromebooks that expired in June 2019 and HP 14 G3 Chromebooks that will expire in October 2019. Attached is a quote for 1,000 Lenovo 300e 2nd Gen Chromebooks that expires in June 2025. This model was researched and comes recommended by Digital Advisors. The Lenovo 300e (2nd Gen) 2-in-1 laptop features Pencil Touch technology, which means you can use a no. 2 pencil to interact directly on the 10-point multitouch screen without marking or scratching it up. Pencil Touch is ideal for taking tests, drawing, and note taking and is more accurate than using your finger. This product has a keyboard and can be used as a tablet. The security expiration date is 2025 and is an excellent price point.

The Chromebooks are discounted through the CalSave Technology Contract (527683) and purchased through CDW-G. A Google Chrome Management Console License for each device is also required in order to push out applications.

Board comments: Are the Chromebooks obsolete because they are no longer supported by the manufacturer? Nelson Sendino reported that manufacturers have a future ready date when they produce the product, so the new product we are purchasing have a future ready date of 5 years, in which the district will continue to have supported updates to 2025, to keep the devices secure.

What happens to the outdated devices? Will Lucey reported that the devices get recycled through a buyback program. There is no secondary use for them, as they are no longer secure. Is maintaining the devices part of the cost? Mr. Sendino reported that under the warranty, the device is sent back for repair or replacement, however, once the warranty is up, the device is sent to an outside vendor that the District contracts with for repair.

Quick Summary:

It is recommended that the Pacifica School District Board of Education Trustees approve the purchase of 1,000 Chromebooks with Chrome Management Console Licenses in the amount of \$342,096.31. ACTION

5.c. Resolution No. 2019-08-28-A Board Compensation for Missed Meeting (Goal: Governance)

Order #103 - Motion Passed: Passed with a motion by Mr. Jesse Levin and a second by Ms. Kathy Shiokari.

Yes Ms. Elizabeth Bredall
Yes Ms. Kai Doggett
Yes Mr. Jesse Levin
Yes Ms. Kathy Shiokari
Abstain Ms. Laverne Villalobos

Minutes:

Heather Olsen brought Resolution No. 2019-08-28-A Board Compensation for Missed Meeting to the Board of Trustees for approval.

Resolution No. 2019-08-28-A is for Laverne Villalobos who was absent at the August 7, 2019 Board Meeting due to hardship.

Quick Summary:

It is recommended that the Board of Trustees approve Resolution No. 2019-08-28-A Board Compensation for Missed Meeting as presented.

ACTION

5.d. Resolution No. 2019-8-28-B Attendance Awareness Month (LCAP Goal: #3)

Order #104 - Motion Passed: Passed with a motion by Mr. Jesse Levin and a second by Ms. Elizabeth Bredall.

Yes Ms. Elizabeth Bredall
Yes Ms. Kai Doggett
Yes Mr. Jesse Levin
Yes Ms. Kathy Shiokari
Yes Ms. Laverne Villalobos

Minutes:

Maria Gavidia presented Resolution No. 2019-08-28-B to the Board of Trustees for Attendance Awareness Month.

Celebrated for the first time in September 2013, Attendance Awareness Month is a nationwide event recognizing the connection between school attendance and academic achievement. The Pacifica School District joins schools and communities across San Mateo County in recognizing the importance of regular school attendance in this Annual Attendance Awareness Month. Adopting this resolution supports the fact that attendance matters.

Children in the early grades have been found to be chronically absent missing 10% or more of their school days. Children who are chronically absent in kindergarten and first grade are much less likely to read proficiently by the end of third grade and are more likely to have poor attendance in later grades.

The Pacifica School District believes that attending school regularly helps children feel better about school and themselves; regular attendance promotes success in school and in life.

Ms. Gavidia shared that this year, the Pupil Services Department will partner with Mental Health and Wellness staff to implement the Student Attendance Review Team (SART). The purpose of the SART will be to review cases of chronic absenteeism, and to recommend supports and interventions for students and families to improve attendance, and avoid a referral to the next level San Mateo County Office of Education Student Attendance Review Board (SARB) process. An update on the SART, current enrollment, and a 2018-2019 attendance data review will be provided for the Board of Trustees at the meeting of September 18, 2019.

Quick Summary:

It is recommended that the Board of Trustees adopt Resolution No. 2019-08-28-B endorsing September 2019 as Attendance Awareness Month.

ACTION

5.e. Resolution No. 2019-08-28-C Authorizing Election Under Public Contract Code Section 22030 to Become Subject to Uniform Public Construction Cost Accounting Procedures (CUPCCAA) (Goal: Operations)

Order #105 - Motion Passed: Passed with a motion by Ms. Kathy Shiokari and a second by Kai Doggett.

Yes Ms. Elizabeth Bredall
Yes Ms. Kai Doggett
Yes Mr. Jesse Levin
Yes Ms. Kathy Shiokari
Yes Ms. Laverne Villalobos

Minutes:

Josie Peterson presented Resolution No. 2019-08-28-C: Authorizing Election under Public Contract Code Section 22030 to Become Subject to Uniform Public Construction Cost Accounting Procedures (CUPCCAA).

Public projects contracts that exceed \$15,000 in cost have traditionally been awarded by the District through the formal bidding process as outlined in Public Contract Code Section 20111. However, another option exists for award of public projects by public agencies for expenditures up to (informal bid limit). Public Contract Code Section 22001 provides for the development of cost accounting standards and an alternative method for the bidding of public projects by public entities. This alternative method is known as the "Uniform Public Construction Cost Accounting Act". The only contracts that can be awarded under this Act are public projects and not maintenance work, as defined in Public Contract Code Section 22002.

The adoption of Resolution No. 2019-08-28-C will provide the necessary authorization for the District to notify the State Controller's Office of the District's intent to participate and to enact an informal bidding policy to govern the selection of contractors to perform public projects.

Board comments: Is CUPCCAA the same as the Lease-Leaseback program, which was a very controversial program? Ms. Peterson clarified that CUPCCAA is not along the same lines as the Lease-Leaseback.

What kind of contracts would this fall under? Ms. Peterson gave an example of what this type of procurement could be used for.

Clarification on the threshold of \$200,000. What happens if there are bids over the threshold? Ms. Peterson clarified that if bids came in over \$200,000, then a formal bid would need to be submitted.

Quick Summary:

It is recommended that the Board of Trustees approve Resolution No. 2019-08-28-C Authorizing Election Under Public Contract Code Section 22030 to Become Subject to Uniform Public Construction Cost Accounting Procedures; and Authorization for Superintendent or Designee to Execute Same.

ACTION

5.f. Election of Vice Clerk (Goal: Governance)

Order #106 - Motion Passed: Passed with a motion by Mr. Jesse Levin and a second by Ms. Kathy Shiokari.

Abstain Ms. Elizabeth Bredall
Yes Ms. Kai Doggett
Yes Mr. Jesse Levin
Yes Ms. Kathy Shiokari
Yes Ms. Laverne Villalobos

Minutes:

A nomination was made by Trustee Shiokari to elect Trustee Elizabeth Bredall for Vice Clerk on the Board of Trustees. This position remained open when Andrea Gould resigned from the Board in June 2019.

Quick Summary:

It is recommended that the Board elect a Vice Clerk for the remainder of the 2019 calendar year.

DISCUSSION/ACTION

5.g. Call for Nominations for CSBA Directors-at-Large African American, American Indian, and County (Goal: Governance)

Minutes:

The Board of Trustees discussed the Call for CSBA Directors-at-Large African American, American Indian, and County. Trustee Villalobos asked that she have more time to review the information regarding this task and asked that this agenda item be brought back to the September 18th Regular Board Meeting for further discussion.

No Action Was Taken.

Quick Summary:

DISCUSSION/ACTION

5.h. Pacifica School District Board of Education Trustees 2019 Committee and School Assignments (GOAL: Governance)

Order #107 - Motion Passed: Passed with a motion by Kai Doggett and a second by Ms. Kathy Shiokari.

Yes Ms. Elizabeth Bredall
Yes Ms. Kai Doggett
Yes Mr. Jesse Levin
Yes Ms. Kathy Shiokari
Yes Ms. Laverne Villalobos

Minutes:

Heather Olsen brought back this agenda item that was presented at the August 7, 2019 Regular Board Meeting. President Villalobos was absent for that meeting and the Board of Trustees felt that she should be included in the discussion and decision making.

The Trustees went through each committee assignment section (attached to this Board agenda item). The only change to the assignments from the attached document is that Trustee Doggett will be the Trustee representative for the Library Advisory Council on the evenings when the Pacifica School District does not have a Board meeting.

Quick Summary:

It is recommended that the Pacifica School District Board of Trustees fill school assignments for the 2019-2020 school year and fill open committee liaison roles as a result of Trustees Gould's resignation.

DISCUSSION/ACTION

6. BOARD BYLAWS, BOARD POLICIES & ADMINISTRATIVE REGULATIONS (Goal: Governance) - 8:00 P.M.

6.a. AR 3311.1 Uniform Public Construction Cost Accounting Procedures (December 2018 Manual Maintenance 3000 Series)(First Reading)

Minutes:

Josie Peterson presented AR 3311.1 Uniform Public Construction Cost Accounting Procedures, which was part of the December 2018 Manual Maintenance. At the time when this policy was part of CSBA's manual maintenance, the Pacifica School District did not have a need for this policy. The Board of Trustees were presented Resolution No. 2019-08-28-C Authorizing Election Under Public Contract Code Section 22030 to Become Subject to Uniform Public Construction Cost Accounting Procedure for approval in an earlier agenda item at this meeting. The policy attached outlines the Pacifica School District's Administrative Regulation pertaining to this resolution.

Board comments: How are the project amounts determined for the CUPCCAA within the policy? Ms. Peterson reported that CSBA (California School Boards Association) sets the amounts.

There were no changes to the policy presented and will be presented at a future meeting on the Consent agenda for approval.

Quick Summary:

December 2018 Manual Maintenance 3000 Series (First Reading)(Attachment A) December 2018 Manual Maintenance 3000 Series Board Memo(Attachment B) AR 3311.1 Uniform Public Construction Cost Accounting Procedures - Use CSBA Sample As Is

INFORMATION/DISCUSSION

6.b. BP 0420.4 Charter School Authorization (May 2019 Manual Maintenance)(First Reading)

Minutes:

Heather Olsen presented BP 0420.4 Charter School Authorization, which was a part of the May 2019 Manual Maintenance, to the Board of Trustees. There were no changes to the policy presented and will be presented at a future meeting on the Consent agenda for approval.

Quick Summary:

(Attachment A) BP 0420.4 Charter School Authorization (May 2019 Manual Maintenance)(First Reading) Board Memo(Attachment B) BP 0420.4 Charter School Authorization - Use CSBA Sample as Recommended

INFORMATION/DISCUSSION

6.c. May 2019 Manual Maintenance 3000 Series (First Reading)

Minutes:

Josie Peterson presented the May 2019 Manual Maintenance 3000 Series to the Board of Trustees. There were no changes to the policies presented and will be presented at a future meeting on the Consent agenda for approval.

Quick Summary:

May 2019 Manual Maintenance 3000 Series (First Reading)(Attachment A) May 2019 Manual Maintenance 3000 Series (First Reading) Board Memo(Attachment B) AR 3514 Environmental Safety - Use CSBA Sample with Minor Revisions

INFORMATION/DISCUSSION

6.d. May 2019 Manual Maintenance 4000/5000 Series (First Reading)

Minutes:

Maria Gavidia presented the May 2019 Manual Maintenance 4000/5000 Series for First Reading.

Board comments: There was a question from the Board relating to BP/AR 5132 Dress and Grooming, which relates to students, specifically around wearing hats/hoodies in the classroom. Do we want this to be our policy and strictly enforce it, or do we want to change the wording for more flexibility? Staff will send out a survey to teachers to get input relating to wearing of hats/hoodies in the classroom and staff will report back to the Board at a future Board meeting.

The remaining Board policies will be placed on a future Board meeting on Consent for approval as presented.

Quick Summary:

May 2019 Manual Maintenance 4000/5000 Series (First Reading)(Attachment A) May 2019 Manual Maintenance 4000/5000 Series (First Reading) Board Memo (Attachment B) BP 4119.22 4219.22 4319.22 Dress and Grooming - Use CSBA Sample As Is (Attachment C) BP 5131.2 Bullying - Use CSBA Sample As Is (Attachment D) AR 5131.2 Bullying - Use CSBA Sample As Is (Attachment E) BP 5132 Dress and Grooming - Use CSBA Sample With Revisions (Attachment F) AR 5132 Dress and Grooming - Use CSBA Sample With Revisions

INFORMATION/DISCUSSION

6.e. May 2019 Manual Maintenance 6000 Series (First Reading)

Minutes:

Will Lucey presented the May 2019 Manual Maintenance 6000 Series to the Board of Trustees.

Board comments: Will human trafficking curriculum start this year? Mr. Lucey reported that the District utilizes Health Connect for grades 5 & 7, and specifically in the 7th grade curriculum it calls out human trafficking. The District sends teachers to learn the curriculum and Health Connect comes out to the District to instruct. Mr. Lucey shared that this is a fairly new law (January 2019) that this instruction be part of the curriculum.

Within the Board policy BP/AR 6142.1 Sexual Health and HIV/AIDS Prevention Instruction, it talks about students being excused from the curriculum by parents. Is the alternative a District wide activity or per teacher/per classroom case? Mr. Lucey reported that it's teacher discretion as to what the alternative activity is, it could be something within that health curriculum, or it could be another type of curriculum.

Within the Board policy AR 6142.6 Visual and Performing Arts Education, how will the art programs be reported when every school has a different type of program? Dr. Olsen shared that the District works with a number of volunteers who supply the arts education, but as far as reporting it would be recorded as where things are happening and what things are happening, including what grade levels and what schools.

There were no changes to the policies presented and will be presented at a future meeting on the Consent agenda for approval.

Quick Summary:

May 2019 Manual Maintenance 6000 Series (First Reading)(Attachment A) May 2019 Manual Maintenance 6000 Series Board Memo(Attachment B) BP 6142.1 Sexual Health and HIV/AIDS Prevention Instruction - Use CSBA Sample As Is(Attachment C) AR 6142.1 Sexual Health and HIV/AIDS Prevention Instruction - Use CSBA Sample As Is(Attachment D) BP 6142.6 Visual and Performing Arts Education - Use CSBA Sample As Is

INFORMATION/DISCUSSION

7. FUTURE AGENDA ITEMS - 8:25 P.M.

Minutes:

Heather Olsen reviewed the Future Agenda items with the Board of Trustees. She asked if any Board members had any Future Agenda items they would like to add.

Suggested Future Agenda items included: presentation by Pacifica School Volunteers; discussion of recruiting new graduates as teachers, possibly as a group and share housing; having Board meetings in other locations; having conversation meetings with LSEA and CSEA; addressing drug use in Pacifica; and Workforce Housing item that may be on either the September 18th or October 10th Board meeting; and digital access at home.

8. ADJOURNMENT - 8:30 P.M.

Minutes:

Trustee Villalobos adjourned the meeting at 8:28 P.M.

Quick Summary:

NEXT MEETING: September 18, 2019, 7:00 p.m., District Office, 375 Reina del Mar Avenue, Pacifica

- The Board of Trustees may meet in Closed Session for the purposes of discussing Personnel under Government Code 54957 and Negotiations under Government Code 54957.6 after the open session.
- Pacifica School District, Board of Trustees Regular Meeting Agendas may be previewed on the District Website: www.pacificasd.org. Board of Trustees Regular Meetings are televised on Pacifica Community Television (PCT) Channel 26 on Thursdays at 3:30 p.m.
- Regular Meeting Agendas are posted at least 72 hours prior to each meeting at the following locations:
All District Schools Pacifica & Sanchez Libraries Pacifica Tribune San Mateo County Times
District Office
Special Meeting Agendas are posted at least 24 hours prior to the meeting at the Official Posting Location:
District Office
- *Board meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact the Executive Assistant to the Superintendent at least 10 working days before the meeting at 650.738.6625. Notification in advance of the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.*
- The agenda (order in which the items are presented) is accepted or amended by the Board at the beginning of the meeting under the item "Approval of the Agenda." Once the agenda is approved by the Board, the meeting will proceed in the order approved. Times for agenda items are approximate with the exception of Public Hearings. Public Hearings will occur at or after the time listed on the agenda.

Guidelines for Public Comment

- The Board President will formally open and close times for public comment for each agenda item. After public comment is closed, the Board will discuss the item and, if appropriate, take action.
- Individuals wishing to address the Board must complete a request card with their name, address and the item number. Cards are located on the table as you enter the room. Cards should be submitted either to the Board President or to the Superintendent.
- Individuals may address topics not on the agenda during the Communications Section (People Wishing to Address the Board) at the beginning of the meeting. However, the Board cannot comment on items not on the agenda.
- The Board, at their discretion, may limit the total time allotted for public comment during each agenda item.
- Individuals must be recognized by the Board President and step to the podium to speak.
- Speakers should introduce themselves and speak into the microphone. (The microphone is for the television and does not amplify sound.)

- Speakers are limited to a maximum of 3 minutes, which may be reduced at the discretion of the Board.
- Time allotments may NOT be passed from one person to another.
- An individual may speak only once on each agenda item.

7/21/10 Original – Updated 9/13/10

Clerk

Superintendent