



Pacifica School District

375 Reina del Mar Avenue
Pacifica, CA 94044
www.pacificasd.org

BOARD OF TRUSTEES MEETING

October 4, 2006

MINUTES (Unapproved)

BOARD MEMBERS PRESENT

Ms. Joan Weideman, President
Mr. Avram Frankel
Ms. Betsy Massie
Ms. Connie Menefee
Mr. Mike O'Neill

STAFF MEMBERS PRESENT

Mr. Jim Lianides, Superintendent
Ms. Susan Vickrey, Assistant Superintendent
Ms. Josie Peterson, Chief Business Official
Ms. Lou Sian, Board Scribe

1. OPEN SESSION - CALL TO ORDER

Board President Joan Weideman called the meeting to order at 6:34 p.m., stating that Trustees Avram Frankel, Betsy Massie, Connie Menefee and Mike O'Neill were present. Superintendent Jim Lianides and Chief Business Official Josie Peterson were also present. Ms. Weideman adjourned the meeting to Closed Session at 6:35 p.m. to conduct a Public Employee Performance Evaluation: Superintendent and to conference with Labor Negotiator.

2. CLOSED SESSION

- (a) Public Employee Performance Evaluation
Title: Superintendent

- (b) Conference with Labor Negotiator
Agency Negotiator: James Lianides, Superintendent
Employee Organizations: CSEA, LSEA
(California School Employee Association, Chapter 128)
(Laguna Salada Education Association)

3. OPEN SESSION - FLAG SALUTE AND ROLL CALL

Board President Joan Weideman called the meeting to order at 7:38 p.m., stating that the Board met in Closed Session with regards to Public Evaluation: Superintendent and conference with Labor Negotiator. The Board took no action during Closed Session.

4. APPROVAL OF THE MINUTES

It was moved by Ms. Massie and seconded by Mr. O'Neill that the Board approve the Minutes of the September 13, 2006 Regular Board Meeting and the September 20, 2006 Work Study Session.

Roll Call:**Ayes: Frankel, Massie, Menefee, O'Neill, Weideman****Noes: None****MOTION PASSED: 5-0****5. APPROVAL OF THE AGENDA AND CONSENT AGENDA**

It was moved by Ms. Massie and seconded by Mr. O'Neill that the Board approve the agenda for the October 4, 2006 meeting and all consent agenda items except for item 5 (b), Consideration of Acceptance of Warrants, which was removed at the request of a member of the public.

All items on the consent agenda will be approved with one motion, which is not debatable and which requires a unanimous vote for passage. If any member of the Board, the Superintendent, or the public so requests, any item shall be removed from this section and placed in the regular order of business following approval of the consent agenda.

(a) Agenda of the October 4, 2006 meeting

(b) Consideration of Acceptance of Warrants

It is recommended that the Board approve the attached commercial warrants for the period of 9/1/06 through 9/20/06 totaling \$731,322.04.

(c) Personnel

It is recommended that the Board approve the Personnel items as presented.

1) Management:

2) Certificated:

- a. Employment of Jennifer Phipps, 4th Grade Classroom Teacher, Certificated Salary Schedule \$37,772.30 (A/O-II \$40,410@173/184 days = \$37,772.30), Sunset Ridge Elementary School, effective September 11, 2006.
- b. Employment of Pamela Rubenstein, Kindergarten Teacher, Certificated Salary Schedule \$36,676.47 (A/O-II \$40,410@167/184 days = \$36,676.47), Sunset Ridge Elementary School, effective September 15, 2006.
- c. Employment of David Roche, Substitute Teacher with an Emergency 30-Day Substitute Permit, District Office, effective September 7, 2006.
- d. Employment Ashley Donovan, Substitute Teacher with an Emergency 30-Day Substitute Teaching Permit, District Office, effective September 8, 2006.
- e. Employment Daniel Castillo, Substitute Teacher (Student Teacher) with an Emergency 30-Day Substitute Teaching Permit, District Office, effective September 11, 2006.
- f. Employment Cole Westbrook, Substitute Teacher (Student Teacher) with an Emergency 30-Day Substitute Teaching Permit, District Office, effective September 18, 2006.
- g. Employment Denise Gregory, Substitute Teacher with an Emergency 30-Day Substitute Teaching Permit, District Office, effective September 19, 2006.
- h. Employment Lilla Gregory, Substitute Teacher with a Preliminary Multiple Subject Teaching Credential, District Office, effective September 20, 2006.
- i. Employment Lemi Hayashi, Substitute Teacher (Student Teacher) with an Emergency 30-Day Substitute Teaching Permit, substituting physical education one class per day at Ingrid B. Lacy Middle School, paid by Stipend: \$25.00, effective October 2, 2006.

3) Classified:

- a. Employment of Cole Westbrook, Avid Tutor, \$10.00 per hour as per side letter agreement with CSEA, Ingrid B. Lacy Middle School, effective August 28, 2006.
- b. Employment of Lacy Slattery, Classified Substitute, Classified Salary Schedule B, Step A for Appropriate Position Range, District Office, effective August 28, 2006.
- c. Employment of Rondel Davis, Special Ed. Health Assistant Aide, Classified Salary Schedule A, Range 46 B, \$12.10 per hour, 5 hours per day, Linda Mar Educational Center, Preschool Special Day Class, effective September 9, 2006.
- d. Employment of Edward Lange, Instructional Aide, Classified Salary Schedule A, Range 44, Step D, \$12.71 per hour, 5 hours per day, Linda Mar Educational Center, Preschool Special Day Class, effective September 5, 2006.
- e. Resignation of Joan King, Special Education Instructional Aide, 5.5 hours per day, 5.5 days per week, Ingrid B. Lacy Middle School, effective September 29, 2006.
- f. Resignation of Jocelyn Renteria, Classified Substitute, District Office, effective September 8, 2006.

(d) Service and Consultant Contracts

It is recommended that the Board approve the Service and Consultant contracts as presented by staff.

Consultants / Contractors	Dollar Amount	Term of Contract
1. Browsers and Son Plumbing South San Francisco, CA 94080	\$1,864.80	September 18, 2006 through October 18, 2006
District: Remove 2" irrigation line from school water service and tie back into new 2" meter. Digging and backfill by Brower & Sons. Permits and inspections by others. Contract #: 001591 Fund/Site: Building Fund/Vallemar School		
Budget Account Code: 21-9011-0-0000-8500-6274-008-0830		
2. Pacific Coast Painting, Inc. Pacifica, CA 94044	\$2,020.00	September 18, 2006 through October 13, 2006
District: Stain back redwood deck, new door and frame on left side of new daycare portable. Will sweep down decks, ramps and apply two coats of redwood stain. Contract #: 001592 Fund/Site: Building Fund/Vallemar School Replacement Daycare Portable		
Budget Account Code: 21-9011-0-0000-8500-6274-008-0830		
3. A.R.T. Carpet Pacifica, CA 94044	\$2,975.00	September 22, 2006 through October 22, 2006
District: Remove existing tile, prep floor and install non-slip tile on ramps. Contract #: 001593 Fund/Site: Building Fund/Ortega		
Budget Account Code: 21-9011-0-0000-8500-6274-006-0830		
4. Steven T. Itelson San Francisco, CA 94131	\$5,000.00	September 25, 2006 through September 24, 2007
District: Actuarial analysis for retiree benefits 2006-2007 school year. Contract #: 000990 Fund/Site: Retiree Benefits/		
Budget Account Code: 71-0000-0-0000-6000-5827-099-0890		

- (e) Overnight Trip Approvals (AR 6153)

It is recommended that the Board approve the overnight field trips as presented.

- (f) Denial of Claim against the District

It is recommended that the Board deny the claim filed on behalf of student ID 720466.

- (g) Student Teaching Agreement with CalState Teach and University of Phoenix

It is recommended that the Board approve the Intern/Student Teacher Agreements between the Pacifica School District and CalState Teach on-line teacher education program, and the University of Phoenix, Northern California.

Roll Call:

Ayes: Frankel, Massie, Menefee, O'Neill, Weideman

Noes: None

MOTION PASSED: 5-0

It was moved by Ms. Massie and seconded by Mr. Frankel that the Board approve item 5(b), Consideration of Acceptance of Warrants.

People Wishing to Address the Board:

Mr. Bernie Sifry, a Pacifica resident, addressed the Board regarding item 5(b). He asked about warrants paid from Fund 17 (Building Fund) and Fund 13(Cafeteria Fund).

Mr. Lianides stated that if there is an employee whose duties partially include work related to building, then it is appropriate to charge a certain percentage of that person's salary and benefits to the Building Fund. A maintenance clerk spends part of her time doing work related to Ortega Phase II Project, and as such, a small percentage of her salary is charged to Fund 21. In regards to warrants from the Cafeteria Fund, there are vehicles involved in the movement of food prepared in the District. The District serves all of its school sites and Brisbane, and such expenses related to those vehicles are appropriately expensed to the Cafeteria Fund.

Mr. Frankel stated that it has been a while since the Board discussed Building Fund expenditures, and health and welfare and salaries of the people actively involved in capital projects. Initially, this issue came up frequently when the District began its modernization program, and the Board had addressed this numerous times in the past.. He was glad the issue has come up at this time.

Roll Call:

Ayes: Frankel, Massie, Menefee, O'Neill, Weideman

Noes: None

MOTION PASSED: 5-0

6. COMMUNICATIONS

This portion of the agenda is available to the public to address the Board on any issue that is not on the agenda.

- (a) LSEA (Laguna Salada Education Association) – None

- (b) CSEA (Classified School Employees Association) - None

Ms. Joyce Narlock, an instructional aide at Linda Mar Educational Center spoke regarding the salary classification for instructional aides. She compared the duties and responsibilities to that of school assistants, and made the argument that instructional aides should be paid at least as much as school assistants. Last June, she spoke with Ms. Lisa Kern regarding the salary schedule and recently sent her a letter on the issue. She read the letter addressed to Ms. Kern to the Board. She gave the Board a copy of the letter, as well as letters from other instructional aides who could not attend the Board meeting, and a copy of an article in a recent issue of

"Educator" magazine. Ms. Narlock highlighted the various duties performed by instructional aides in the classroom and stated that their role has changed over the last five years. She listed several areas of responsibility in the classroom. She requested that the Board discuss the salary schedule at the next union meeting, and that the District evaluate the instructional aide job description.

Ms. Linda Corwin stated that she is an instructional aide at Ortega School in a special day program. She works with children in the autism spectrum. Some of the children do not verbalize, so they do mostly hands-on tasks. She checks to see how well the children complete their tasks, so that she can make them as challenging as the children are able to do. The job is physical and requires lifting bins and apparatus for physical activities. She must be mentally on top of things all day long. She asked the board to increase the salary schedule for instructional aides.

Ms. Lynnette Gibson works as a n instructional aide. She stated that instructional aides receive special training to facilitate and teach children with learning disabilities. The aides must be familiar with the K-5 curriculum in order to meet student needs. Within the last two years, there have been significant changes in that intensive and non-intensive children have been merged in the classroom. She stated that she felt this was a good thing, but that it required a high level of skills to assist students to close the achievement gap. Given the amount of work and quality of work provided by instructional aides, they should receive a salary schedule at least equivalent to that of office assistants.

- (c) People Wishing to Address the Board – None
- (d) Correspondence – None
- (e) Board/Superintendent Communications –

Ms. Massie attended a meeting involving three different boards connected with Pacifica: Jefferson Union High School District, City of Pacifica, and Pacifica School District. Mr. Lianides and Mr. O'Neill also attended the meeting. Representatives from these boards met to discuss teenage suicide. At that meeting, Mr. Lianides suggested that the group obtain data regarding teenage suicides in Pacifica.

Mr. O'Neill stated that the meeting joint boards meeting evolved into a discussion about disaster preparedness. The District appears to be ahead of city departments as far as communicating with parents, providing shelter for children for a number of days, emergency supplies, and disaster preparedness plans. The next meeting is November 28.

Ms. Menefee attended the Strategic Plan Work Study Session.

Ms. Weideman attended a Special Education Parent Advisory Group meeting. The parents were positive about the meeting. She acknowledged Mr. Jim Rogers' leadership at the Linda Mar Education Center to support the teachers and including the parents through communications, PTO functions and newsletters. She attended the Linda Mar Educational Center Open House. Ortega School is having a walkathon on October 17. The San Mateo Office of Education announced that Ms. Shelly Denny is being recognized with a People Who Care Award. Ms. Denny teaches special education teacher at Ocean Shore School. Ability Awareness Day will be on October 5.

Mr. Lianides stated that the odor problem at the sewage treatment plant was brought up several board meetings ago, and that it was not put on the agenda because the city council has awarded a sizeable contract to address the issues at the plant. In another matter, the Board will meet with the city council sometime between the months of January through March to build upon the training received last year between the two governing bodies.

The District has received \$10,350 from the Noyce Foundation in support of the Every Child a Read and Writer summer institute. The Noyce Foundation also sent \$30,000 in continuing support of the math program. The Pacifica Collaborative has made a second installment of \$15,000 for case management support at Sunset Ridge School.

- (f) Board Committee Reports – based upon written reports – None

7. PRESENTATIONS

(a) Ortega School Boardroom Curriculum Display

Mr. Jim Rogers, principal of both Ortega School and Linda Mar Educational Center, acknowledged Ms. Gibson, Ms. Corwin, and Ms. Narlock for describing the work of instructional aides.

Mr. Rogers stated that Ms. Connie Berman (sp?), a student and substitute teacher, assisted him with the Curriculum Display for Ortega School. Teachers from each classroom created 3 x 3 banners, which will be displayed outside their classroom for the remainder of the year after the boardroom display. The banners contain a theme adopted by each classroom. The teachers helped the children express themselves. Some of the themes include curriculum, literature and math, character development and the Character Initiative trait of compassion.

Mr. Rogers stated that he has spent a great deal of time studying the characteristics that are common to high performing schools. There are nine of them, including the visibility of the principal, teachers have high standards, literature and math are a major portion of the instructional day, evident volunteerism, and a sense of family, ownership and belonging. He stated that some of the characteristics evident at Ortega School helped them become a high performing school.

8. DISTRICT BUSINESS

(a) Strategic Plan Update on Goals - Action

It was moved by Ms. Massie and seconded by Mr. Frankel that the Board adopt the District/Superintendent Goals for the 2006-07 school year.

Mr. Lianides stated that the Board has set goals based on the Strategic Plan as areas of focus for the coming school year. These areas include curriculum, libraries, visual and performing arts, technology, District marketing, facilities, student support and funding. The District has identified the areas of focus. The items are brought before the Board for approval.

Ms. Weideman stated that many things in the Strategic Plan are held at maintenance level and sustained through site ingenuity to which she credits teachers and parents for their efforts. Through one-time arts money and generous support from the Rob Schneider Music Foundation, visual and performing arts remain at maintenance level. In particular, the library and library media have not moved forward in several years due to a lack of support. The District is dependent on the generosity of the community to move forward dynamically.

Ms. Menefee thanked Ms. Weideman for connecting this item to the parcel tax. To ignore it, is to do so at the community's own peril.

Roll Call:

Ayes: Frankel, Massie, Menefee, O'Neill, Weideman

Noes: None

MOTION PASSED: 5-0

(b) Contract Negotiations Proposals for 2006-07 School Year – Information

(1) Initial Proposals: District and LSEA

Mr. Jonathan Harris, Ocean Shore School teacher and co-chair of the bargaining team, stated that he appreciated the process of Interest-Based Bargaining. He also thanked the Board for moving this item forward in the agenda. Mr. Harris gave the Board a list of interests for renegotiation and stated that all parts of the contract

were available for renegotiation. The contract expires on June 30.

Ms. Vickrey stated that overall, there are a number of items that are in common, and those that are not have much to do with outdated information or items that were added piecemeal.

(c) Funding Strategy: Parcel Tax Election - Discussion

Mr. Lianides stated that he received information from the County Assessor's Office and the city manager's office regarding information requested by the Board at a previous meeting. He has information regarding the number of parcels within school district boundary, residential as opposed to commercial parcels, and background information acquired from Pacifica's experience with the fire tax assessment. The two sources did not have information relevant to the proposed senior exemption.

In regards to a proposed amount for the parcel tax, an \$85 parcel tax would generate \$850,000 in revenue. A \$75 parcel tax would raise revenues of \$750,000. In other words, every \$10 assessment equates to \$100,000 in revenue.

Based on the adopted budget for the 2006-2007 school year, an \$85 parcel tax represents 4.7 percent of the unrestricted funds of \$18 million, and 3.8 percent of the general fund of \$22 million. This is a modest goal and does not bring the District up to state or county levels of funding for similar districts. The parcel tax, if successful, would improve the District's position and address issues such as recruitment and retention of staff, maintenance and improvement of instructional programs. The level of increase would not radically change the District or its situation.

The type of election to be held is restricted to a specific date. The costs associated with a polling place election ranges from \$85,000 to \$105,000, and must be held in March. A mail-in election would cost between \$50,000 and \$60,000 and must be held on May 8. The minimum time for Board action would be 3 months prior to the target date.

Staff requests direction regarding the type of election, the amount of the parcel tax, and exemptions. A discussion is needed about the perspective roles of parent leaders, staff, and a possible campaign consultant, as well as a focus on key themes to communicate to the public.

Mr. Frankel stated that it was important for the public to understand what a 3.8 percent increase in the budget would mean for the District. It would help stabilize a structural deficit to withstand the capriciousness of state funding. This year was a good year in state funding. ("Not every year is an election year" – Ms. Menefee) However, the District has been through bad years in state funding. The District has no control in terms of state funding.

Mr. Frankel stated that the Board has talked about a parcel tax for some time. Revenues of \$700,000 to \$800,000 for the District are huge, even though it represents a small percent of the budget. It will ensure the District's financial stability when considering a deficit of a quarter of a million dollars. The tax will set the District on a stable, reliable income base from year to year. The Board would not have to talk about further cuts in the budget. Four years ago, the District cut the budget by \$1.2 million. It would put flexibility back into the District and that is not trivial in regards to staff development, special education, and maintenance of programs. Mr. Frankel stated that he was in favor of a mail-in ballot.

Ms. Massie was in favor of the mail-in ballot. She stated her concern that once the Board publishes its intent to move forward on the parcel tax, they and employees of the District would be constrained from talking about it. She was in favor of an earlier date to build community buy in. She would like to move forward in forming a committee of parent and citizen groups.

Mr. O'Neill stated his concern about an inflation adjustment to the CPI. Another school district has a parcel tax

of \$10 that dates back to 10 years ago. By today's standards, it does not pay for much. He asked whether the Board should discuss senior exemptions for those who own more than one property, and whether there should be a two-tiered assessment, one for commercial parcels and one for residential parcels.

The Board members affirmed that they were in favor of the mail-in ballot in May. The Board would have to take action regarding the election within three months of the election or sometime in early February.

People Wishing to Address the Board:

Mr. Dale Weideman, a Vallemar resident, stated that he has two children in the school district and his wife is on the Board of Trustees. He is in support of the District and clearly understands that it requires substantial funding. His concern is in communicating that need to the public. How does \$850,000 translate into concrete benefits? He stated that the Board must provide the leadership in conveying its vision of what could be accomplished with the money in order to rally community support. Last spring at Ocean Shore School, Mr. Lianides did a good job in conveying the District's financial situation that has led to the parcel tax effort. If the District built its groundswell of community support as it did in the Westview community, then it would have a better chance of succeeding in passing the parcel tax.

Mr. Frankel stated that Mr. Weideman brought up a good point about public support and knowledge of what has occurred in the District leading up to the parcel tax effort. He recommended a work study to discuss the key themes of the parcel tax.

Ms. Massie suggested a joint meeting with a group of parent and community leaders who are committed to a parcel tax to strategize and plan before the Board takes a vote. Some members of the Strategic Planning Committee, as well as Parent Council, parents and community members have contacted the District, expressing an interest in working to promote a parcel tax.

At the next meeting, the Board will talk about the senior exemption, the amount of the parcel tax, residential versus commercial, and a possible two-tiered parcel tax.

Mr. O'Neill stated that the District has cut \$1.2 million and a \$75,000 or \$85,000 parcel will not replace what has been lost.

The next meeting will be October 25. A joint work study with key community members will be held after the October meeting and before the November meeting.

- (d) **Resolution # 2006-10-04-A** to support Jefferson Union High School District Bond – Action
It was moved by Ms. Massie and seconded by Ms. Menefee that the Board adopt **Resolution # 2006-10-04-A** in support of Jefferson Union High School District Bond Initiative (Measure N).

Ms. Massie stated her strong feelings in support of education and Pacifica youth, and that there shouldn't be a differentiation between district support.

Ms. Menefee stated that seeing Mr. David Mineta at the podium with his two small children elicited memories of when she helped pass the original bond 14 years ago. At that time, her children were about the same age as Mr. Mineta's children. Mr. Mineta is a board member of the Jefferson Union High School District Board of Trustees, and he was in attendance to answer questions of the Board. Ms. Menefee stated that her children who are now at Terra Nova High School have reaped the benefits of that bond. She heartily supported the measure, stating that Superintendent Mike Crilly and the JUHSD board, including Mr. Mineta, have managed the money wisely and have exercised vigilant oversight.

Mr. Frankel stated that he had seen Oceana and Terra Nova High school's modernization as it progressed. Much of it had to do with seismic upgrades. The schools' appearances have changed. Clearly additional work needs to be done. He stated his agreement with Ms. Menefee, the JUHSD has managed the money well.

Mr. Mineta stated that the bond will address three areas of issues that were in the master plan for the original bond. Some of them include safety and code issues. Terra Nova High School will get a new wing and theater, new fields and all weather turf for all of the schools, and Oceana High School will have some upgrades for the swimming pool.

Roll Call:

Ayes: Frankel, Massie, Menefee, O'Neill, Weideman

Noes: None

MOTION PASSED: 5-0

(e) 1st Quarter Vandalism Report - Information

Mr. Lianides stated that over the summer, much maintenance time and materials were used to repair incidences of vandalism. From the work orders that were generated, Sunset Ridge School and Ocean Shore School was particularly hard hit. Fairmont has had a number of break ins. Most recently, the Pacifica Police arrested a burglar who tried to remove copper piping, and in doing so, caused damage to the school. This past weekend, someone had poured a flammable material down the slide at Oddstad School and set fire to the structure. The Board has discussed moving the playground structure to Sunset Ridge School. The District does not have an active present at the site. The weekend prior to the opening of school, Ocean Shore School was vandalized with graffiti. On the first day of school, the maintenance staff was painting over the graffiti, but the students had to see some of it as they came to school. It was very disturbing to the Ocean Shore community.

Ms. Weideman stated that a maintenance crew was quickly on site painting.

Mr. Frankel stated that he was struck by 115 hours of work that was done over the summer.

Mr. Lianides stated that it is typical to have more occurrences of vandalism over the summer than during the year. The sites are abandoned, and certain young people with time on their hands are committing these acts. The Pacifica Police Department are well aware of the problem. They investigate the incidence and take photographs of the graffiti. Law enforcement feels that there is an emerging gang in Pacifica. The police do a good job of responding to alarm calls.

The Board requested a total cost, including salaries, in the Vandalism Report. They urged the public to notify the police or the District if they witness any acts of vandalism.

(f) Mid-Year Kindergarten Program – Action

It was moved by Ms. Massie and seconded by Mr. Frankel that the Board approve a Mid-Year Kindergarten program to begin January 8, 2007, and run through May 30, 2007 (90 days), if, and only if, at least 25 students are enrolled by December 15, 2006.

Roll Call:

Ayes: Frankel, Massie, Menefee, O'Neil, Weideman

Noes: None

MOTION PASSED: 5-0

(g) Organization Chart Update – Information

Mr. Lianides stated that the chart includes the number employees per site and District Office position. FTE stands for full time equivalent, in other words, two half time positions equal one FTE. Many of the positions have a mix of full-time and part-time people, so there are decimal positions. A single individual may be at more than one site, in which case their fraction of time is equated to one FTE. Principal Rogers oversees Linda Mar

Educational Center and Ortega School. His position is connected to the same stream leading to the Board of Trustees. The chart helps to differentiate where the District employees are and what position they hold.

Mr. O'Neill asked about the total acreage for fields. There are approximately 40 acres of fields across the district.

(h) Retention Update – Information

Ms. Vickrey stated that the law requires that a child must be retained if he/she does not meet state standards or promote that child in the best interest of the child. As a intermediate step, the parents and teacher may consent to advancing the child and allow him/her one year to catch up without necessarily being retained. As a result, almost all of the District's retentions are at kindergarten or first grade. Children in these grades are exempt from state law, and those who are retained are with joint consent of the school and parents.

The majority of the 22 children retained this year are at Sunset Ridge School in the two-year kindergarten program. Parents enroll their children at the start of the school year, with the understanding that the child will be retained. Most of the testing are done at the pre-kindergarten camps which are financed by the Pacifica Collaborative. Only two children in grades two to eighth were retained. At Cabrillo School 6 children will go on to the 8th grade even though they are not meeting standards in the 7th grade. They have one year in which to meet standards, so that they can be promoted to the 8th grade. The Retention Report shows the number of students at risk and at which schools for the 2006-2007 placement.

Children are promoted in their best interest and are rarely retained in the 8th grade. Studies have shown that there is no educational benefit in retaining children except in kindergarten through first grade. On the contrary, retentions in grades other than k-1 virtually guarantees that the child will not graduate from high school. The only time retention is in the best interest of the child is when serious illness is involved. The District ensures that the parent knows about their child's situation, so that the child receives additional intervention in the home. Attendance in school every day is important.

(i) Williams Uniform Complaint 1st Quarter Report – Information

Mr. Lianides stated that since beginning this process two years ago, there has not been a single complaint regarding the availability of textbooks or availability of textbooks, instructional materials, teacher vacancy or missed assignment, or facility conditions within the Pacifica School District.

9. BOARD BYLAWS, POLICIES and ADMINISTRATIVE REGULATIONS

(a) 6000 Series Maintenance
(staff time – 5 min.)

- (1) BP/AR 6142.8 Comprehensive Health Education
Adopt/approve CSBA sample with revisions
- (2) BP/AR 6151 Class Size
Adopt/approve CSBA sample with revisions
- (3) BP/AR 6161.1 Selection and evaluation of Instructional Materials
Adopt/approve CSBA sample with revisions
- (4) AR 6162.51 Standardized Testing and reporting Program
Approve CSBA sample with revisions
- (5) BP 6162.54 Test Integrity/Test Preparation
Adopt CSBA sample with revisions
- (6) BP 6163.4 Student Use of Technology
Adopt CSBA sample as proposed
- (7) AR 6163.4 Student Use of Technology
Approve CSBA sample as proposed

- (8) BP 6172 Gifted and Talented Student Program
Adopt CSBA sample as proposed

Ms. Weideman requested two corrections:

- 1) AR 6162.51, replace grade 11 with grade 8*
- 2) BP 6161.1(d) delete science lab equipment, an optional item that applies to high school.*

These Board bylaws and policy will return on a Consent Agenda.

10. FUTURE AGENDA ITEMS

- ?? Parcel Tax Work Study, Wednesday, November 1 @ 6 p.m.
- ?? Asset Management Foundation meeting, Monday, November 13.
- ?? Facilities Review Committee, November 14 @ 7 p.m.
- ?? Liaison Meeting with Jefferson Union High School District and City of Pacifica, November 28
- ?? Joint Articulation Meeting with Jefferson Union High School District, December 7 @ 5 p.m.

11. ADJOURNMENT

Ms. Weideman adjourned the meeting at 9:15 p.m..

Mike O'Neill, Clerk
Minutes Approved 11/15/06

Jim Lianides
Secretary to the Board