



Pacifica School District

375 Reina Del Mar Avenue ★ Pacifica, California ★ 94044
(650) 738-6600 ★ (650) 557-9672 (fax)

Preparing Students for an Evolving World

www.pacificasd.org

MEMORANDUM

Administrative Services

Meeting of

06/13/18

TO: Wendy S. Tukloff, Ed.D., Superintendent
For Board of Trustees

FROM: Josephine Peterson, Chief Business Official

SUBJECT: **Adoption of the 2018-2019 Budget**

Recommendation

It is recommended that the Board approve the proposed 2018-2019 budget.

Background

The budget assumptions leading up to the 2018-2019 budget were reviewed with the Board at the May 23rd Work Study Session and the Public Hearing on June 6, 2018. Per State law, the budget has been available to the public for review beginning June 1, 2018. Official notices as to the availability of the budget for public review have been posted in the Pacifica Tribune.

This is a preliminary budget that may be subject to revision as new information becomes available. For example, general fund revenue and expenditures for 2018-2019 is based upon the Governor's May Revise report which can be changed by the State Legislature. According to State Education Code, if significant changes occur in the final State budget adopted by the Legislature and signed by the Governor, a new district budget will be presented to the Board within forty-five (45) days. Otherwise, the next time the budget will be presented to the Board will be the first interim report (November 2018).

The preliminary budget analysis of the 2018-2019 Budget is posted on the District web site from the May 23, 2018 Budget Study Session and the June 6, 2018 Board Meeting. Listed below is a brief summary of the major assumptions in the 2018-2019 Budget:

Revenues

- State LCFF (Local Control Funding Formula) based on May Revision
 - COLA = 3.0%
 - 100% GAP funding
 - ADA = 2948
- On-going block grant \$86K
- One-time discretionary funds (old claims)- \$1M
- Parcel Tax Revenue = \$1.3 million
- Unrestricted Lottery funding = \$146 per student ADA = \$430K
- Restricted Lottery funding = \$48 per student ADA = \$142K

Expenditures

- Step & Column increase = \$180K (partially offset by retirements)
- Health Benefit Cost increase=5%
- Retirement contribution increases (employer share)
 - Increase STRS = 1.85% (\$231K)
 - Increase PERS = 2.7% (\$130K)

Cash Flow

A two year cash flow analysis is attached. The State is now paying 100% of the LCFF funds in the current year so it is no longer necessary to borrow funds between fiscal years. However, the District now receives 29% of the LCFF dollars in the form of property taxes which creates cash flow shortages between the months of Sept – Dec and March – May. Maintaining higher reserves would alleviate some of the cash flow shortages.

Multi Year

The current projections for State COLA for 2019-2020 (2.57%) and 2020-2021 (2.67%) will not cover the increases in expenditures for step & column, STRS and PERS contributions and normal increases in operations. The District reserves will be used to fund ongoing expenditure increases for these years if the state funding does not improve.

Positive Certification

The District will meet its financial obligations for the current year, and two subsequent fiscal years.

Next steps

The State Budget will be adopted by the end of June. The District will begin revising the budget this summer to reflect the actual state budget, final district salary and health benefit costs. The First Interim Report will be presented in November with more accurate information.