



Pacifica School District

375 Reina del Mar Avenue
Pacifica, CA 94044
www.pacificasd.org

BOARD OF TRUSTEES MEETING

January 11, 2006

MINUTES

BOARD MEMBERS PRESENT

Ms. Joan Weideman, President
Ms. Betsy Massie
Mr. Avram Frankel
Mr. Mike O'Neill
Ms. Connie Menefee

STAFF MEMBERS PRESENT

Mr. Jim Lianides, Superintendent
Ms. Susan Vickrey, Assistant Superintendent, Educational Support Services
Ms. Josie Peterson, Chief Business Official
Ms. Lou Sian, Board Scribe

1. OPEN SESSION - CALL TO ORDER

Board President Joan Weideman called the meeting to order at 6:27 p.m., stating that Trustees Avram Frankel, Betsy Massie, Connie Menefee and Mike O'Neill were present. Superintendent Jim Lianides was also present. Ms. Weideman adjourned the meeting to Closed Session to conference with the labor negotiator.

2. CLOSED SESSION

- (a) Conference with Labor Negotiator
Agency Negotiator: James Lianides, Superintendent
Employee Organizations: CSEA, LSEA
(California School Employee Association, Chapter 128)
(Laguna Salada Education Association)

3. OPEN SESSION - FLAG SALUTE AND ROLL CALL

Board President Joan Weideman called the meeting to order at 7:30 p.m., stating that no action was taken by the Board during Closed Session.

4. APPROVAL OF THE MINUTES

It was moved by Ms. Massie and seconded by Ms. Menefee that the Board approve the Minutes of the December 7, 2005 Regular Board Meeting.

Roll Call:

Ayes: Frankel, Massie, Menefee, O'Neill, Weidema

Noes: None

MOTION PASSED: 5-0

5. APPROVAL OF THE AGENDA AND CONSENT AGENDA

It was moved by Ms. Massie and seconded by Mr. Frankel that the Board approve the agenda for the January 11, 2006 meeting and all consent agenda items except item 5(b).

All items on the consent agenda will be approved with one motion, which is not debatable and which requires a unanimous vote for passage. If any member of the Board, the Superintendent, or the public so requests, any item shall be removed from this section and placed in the regular order of business following approval of the consent agenda.

- (a) Agenda of the January 11, 2006 meeting
- (b) Consideration of Acceptance of Warrants

It is recommended that the Board approve the attached commercial warrants for the period of 11/21/05 through 12/16/05 totaling \$612,901.22.

- (c) Personnel

It is recommended that the Board approve the Personnel items as presented.

- 1) Management:
- 2) Certificated:
 - a) Employment of Nicholas Collora, Substitute Teacher with an Emergency 30-Day Substitute Permit, effective November 30, 2005.
 - b) Employment of Glen MacMaster, Substitute Teacher with a Preliminary Single Subject Biology Teaching Credential, effective November 30, 2005.
 - c) Resignation of William Feldman, Substitute Teacher, District Office, effective December 12, 2005.
 - d) Resignation of Ivy Sian-Kreuzer, Substitute Teacher, District Office, effective December 16, 2005.
- 3) Classified:
 - e) Employment of Alma Agustin, Instructional Aide, Cabrillo School, Classified Salary Schedule B, Range 44; Step A, \$11.40 per hour, 2 hours per day, effective December 9, 2005.
 - f) Employment of Tipawan, Sermkun, Classified Substitute, District Office, Classified Salary Schedule B, Step A for Appropriate Position Range, effective December 7, 2005.
 - g) Employment of Lorena Galan, Classified Substitute, District Office, Classified Salary Schedule B, Step A for Appropriate Position Range, effective December 7, 2005.
 - h) Employment of Matthew Barnes, Substitute Custodian, District Office, Classified Salary Schedule B, Step C for Appropriate Substitute Custodian Range, effective December 1, 2005.
 - i) Employment of Joan Cuddihy, Classified Substitute, District Office, Classified Salary Schedule B, Step C for Appropriate Position Range, effective January 2, 2006.
 - j) Resignation of Julie Hudson, Classified Substitute, District Office, effective November 29, 2005.
 - k) Resignation of James Yarbrough, Classified Substitute Custodian, District Office, effective November 29, 2005.
 - l) Resignation of Jennylin Muzzy, Classified Instructional Aide, District Office, effective December 6, 2005.

- (d) Service and Consultant Contracts

It is recommended that the Board approve the Service and Consultant contracts as presented by staff.

1. Emmanuel Williams Pacifica, CA 94044	\$50.00 per hour	November 29, 2005 through December 15, 2005
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District: Provide services as a Poetry Reader to students: one hour each day 11/29/05, 12/1/05, 12/6/05, 12/8/05 and 12/15/05.
Contract #: 00974
Fund/Site: General Fund-SIP/Ortega

Budget Account Code: 01-7260-0-1110-1000-5827-006-0342

2. Brower and Son Plumbing South San Francisco, CA 94080	\$4,759.48	December 8, 2005 through January 8, 2006
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District: Turn off main 2' water service and cut in new house service valve inside break room ceiling. Re One ¾" cu water line in ceiling above Kindergarten room which feeds sink. Cut out and replace main 2 12" piping due to bad solder job. Reset Sloan flush valves throughout school after completion.

Contract #: 001530

Fund/Site: Deferred Maintenance/Sunset Ridge

Budget Account Code: 14-6205-0-0000-8100-5838-007-0816

3. Pacifica Metal Products \$3,000.00 December 9, 2005
Pacifica, CA 94044 through January 9, 2006

District: Replace all existing vertical posts with new 1 ¼" x 1 ¼" galvanized square. Tubing posts with 5" 7" x 3/8" base plates. Cut weep holes at bottom of posts at joint with base plates. Install with 3/ diameter x 3" Stainless Steel Anchors.

Contract #: 001531

Fund/Site: Building Fund/Ingrid B. Lacy

Budget Account Code: 21-9011-0-0000-8500-6200-002-0830

4. TruGreen ChemLawn \$4,444.00 December 13, 2005
Milpitas, CA 95035 through January 13, 2006

District: Service to school landscaping and athletic fields.

- a) Cabrillo School (001) -- \$939.00
- b) Ingrid B. Lacy Middle School (002) -- \$450.00
- c) Vallemar School (008) -- \$717.00
- d) Sunset Ridge School (007) -- \$770.00
- e) Ortega School (006) -- \$993.00
- f) Ocean Shore School (004) -- \$575.00

Contract #: 001532

Fund/Site: Building Fund/Cabrillo, IBL, Vallemar, Sunset Ridge, Ortega and Ocean Shore

Budget Account Code: 01-8150-0-000-8100-5838-XXX-0775

5. Pacific Coast Tree Service, Inc. \$1,875.00 December 21, 2005
Pacifica, CA 94044 through January 21, 2006

District: Take down two large pine trees infected with Pitch Canker. Cut as close to the ground as possible. This bid includes: brush grinding, clean-up, hauling all wood and dump fees. Includes stump grinding, wood chips and debris resulting from stump grinding will be left at job site. Installation 15-gallon Cypress tree for additional cost -- \$275.00

Contract #: 001533

Fund/Site: Building Fund/Cabrillo

Budget Account Code: 21-9011-0-0000-8100-6200-001-0830

6. Ralph Larsen & Sons, Inc. \$9,887.00 C/O Signed December 20,
2005,
San Mateo, CA 94401-4221 Total change orders to date \$364,958.00

District: Change Order #15

- a) CORR 101 – Deduct for Cable TV service. -- (\$202)
- b) CORR 140 – Cost to add 2 new catch basins/drop inlets. --\$5,879
- c) CORR 146 – Add three heat detectors in Portables P1, P2 and P3. -- \$2,299
- d) CORR 179 – Cost to repair ceilings damaged by Modular Contractor. -- \$832
- e) CORR 180 – Repair damage to gutter from Modular Contractor. -- \$1,079

Contract #: Original Contract 001408 dated June 23, 2003 for \$9,964,000.00

Fund/Site: Building Fund/Ocean Shore

Budget Account Code: 21-9011-0-0000-8500-031-6270-0830

(e) Overnight Trip Approvals (AR 6153)

It is recommended that the Board approve the overnight field trips as presented.

Roll Call:

Ayes: Frankel, Massie, Menefee, O'Neill, Weideman

Noes: None

MOTION PASSED: 5-0

It was moved by Ms. Massie and seconded by Mr. Frankel that the Board approve item 5(b).

Roll Call:

Ayes: Frankel, Massie, Menefee, O'Neill, Weideman

Noes: None

MOTION PASSED: 5-0

Mr. Bernie Sifry, a Pacifica resident, requested that this item be removed from the Consent Agenda and asked several questions regarding item 5(b). Mr. Lianides responded to Mr. Sifry's questions.

6. COMMUNICATIONS

This portion of the agenda is available to the public to address the Board on any issue that is not on the agenda. The maximum time allowed for any speaker is three minutes.

(a) LSEA (Laguna Salada Education Association) – None

(b) CSEA (Classified School Employees Association) – None

(c) People Wishing to Address the Board –

Ms. Mary Bier, member of Partnership for a Safe and Healthy Pacifica, spoke of the organization and invited the Board to a showing of a DVD at the Sanchez Concert Hall on January 27.

(d) Correspondence - None

(e) Board/Superintendent Communications

Mr. Frankel stated that questions regarding the District's finances that are detailed in nature and easily explained should be forwarded to staff in advance, rather than directed at staff during a Board meeting.

Mr. O'Neill agreed with Mr. Frankel, and stated that in fairness and courtesy to staff, financial questions should be e-mailed in advance, so that staff could adequately and accurately respond to them. Mr. O'Neill attended a holiday concert at Cabrillo School. He talked about a walk-a-thon fundraiser for the music program. He congratulated Ms. Jean Holbrook on her new position as Interim County Superintendent of Schools. Ms. Holbrook has been instrumental in facilitating the creation of the District's Strategic Plan and was to facilitate a joint meeting between the District and the City of Pacifica.

Ms. Menefee thanked Ms. Bier for attending the board meeting. Ms. Menefee attended a Partnership for a Safe and Healthy Pacifica meeting.

Ms. Weideman attended a Pacifica Collaborative meeting. The group is working with directors of pre-kindergarten programs to better coordinate the articulation between pre-kindergarten and kindergarten. Pacifica Collaborative Coordinator Julie Lancelle continues to look for funding for a case manager position at Ingrid B. Lacy Middle School. Ms. Weideman toured the Linda Mar Education Center with Ms. Karen Warner and observed the new special education pre-school program and K-2 program. She met with Mr. Jim Rogers and observed Terra Nova High School students reading with Ortega School students. She participated in the Audit Review Committee.

Mr. Lianides stated that the Pacifica Chamber of Commerce has invited a board member to attend a community awards banquet on Jan. 19. Ingrid B. Lacy Middle School was recognized in the Pacifica Tribune for its career awareness program. He recognized Ms. Judy Balagot, an Ingrid B. Lacy Middle School science teacher, who received an award from Science Synopsis Outreach. Each 7th grade student at Ingrid B. Lacy Middle School will receive poster boards for science fair projects.

Ms. Weideman welcomed and introduced Ms. Josie Peterson as the newly appointed chief business officer.

(f) Board Committee Reports - Presentation

(1) CSBA Conference Workshop: Special Education

Ms. Weideman stated that she attended a California School Boards Association special education workshop.

She discussed the elements of a strong special education program.

People Wishing to Address the Board:

Mr. Bernie Sifry complimented Ms. Weideman's report.

7. PRESENTATIONS

(a) Curriculum Display - Cabrillo School

Principal Alice Wycke described the student work in Cabrillo School's curriculum display. The theme of the display is based on the Character Initiative and the traits of compassion, honesty, integrity, respect and responsibility. Each panel of the display had a representative sample of student work from kindergarten through eighth grade. Ms. Wycke said that across the grade level, children's literature was incorporated that addresses the themes of the Character Initiative. Student work included writing assignments, a vocabulary building exercise, a community service project, poems and illustrations. The sixth graders brought in more than 1000 pairs of socks for the homeless as a community service project. Ms. Wycke thanked Ms. Massie, Parent Council, teachers and parents for their continued work in the Character Initiative.

8. DISTRICT BUSINESS

(a) School Site Plans: Vallemar and Ocean Shore – Discussion/Action

It was moved by Ms. Massie and seconded by Mr. Frankel that the Board approve the School Site Plan revisions for Ocean Shore and Vallemar schools as presented.

Ms. Vickrey stated that the State of California requires site plans in order to receive school improvement funds. The District's site plans are updated yearly and presented to the Board for approval in the fall. The page containing Ocean Shore School's science goal was inadvertently not included in the board packet, but has been provided to the Board. Ocean Shore (API of 870) and Vallemar School (API 859) are two of the District's highest performing schools. Principals Marc Lorenzen and Brian Connor were present to respond to questions regarding the site plans.

Mr. Frankel asked for clarification regarding Ocean Shore School's site plans and the science test. Ms. Vickrey stated that in 2005, 70 percent of the 5th grade students passed the science test compared with 48 percent in 2004. Mr. Lorenzen stated that through SIP funds, a part-time teacher taught science labs once a week. Also, the science text books are used more frequently, the labs are coordinated with the textbooks and Strategic Literacy Initiative concepts are being incorporated. The students were successful in interpreting the facts given on the science test.

Mr. Frankel asked how students are selected to take the algebra test. Ms. Vickrey stated that the classroom teacher, and perhaps the principal, does an assessment and encourages students to take the test. Conceivably, students who have taken algebra can take the test more than once. For example, the District offers a class that teaches the first half of algebra in one year, and Terra Nova High School has a class in which the student may take the second half of algebra in one year. Over the course of 8th and 9th grade, the student can complete the algebra class and take the test at the end of 9th grade. Many of the determinations are made based on the student's success in 7th grade pre-algebra class. Increasingly, all of the schools are strongly encouraging the students to take either the algebra or part one of the algebra course, and take the algebra test if appropriate. According to the State, any child who does not take the 8th algebra test does not meet standards in math.

Ms. Massie thanked Mr. Connor for the changes made to Vallemar School's site plan. She stated that understanding the goals of the school helps in making decisions about allocations.

Roll Call:

Ayes: Frankel, Massie, Menefee, O'Neill, Weideman

Noes: None

MOTION PASSED: 5-0

(b) 2004-05 Audit Report – Action

It was moved by Ms. Massie and seconded by Mr. Frankel that the Board accept the 2004-05 audit report

Ms. Peterson stated that there are no findings and only one internal control recommendation in the District's 2004-05 audit report. This is the fourth time in five years that the external auditors have not made findings. Mr. Rudy Vargas of Vargas and Company, the District's auditing firm, explained the components of the audit report and responded to questions asked by the trustees. He stated that the auditors issued an unqualified report. No significant weaknesses and no significant findings were found. A report with no findings means that the operating procedures are sound. There are three basic types of audits: unqualified, qualified and adverse. The unqualified designation is the best designation of the three types of audits.

Ms. Massie thanked the staff for their work in anticipating a difficult year of State funding. Money was set aside, and through the leadership of staff, the budget was balanced.

Roll Call:

Ayes: Frankel, Massie, Menefee, O'Neill and Weideman

Noes: None

MOTION PASSED: 5-0

(c) Title I Funding Update – Information

Mr. Lianides stated that in early December, the District received unexpected news pertaining to the District's Title 1 funding through researching the California Department of Education's Web site.

Ms. Vickrey stated that the Title 1 funding was approximately \$137,000 for the previous year. The funds were used to support literacy coaching, the District Office staff, Ingrid B. Lacy Middle School and Sunset Ridge School. The same amount was anticipated this year. However, the District does not qualify for the Title 1 funds because Pacifica does not have a poverty rate of 2 percent. The federal government calculated Pacifica's poverty rate at 1.7 percent. The calculations are based on the 2000 U.S. census and a formula that adjusts the figures from year to year. The formula includes a random sample of income tax returns, the percentage of children receiving Medicare and other statistical information. By comparison, the cities of Burlingame, Menlo Park, Woodside and Portola Valley have poverty rates of approximately 2 percent. Next year, the District will not qualify for the funding again, although Pacifica's poverty rate rose to 1.9 percent. The anticipated funding must be cut from the budget and everything must be funded from other sources which would limit what can be done in other areas. Mr. Lianides stated that this will be discussed in detail in the upcoming Budget Work Study Session.

(d) Special Education Update – Information

Ms. Peterson stated that last month the District received a corrected report from the San Mateo County Office of Education pertaining to a projected yearly cost for the county special education program. The projected costs have increased significantly by approximately \$400,000 from what was presented to the Board in the First Interim Report. A one-time credit of \$72,000 from SELPA partially offsets this amount. The net increase this year is \$328,000. The Board received a break down of the major components of special education from 2004-05 to projections for this year. The break down shows that while costs for in-district support, non-public school and non-public agencies have remained steady, the major increase has been the cost to send children in the District to county classes. Based on what was received and spent in total revenues and expenditures for 2004-05 and the projected total revenues and expenditures for 2005-06, the District will have to increase the unrestricted general fund contribution by more than \$360,000.

The reason for the increase is that in 2005-06, SELPA initiated a new funding model. Then, the county

increased the average cost of sending a student to a county class to \$42,000. Last year, the cost was \$23,000 per student. In anticipation of the increase, the District opened Linda Mar Education Center and accepted 15 students. If the students were to attend the county program, the District's cost would be an additional \$300,000 above the projected cost of \$400,000. In anticipation of further increases, the District can continue to monitor the students in the county program to ensure that the students are indeed residing in Pacifica. Mr. Lianides is meeting with other school district officials to review the county's projected costs. The special education program at Linda Mar could be expanded and collaborations with neighboring school districts could be established. Currently, collaborations exist with the Jefferson and Cabrillo Unified school districts. Their students are attending the program at the Linda Mar Educational Center and the Pacifica School District receives reimbursement for its special education services. Another savings would be to hire in-house personnel to perform services provided by non-governmental agencies such as physical therapists.

Ms. Massie stated that when the Board took action regarding the new SELPA funding model, they were told there would be a slight increase to the District, but overall, the intent was to save money. Ms. Massie stated that with a such a large increase, it seems the information regarding SELPA funding was misrepresented.

Ms. Peterson stated that the District was told that the increase would be approximately \$130,000. Mr. Lianides stated that the negative impact on the District is beyond what was presented two years ago when the Board had voted on the SELPA funding model.

Ms. Menefee asked if the District could recruit more students to attend the Linda Mar special education program. Ms. Menefee noted a significant cost for transportation. Mr. Lianides stated that the District actively recruited students when it opened the Linda Mar Educational Center. The District could expand the special education program and work with neighboring districts to provide additional classes that the District could not provide.

Mr. O'Neill asked if it were possible to get out of SELPA. Mr. Lianides stated that at this point, it was unlikely that school districts could get out of SELPA. However, a clear distinction must be made between SELPA and the County. SELPA is a mechanism to divide the funding among the school districts. The County is a provider of services and entirely separate from SELPA. Mr. Lianides stated that the District should try to convince more districts to bring back their students from the County and establish partnerships to assist one another in educating special education students.

(e) Emergency Preparedness Planning Update - Information

Mr. Lianides stated that staff has been working with Leadership Council to update emergency plans and preparedness to a high standard in the event of an earthquake or catastrophic event. The group intends to standardized the plans as much as possible; create flow charts of responsibility; supply teachers with backpacks containing emergency supplies and simplified, self-explanatory directions; and gear up for an involved emergency drill in the spring. The Modernization Plan allowed for a gas-powered generator in the multi-purpose rooms at all six schools. The generators would provide power for lighting and electrical outlets. Emergency preparedness would be re-enforced on regularly basis.

Mr. O'Neill asked what was in the emergency container. Mr. Lianides stated that the container held a large supply of food and water. First aid supplies and batteries have been ordered.

(f) Facilities Update/Post Modernization Projects – Information

Mr. Lianides stated that the Board has worked to create a post-modernization plan and the allocation of the proceeds from the sale of Westview School. At the next Board meeting, the Board will receive the plan in a spread sheet format similar to the one that was used in other modernization projects with timelines to be used on a regular basis.

Ocean Shore – on or around Dec. 19, the school experienced flooding with no apparent damage. Much debris was swept onto the property from Nelson Avenue and the surrounding hillsides. The storm drains and culvert near Nelson Avenue were blocked, and water came onto the campus. Mr. Lianides has sent a letter to the City

regarding the storm drains. Fortunately school was not in session because of winter break; and staff was able to clean up the property. The District plans to reinforce the swale between Nelson Avenue and the campus with a berm to prevent water from overflowing onto the property. The water will be directed to a major storm drain behind the portables. The gate to Nelson Avenue was opened, and most of the debris came through the open gate. The civil engineer suggested that the gate with cyclone fencing, if closed, would act as a filter to allow water to pass thorough while catching the larger debris. Another step is to enlarge the collection plates for 8-inch drains located between the buildings. In other business, the contractor is struggling to get approval for the covered walkway system. A 50 percent retention or approximately \$500,000 is being held by the District as incentive to finish the project; but, the contractor appears to be taking it in stride.

Ortega Phase II – bid opening will be in late April with the goal of having a contractor on board the day after school is out. The plan is to have the major grading and foundation work take place before school starts in the fall. This will be the District's first project to occur while school is in session. Timing will be very important in this project.

Vallemar School – is looking into highly rated modular buildings. Much of the work is done on site and less is done at the factory. The buildings provide the framing, high ceilings and are on cement slabs. They're not pre-fabricated. This is another project that will be constructed while students are on campus. Construction will be in areas of heavy foot traffic between the library and the great room and at the covered walkway system near the portables in back of the school. The modular buildings could be installed within three months as compared with 9 months of new construction.

Ms. Weideman asked about the timing of the project. Mr. Lianides stated that he will meet with the architect to discuss whether the modular buildings are a good option. If so, they will have further information and a time frame to give to the Board.

District Office – information will be brought to the Board in February pertaining to upgrades versus relocation.

Mr. Frankel requested an update of the City's response to Mr. Lianides' letter regarding the storm drains and culvert.

Ms. Massie stated that she will be on winter break during the week of February 22nd and asked that the discussion regarding the District Office be postponed until March. Ms. Weideman affirmed.

(g) Transportation: Highway 1 – Discussion

Ms. Weideman stated that at the last board meeting, there was a discussion as to whether the Board would like to resubmit a previous resolution regarding the extension of Highway 1.

Mr. Frankel stated that he was pleased that the Board had brought this forward. He advocated that this item be brought to City Council again. The City Council is in favor of widening Highway 1. The District has received an over emphasis of Vallemar School's impact on traffic from Fassler Avenue. But according to studies by CALTRAN and the City, this is not so. In the evening, when there are no school activities, the area is congested with traffic as well. Mr. Chris Hunter, editor of the Pacifica Tribune, stated in an editorial that when the tunnel is completed, residents will have to anticipate a potential for bottlenecks as commuters from the south traverse Pacifica for destinations in the north and east. Mr. Frankel stated that the District needed to be on record in this matter.

Ms. Menefee stated that the resolution was passed two years ago. She agreed with Mr. Frankel regarding Mr. Hunter's editorial and that citizens attribute the traffic problems to the school district. Developers have come forward with bus proposals for the District, but the District cannot assume the responsibility and liability of donated buses. Also, buses are a Band-aid measure for the traffic problem. The Highway 1 widening is contained in the City's draft strategic plan. From time to time, in Letters to the Editor, people have written to say the District should revert back to neighborhood schools and eliminate the shuttling back and forth within the geographic confines of the City. The widening of Highway 1 would mitigate the traffic concerns. Mr. Frankel added that the District has to have open enrollment to attract students to the District.

Mr. O'Neill stated that he fully supported a resolution that would uphold the City's strategic plan of widening

Highway 1 between Fassler Avenue and Reina Del Mar Boulevard. He stated that the City receives \$600,000 a year from Measure A funds with sole discretion on where to spend it. Mr. O'Neill stated that it was unfair to hold the District responsible for traffic congestion during the summer and at other times when school is not in operation.

Ms. Massie stated that she is in support of the resolution. She stated her preference that the resolution should contain references to safety issues, transportation by parents and a connection with the District's charter which is educating children.

Ms. Weideman stated that the Board would like a new resolution that makes references to safety issues, transportation by parents, the City's strategic plan and the widening of Highway 1, and that the District promotes itself as the district of choice.

(h) Vallemar Traffic – Discussion

Mr. Lianides stated that the Vallemar District traffic is a problem with multiple causes: the impact of Vallemar School, the long traffic signal at Highway 1, immediate left turns into the gas station or the market, and parking on a two-lane road which is Reina del Mar Boulevard. Vallemar School will survey parents regarding school start times. Currently, school starts at 8:20 a.m. for 4th through 8th grades and 8:30 a.m. for kindergarten through 3rd grade. Even small differences in time may help alleviate the impact from school traffic on Reina del Mar Boulevard.

Mr. O'Neill stated that the survey should distinguish between school start times and when parents drop off children at daycare. Dropping the child off earlier than the start of school won't change the traffic patterns on Reina Del Mar Boulevard. He stated that according to past studies, the problem is regional rather than centered at Vallemar School.

Mr. Connor stated that initially the survey would ask people which time they would prefer to drop off their children – 8:30 a.m., 8:45 a.m., 9:00 a.m. – in terms of the start time. Typically, teachers are required to be on duty 15 minutes before school starts. People who normally drop off their children at 8:15 a.m. may not be able to do so unless there was some way of mitigating the duty schedule. The survey must be designed to learn what the implications to traffic will be.

Ms. Massie stated that a traffic study was done in the Vallemar area when they built the police station. It might help in designing the survey. Mr. Connor stated that he met with CALTRANS and the police department around the time of the traffic study. CALTRANS told him that their study indicated that unless the school start time was moved 45 minutes to an hour., it would not have a major effect on Highway 1 and Reina del Mar Boulevard.

Mr. Frankel stated that the CALTRANS study won't include the tunnel traffic once construction is completed. There are immediate steps the City could take to alleviate traffic congestion such as addressing left turns into the gas station or the market, the traffic signal time and parking along Reina del Mar Boulevard.

Ms. Menefee stated that she wanted to underscore that the Vallemar School traffic is only one component of the traffic congestion problem. She is willing to work cooperatively with the City, but ultimately it is the City's responsibility which goes back to the widening of Highway 1.

(i) Grounds/Landscaping – Information

Mr. Lianides stated that he, Mr. Keith Wisell and Mr. Larry Foster continue to meet regarding landscaping throughout the District. The maintenance crew is continually improving the landscaping. Fertilization and weeding were done at all the schools during the winter break. Plans are to replant areas with native plants at Ingrid B. Lacy Middle School and Sunset Ridge School where plants have died since modernization. During one of the storms, a cypress tree on Palmetto Avenue was lost. Sprinkler systems at Cabrillo and Ortega schools have been repaired. Dead and dying pine trees were removed at Cabrillo School. Emergency work at Ocean Shore was done to remove a large tree that split in half and fell during a storm. The playground structure in the kindergarten yard was completed. Sport groups will share in maintaining the fields at Oddstad School and Ingrid B. Lacy Middle School. At the Feb. 1 meeting, a field maintenance proposal involving sport groups will be brought to the Board for approval.

Ms. Weideman asked about Chemlawn spraying the fields. Mr. Lianides stated that the company will fertilize and weed the landscaped areas when school is not in session and the fields in the summer in between sports leagues.

(j) Solar Power – Discussion

Mr. Lianides stated that at a CSBA conference, the trustees received information about the use of solar power in public agencies and schools and the availability of low interest loans. District-wide, the electrical costs average approximately \$250,000 a year which is paid from the general fund. The District is exploring cost effectiveness, grants and the feasibility of implementing a solar-powered system. The most obvious location is Ortega School which receives the most sunshine. In all of the modernizations, huge steps were taken to install Title 24 energy efficient lighting throughout the schools. All of the projects qualify for and received Pacific Gas and Electric rebates. The Ocean Shore School rebate is approximately \$13,000.

Mr. O'Neill asked about the city of Kentfield who has implemented a solar-powered system and has data. He also asked about the State conducting studies at every school site to see which would be feasible. During the summer when the schools are empty, energy could be added to the Pacific Gas and Electric grid for a credit to the District. Mr. O'Neill will try to research Connecticut's solar-powered system.

Ms. Weideman stated that California Association of School Business Officials published information that the State is looking to issue more bonds for facilities as a ballot measure. The proposal might be to authorize the State to direct up to \$20 million per bond cycle to energy conservation projects.

Ms. Massie stated that at some point, the board must look at the initial outlay for solar power which is very expensive even with rebates. She agreed with Mr. O'Neill that the District might be in a position to go solar and look at allocating some of the money from the sale of Westview for that purpose.

Ms. Weideman stated that information is needed on the cost, the returns on the investment and how many years it will be before returns are realized.

People Wishing to Address the Board:

Mr. Pete Schumacher, a Vallemar District resident, stated that he is a solar professional and has been working with other schools with regards to solar power. He looked at Ortega School and said it was a beautiful site with great exposure. He is having difficulty in finding a company to bid on a large system such as Ortega School. There is a world-wide shortage on solar panels, especially in the range of 100 megawatts. To get a bid may take from six months to a year. He is going to meet with Kentfield officials and will share any information he receives regarding their solar-powered system. He stated that he is keenly interested in joining forces with the District to research the feasibility of bringing solar power to the schools.

(k) Quarterly Report on Williams Uniform Complaint – Information

Ms. Peterson stated that as part of the Williams settlement, the District is required to make quarterly reports regarding complaints. There are no complaints for the quarter regarding textbooks, teacher vacancies or facility conditions.

9. BOARD BYLAWS, POLICIES and ADMINISTRATIVE REGULATIONS

(a) FIRST READING: 0000 Series (Jul 2005) Jim Lianides

- (1) BP/AR 0420 School Plans/Site Councils
Adopt/Approve CSBA Sample with revisions
- (2) BP/AR 0420.1 School Based Program Coordination
Revise current BP/AR
- (3) AR 1220 Citizen Advisory Committees
Revise current AR
- (4) BP 1431 Waivers

Adopt CSBA Sample as proposed

Since there were no comments and/or corrections made by the Board regarding the 0000 Series, these Board Policies and Administrative Regulations will return to the Board for a vote on the next Consent Agenda.

- (b) FIRST READING: 4000 Series (July 2005) Susan Vickrey
- (1) AR 4112.4 Health Examinations
Approve CSBA Sample with revisions
 - (2) BP/AR 4119.111 Sexual Harassment
Revise Current Policy/AR
 - (3) BP/AR 4131 Staff Development
Revise Current Policy/AR
 - (4) BP/AR 4231 Staff Development
Adopt CSBA Sample with revisions
 - (5) BP 4131.1 Beginning Teacher Support/Induction
Adopt CSBA Sample with revisions

Ms. Weideman requested an addition to AR 4131, Staff Development. The insertion is a minor one. Since there were no further comments and/or corrections made by the Board regarding the 4000 Series, these Board Policies and Administrative Regulations will return to the Board for a vote on the next Consent Agenda.

- (c) FIRST READING: 5000 Series (July 2005) Susan Vickrey
- (1) BP 5123 Promotion/Acceleration/Retention
Revise Current Policy
 - (2) BP/AR 5125.1 Release of Directory Information
Revise Current Policy/AR
 - (3) BP/AR 5131.63 Steroids
Adopt CSBA Sample with revisions

Since there were no comments and/or corrections made by the Board regarding the 5000 Series, these Board Policies and Administrative Regulation will return to the Board for a vote on the next Consent Agenda.

10. FUTURE AGENDA ITEMS

- ?? Pacifica Home Moratorium/Information, Feb. 1 – Removed by the Board
- ?? Post Modernization, Feb. 1
- ?? Note: Ms. Massie and Ms. Menefee will not be present at the meeting on Feb. 22.
- ?? Partnership for a Safe and Healthy Pacifica/Presentation, Feb 1
- ?? Acknowledgment of Receipt of Leap Start grant, to be determined
- ?? Open House assignments and dates, Feb. 1
- ?? Joint meeting with City of Pacifica, Feb. 8.

Ms. Holbrook, who was recently appointed interim Superintendent of the San Mateo County Office of Education, will not be able to attend, but she will send a representative in her stead. The Board requested information regarding Ms. Holbrook's replacement.

- ?? Highway 1 Resolution/Action, Feb. 1

11. ADJOURNMENT

Ms. Weideman adjourned the meeting at 9:46 p.m..

Mike O'Neill, Clerk
Minutes Approved 2/1/06

Jim Lianides
Secretary to the Board