

## Welcome to Pacifica School District's Online Enrollment Registration

Whether you are enrolling your child in preschool, transitional kindergarten, kindergarten, or elementary school, our online registration will guide you through the entire enrollment process. If you have any questions, please contact our Student Services Department at 650-738-6606 and they will be happy to assist you.

### Pacifica School District Boundary Information

Families who wish to register for schools in the Pacifica School District that live on the streets listed below must obtain an interdistrict transfer agreement from the Jefferson Elementary School District (JESD). The interdistrict transfer must be approved by both your district of residence and the Pacifica School District before registration may be completed. This process must be renewed annually.

Please contact Nicole Ortega in Student Services at [nortega@pacificasd.org](mailto:nortega@pacificasd.org) or 650-738-6606 if you have any questions.

The following streets in Pacifica *are not* located in the Pacifica School District:

<u>Street</u>	<u>District of Residence</u>
Arcadia Court	Jefferson Elementary School District
Arcadia Drive	Jefferson Elementary School District
Crenshaw Court	Jefferson Elementary School District
Crenshaw Drive	Jefferson Elementary School District
Del Monte Drive	Jefferson Elementary School District
Forest Park Court	Jefferson Elementary School District
Forest Park Drive	Jefferson Elementary School District
Golden Bay Drive	Jefferson Elementary School District
Magellan Drive	Jefferson Elementary School District
Moon Gate Court	Jefferson Elementary School District
Palmetto Avenue, 5000 & Up	Jefferson Elementary School District
Paradise Drive	Jefferson Elementary School District
Westline Drive	Jefferson Elementary School District

### Proof of Residency

In order to register your student in the Edupoint School District, the parent or guardian must provide their government issued identification and provide two (2) proofs of current documentation indicating the place of residency. If your current address is not listed on your ID, then 3 current proofs of residence are required. These documents can be uploaded at the time of registration or can be hand delivered to the District Office.

### Immunization Records

All students entering California public schools are required by law to be immunized prior to the start of classes. Proof of immunizations is required at the time of enrollment and must include the name of the person, the birth date, the type of vaccine administered, and the month, day and year of each immunization. Parents of children and teens without health coverage/insurance may contact the Health Coverage Unit (HCU) at 650-616-2002 [info-hcu@smcgov.org](mailto:info-hcu@smcgov.org) to apply for low or no cost coverage.

[CA Required immunizations for Preschool](#)

[CA Required Immunizations for TK-12th Grade](#)

### **Birth Certificate/Passport**

This official verification of birth is used to verify the correct legal name and birth date. In compliance with federal, state, and district guidelines, all students are enrolled using the legal name on the student's birth certificate UNLESS there has been a court-ordered name change and a photocopy of the name change has been provided at enrollment. Please provide the original birth certificate, passport or duly attested baptismal certificate with an affidavit explaining why you can't provide a birth certificate is acceptable. Birth Certificate or passport can be uploaded at the time of registration or hand delivered to the District Office.

### **Legal Guardianship or Custody Documents**

Legal guardianship or custody documents are necessary, if applicable to this student based on the following scenarios:

- If an adoption has taken place, it is reflected with an amended birth certificate, and student lives with adoptive parents as listed on the amended birth certificate, that is sufficient.
- If the student lives with one custodial parent as the result of a divorce.
- If the student lives with anyone else, i.e. grandparents, aunt, uncle, sibling, friends or other relatives. We must have a photocopy of the court papers granting guardianship within 30 days of enrollment. Court papers granting guardianship can be uploaded at the time of registration or hand delivered to the school office