

January 29, 2025 - Subject to Change

**Co-location of Campuses and Shifts of Transitional Kindergarten**  
**Enrollment and Lottery Process for 2025-26 School Year**

Enrollment Process	Procedure for 2025-26 School Year	General Timeline/Important Dates	Impacts for the 2025-26 School year
Enrolling students in TK	<ul style="list-style-type: none"><li>• Eligibility: Student born between September 2, 2020 and September 1, 2021.</li><li>• Applications available at the District office.</li><li>• Site tours are recommended (Cabrillo, Ortega, Sunset Ridge, and Vallemar)</li><li>• Submit lottery card by 4:30 pm February 5th</li><li>• Lottery Held on Friday, February 7, 2025</li><li>• Results posted by student lottery number at the District office.</li></ul>	<ul style="list-style-type: none"><li>• Enrollment information, including timelines, is available in October of the current school year.</li><li>• Lottery is held in February prior to President's day.</li><li>• Lottery card due by 4:30 the Wednesday preceding the Lottery.</li></ul>	<ul style="list-style-type: none"><li>• The lottery will happen inline with current board policy.</li><li>• Incoming TKs with a sibling in 6th-8th grade at Vallemar do not have a sibling priority. However, there has been an expansion of a second TK class at Vallemar to offset this.</li><li>• Cabrillo has also added an additional TK class for the 2025-26 school year.</li></ul>
Lottery and Waitlist for Students in TK	<ul style="list-style-type: none"><li>• Prior to holding the lottery, children of PSD employees (.75 Cert &amp; .625 Classified) will be placed in available spots, if the employee parent submits their application by February 1 or the next school day if February 1 falls on a weekend. If the teacher lives out of district, they must also submit an interdistrict transfer form.</li><li>• Prior to holding the lottery, siblings of students at each school site are placed in available spots.</li><li>• If the number of applicants at a school exceeds the spaces available a lottery will be held.</li><li>• A waitlist will be established for the remaining students first choice school</li><li>• The same process is then done for each school for 2nd choice school and 3rd choice school.</li><li>• Students can only be on a waitlist for one school.</li><li>• Results posted by student lottery number at the District office</li><li>• Parents will be notified of their placement and will be able to <b><u>register online beginning in Mid March 2025.</u></b></li></ul>	<ul style="list-style-type: none"><li>• End of February, Lottery results posted at the District office</li><li>• Beginning Mid-March Parents will be able to complete online registration for the school their child was placed in.</li></ul>	<ul style="list-style-type: none"><li>• We do not anticipate impacts associated with the co-location campuses and reorganization of 6th-8th grades.</li></ul>

**Co-location of Campuses and Shifts of Kindergarten**  
**Enrollment and Lottery Process for 2025-26 School Year**

Enrollment Process	Procedure for 2025-26 School Year	General Timeline/Important Dates	Impacts for the 2025-26 School year
Enrolling students in Kindergarten	<ul style="list-style-type: none"><li>• Eligibility: Student turns five years old on or before September 1, 2025</li><li>• Applications available at the District office.</li><li>• Site tours are recommended</li><li>• Submit lottery cards by 4:30 pm February 5th or by noon on February 3rd if the incoming student is a sibling.</li><li>• Lottery Held on Friday, February 7, 2024</li><li>• Results posted by student lottery number at the District office.</li></ul>	<ul style="list-style-type: none"><li>• Enrollment information, including timelines, is available in October of the current school year.</li><li>• Lottery is held in February prior to President's day.</li><li>• Lottery card due by 4:30 the Wednesday preceding the Lottery. EXCEPTION: Families wanting sibling priority must submit their lottery card by noon on the Monday preceding the lottery.</li></ul>	<ul style="list-style-type: none"><li>• The lottery will happen inline with current board policy.</li><li>• Incoming Kinders with a sibling in 6th-8th grade at Vallemar and OSS no longer qualify for sibling priority.</li></ul>
Lottery and Waitlist for Students in Kindergarten	<ul style="list-style-type: none"><li>• Prior to holding the lottery, children of PSD employees (.75 Cert &amp; .625 Classified) will be placed in available spots, if the employee parent submits their application by February 1 or the next school day if February 1 falls on a weekend.</li><li>• Prior to holding the lottery, siblings of students at each school site are placed in available spots.</li><li>• If the number of applicants at a school exceeds the spaces available, a lottery will be held.</li><li>• A waitlist will be established for the remaining students first choice school</li><li>• The same process is then done for each school for 2nd choice school and</li></ul>	<ul style="list-style-type: none"><li>• End of February Lottery results posted at the District office</li><li>• Beginning Mid-March Parents will be able to complete online registration for the school their child was placed in.</li></ul>	<ul style="list-style-type: none"><li>• There may be a long waitlist for Cabrillo as the remaining TK-8 program.</li></ul>

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	<p>3rd choice school.</p> <ul style="list-style-type: none"><li>• Students can only be on a waitlist for one school.</li><li>• Results posted by student lottery number at the District office.</li><li>• Parents will be notified of their placement and will be able to <b><u>register online beginning in Mid March 2025.</u></b></li></ul>		
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Co-location of Campuses and Shifts of **Rising 5th, 6th and 7th Graders**  
Enrollment and Lottery Process for 2025-26 School Year

Enrollment Process	Procedure for 2025-26 School Year	General Timeline/Important Dates	Impacts for the 2025-26 School year
Enrolling students in 6th Grade	<ul style="list-style-type: none"><li>Transfer request forms are mailed to every family of a fifth grade student.</li></ul>	<ul style="list-style-type: none"><li>Forms are mailed on the last school day in November (11/22/24).</li></ul>	<ul style="list-style-type: none"><li>The 2025-26 lottery happened inline with current board policy on 1/24/25.</li></ul>
Lottery and Waitlist for Student in 6th grade	<ul style="list-style-type: none"><li>Requests to transfer must be submitted to the district office no later than 4:30 two days before the designated lottery day.</li><li>If the number of applicants at a school exceeds the spaces available, a lottery will be held.</li><li>Siblings of students already attending the first choice school will have priority as will the children of PSD employees (.75 Cert &amp; .625 Classified).</li><li>Lottery held on 1/24/25.</li><li>Students can only be on a waitlist for one school.</li><li>Results posted by student lottery number at the District office.</li><li>Parents will be notified of their placement and will be able to <u>register online beginning in Mid March 2025.</u></li></ul>	<ul style="list-style-type: none"><li>For 2025-26, the submittal date was 1/22/25.</li><li>Beginning Mid-March Parents will be able to complete online registration for the school their child transferred to.</li></ul>	<ul style="list-style-type: none"><li>There may be a long waitlist at Cabrillo.</li><li>The 6th grade program at IBL may need to be adjusted from its current model to accommodate additional students.</li></ul>

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Enrollment Process	Procedure for 2025-26 School Year	General Timeline/Important Dates	Impacts for the 2025-26 School year
Enrolling students in 7th and 8th grade	<ul style="list-style-type: none"><li>• Requests to transfer must be submitted to the district office.</li><li>• There is no deadline to submit a transfer request.</li><li>• Requests are processed in the order that they are received.</li></ul>	<ul style="list-style-type: none"><li>• Transfer quests for the 2025-26 school year will be available on March 10, 2025.</li></ul>	<ul style="list-style-type: none"><li>• There could be a large number of requests to transfer to Cabrillo.</li></ul>
Lottery and Waitlist for Student in 7th and 8th grade	<ul style="list-style-type: none"><li>• Currently, there are no plans to hold a lottery for available 7th &amp; 8th grade spots at Cabrillo School.</li><li>• When available spots are filled, a waitlist will be created.</li><li>• Siblings of students already attending the Cabrillo will have priority as will the children of PSD employees (.75 Cert &amp; .625 Classified).</li></ul>		